

**AGENDA FOR THE MUNICIPAL UTILITY BOARD
OF THE CITY OF PRYOR CREEK, STATE OF OKLAHOMA**

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Municipal Utility Board of the City of Pryor Creek, Oklahoma, will hold a REGULAR meeting on 1 JUNE 2015, at 7PM o'clock. The place of the meeting will be the Municipal Utility Board Meeting Room, located at 12 North Rowe Street, Pryor, Oklahoma.

AGENDA

1. Minutes of previous meeting.
2. Approval of claims
3. Recognition of persons having business with the Board
 - a. Mayor Tramel
4. Engineer's Report
 - a. Report on Wastewater Treatment Plant
 - b. Report on Pending Projects
5. Manager's Report
 - a. Discussion/Possible action on the appointment of Arthur L. Sixkiller to a five (5) year term on the Municipal Utility Board beginning 1 July 2015 and ending 30 June 2020.
 - b. Discussion/Possible action to allow two (2) employees to attend the 12-month MESO Supervisor Course beginning 14 July 2015.
6. Material and Personnel
 - a. Assistant General Manager's Report
 - b. Office Manager's Report
 - c. Department Foreman's Report
 - d. Discussion/Possible action on Bid #887 (Electric Department Material).
7. Unfinished Business
8. New Business
9. Attorney's Report
10. Adjournment

Posted the 29th day of May 2015 at 3PM o'clock on the City Hall bulletin board at 12 North Rowe Street, Pryor Creek, Oklahoma.



Gary Pruett, General Manager



MAY 18, 2015

The Municipal Utility Board met in Regular Session at 7:00pm on Monday, 18 May 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Dr. Sixkiller and Mr. Roberts.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 4 May 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey approving Claims #1282 - #1340 totaling \$746,615.19 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Roberts, Mitchell and Harris Nay – none

The Board recognized Mayor Tramel and Councilman Chitwood who had no reports.

The Board recognized Mr. Steve Powell who reported the Force Main and the 9th Street Pump Station Projects have been slowed by the weather. Mr. Powell also reported the teleconference online GIS Support Training has been scheduled for Friday, 22 May 2015 in the Board Room.

The Board recognized Mr. Gary Pruett who discussed the maintenance needs on the North Elliott Water Tower, the annual revenue received from AT&T, and the proposed Lease Agreement between Municipal Utility Board and AT&T for use of the North Elliott Water Tower located at 217 North Elliott Street. Mr. Pruett recommended not renewing the lease agreement that expires 31 December 2016 and giving AT&T 18 months to vacate so maintenance and repainting can be budgeted in the following fiscal year.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to inform the negotiating company the Municipal Utility Board will not be renewing the Lease Agreement with AT&T for use of the North Elliott Water Tower located at 217 North Elliott Street, which expires December 31, 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, Roberts and Harris Nay – none

Mr. Pruett reported he will be attending the GRDA sponsored Financial Planning for Municipal Utilities & Performing a Utility Financial Check Up APPA Academy Course instructed by Dawn Lund at the Grand Hall Ecosystems & Education Center in Langley,

Oklahoma on May 28, 2015 with Chairman Harris, Board Member Lorri Mitchell, Jared Crisp and Teri Hill.

The Board recognized Mr. Jared Crisp who discussed the displayed HRC-2 rated fire retardant shirt and jean for the electric crew. The display was provided by Cintas, a uniform rental company who is a part of the US Communities Government Purchasing Alliance. The HRC-2 clothing will be in compliance with $\pm \frac{3}{4}$ of our system and Management Staff is continuing to explore policy implementation and the cost of other required clothing and equipment mandated by OSHA (U. S. Occupational Safety and Health Administration).

The Board recognized Mrs. Teri Hill who thanked the Board for creating the GIS/Network Administrator position. Mr. Ryan Stout quickly restored the administrative network knocked out by the weekend storm.

A written Department Foreman's Report was presented.

Mr. Pruettt discussed Bid #886 (Water/Wastewater Material) and recommended the Best Combination Low Bid in the amount of \$62,215.94.

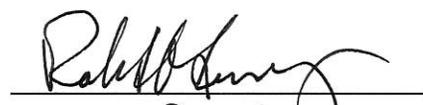
A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the Best Combination Low Bid #886 (Water/Wastewater Material) in the amount of \$62,215.94. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

There was no unfinished or new business.

The Board recognized Mr. Fred Sordahl who no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:40pm. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Lindsey and Harris Nay – none


Chairman


Secretary

1 June 2015

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1341	Payroll	A0515119 Payroll Ending 20 May 2015	61,934.88
1342	First Pryority Bank	FICA-\$10,935.80 MED-\$2,557.58 FED; \$8,158.74	21,652.12
1343	Oklahoma Tax Commission	SWH Payroll Ending 20 May 2015	2,858.00
1344	Red Crown Credit Union	Payroll Deduction Ending 20 May 2015	3,330.00
1345	Oklahoma Centralized Support Registry	Payroll Deduction Ending 20 May 2015	270.77
1346	Principal Financial Group	Retirement Contribution; May 2015	16,351.48
1347	Principal Financial Group	Retirement Savings Deduction; May 2015	8,835.98
1348	AFLAC	Payroll Deduction, May 2015	1,476.24
1349	Accurate Environmental LLC	A0515114; Water Samples	135.00
1350	Automationdirect.com, Inc.	20155237; Material & Supplies	159.00
1351	Brenntag Southwest, Inc.	20155245; Material & Supplies	1,187.13
1352	CBI Wholesale Electric	20155215; Small Tool, Pulling Swivel	346.86
1353	CBI Wholesale Electric	20155258; Material & Supplies	21.84
1354	Clark's Upholstery	20155260; Equipment Maintenance, Trk #10 Seat	100.00
1355	C & R Oil Company	20155257; Fuel	1,596.95
1356	CommunityCare HMO	Group Medical Coverage; June 2015	39,771.88
1357	Office Everything of Pryor	A0515117; Office and Warehouse Supplies	52.16
1358	Delta Dental of Oklahoma	Group Dental Coverage; June 2015	2,268.84
1359	Enviro-Tec America	20155252 SIR, April 2015	45.00
1360	Fargo Controls Inc.	20155221; Material & Supplies; Counters	110.71
1361	Fastenal Company	20155232; Material & Supplies	100.55
1362	Green Country Testing	20155239; Testing	790.00
1363	H. G. Flake Co., Inc.	20154191; Bid #885, Material & Supplies	5,177.31
1364	HACH	20155243; Material & Supplies	441.89
1365	OMUSA/MESO	A0515120; 4th Qtr. Supervisor Training, Morrison/Adams	600.00
1366	Pikepass	A0515125; Turnpike Fees, April 2015	29.15
1367	Poly Pro	20155217; Material & Supplies	84.11
1368	Pryor Stone Inc.	20155241; Gravel	896.81
1369	Quill Corporation	20155248; Office & Warehouse Supplies	198.13
1370	REMCO Supply Inc.	20155253; Material & Supplies, Metro Tec Pipe Locator	3,048.00
1371	Sadler Paper Company	A0515129; Towels	26.28
1372	Sherwin-Williams	20155247; Material & Supplies	141.93
1373	Southern Cross Repair	20153135; Flame Pak	603.55
1374	Signal Service Company	20155262; Test Traffic Lights, US69/69A & SH20/Hogan	527.50
1375	Trace 1 Calibration	20155259; Material & Supplies, Flow Meter	435.00
1376	Traffic Signals Inc.	20155242; LED Stoplights, Red & Green	789.54
1377	U S Cellular	Cellular Service, May 2015	621.20
1378	HD Supply Waterworks	20154189; Bid #885, Material & Supplies	3,103.00
1379	Walmart Community / RFCSLLC	20154203; Miscellaneous	66.62
1380	White Star Machinery	20155251; Material & Supplies	57.05
1381	White Star Machinery	20155256; Chop Saw Air Filters	98.00
1382	Bonea Photography Inc.	A0515126; Miscellaneous	98.00
1383	Mary Lou Carpenter Cleaning Service	A0515128; Cleaning Service	192.50
1384	Mutual of Omaha	Group AD&D and Payroll Deduction, June 2015	588.16
1385	Coast to Coast	A0515121; IBM6400 Ribbons and Black Toner	464.97
1386	AGES Computers	A0515124; APC Back up, Security Camera & Locate	199.99
1387	Courtside Benefits Group, LLC	A0515130; Service Fee for June 2015, 42 employees	790.02
1388	Dearborn National Life Insurance Co.	Group LTD Coverage, June 2015	1,100.85
1389	Liberty National	Payroll Deduction; May 2015	192.02
1390	Municipal Utility Board	Petty Cash	460.61
1391	Municipal Utility Board	Utility Service for May 2015	17,549.38
1392	Pryor Printing Inc.	A0515122; Receipt Books & Cash Envelopes	631.50
1393	Technical Programming Services Inc.	A0515123; Bill Print & Mailing, May 2015	755.28
1394	Tyler Business Forms	A0415098; Preprinted Incode TOPCK	530.00
1395	Morrison, Josi R.	A0515127; MESO Supervisor Training, 12 May 2015	74.25
1396	OMUSA/MESO	A0315057; 2015 Public Power Conference, Pruett, Crisp, Hill	1,155.00
TOTAL			205,122.99