



JUNE 1, 2015

The Municipal Utility Board met in Regular Session at 7:00PM on Monday, 1 June 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Dr. Sixkiller, and Mr. Roberts. Ms. Mitchell was absent.

Mr. Pruett reported Line 37 of gas material Bid #885, increased \$173.25 because we received an additional 22.5' of pipe. The new total for Bid #885 is \$25,631.93.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the \$173.25 increase to line 37 on Gas Material Bid #885 making the new total \$25,631.93 and to approve the minutes of the Regular Meeting held 18 May 2015. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts approving Claims #1341 - #1396 totaling \$205,122.99 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, and Harris Nay – none

The Board recognized Mayor Tramel, Councilwoman Hedgpath, and Ms. Cydney Baron who had no reports or comments.

The Board recognized Mr. Steve Powell who reported the weather has delayed the completion of the final punch list on the Force Main Project from Southeast 9th Street to the Wastewater Treatment Plant and he is not recommending final payment at this time. A preliminary design review meeting of the 9th Street Pump Station Improvements is scheduled for Friday, 19 June 2015, in the Municipal Utility Board Room. Mr. Powell also reported Wastewater Treatment Plant Superintendent, Mike Peters, will be scheduling the application of lagoon sludge around the farmer's crop plan this year.

Mr. Powell, Mr. Randy James, and Mr. Crisp held a pre-construction conference on May 29, 2015, in the Municipal Utility Board Room with Northern Equipment Company, the contractor for the Master Water Meter Replacement at OOWA Filter Plant #1. The start date is scheduled for July 20, 2015 but Mr. Powell notified R. W. Vaught Technical Systems the current cone valve #2 must work flawless before the master water meter replacement project begins. Mr. Pruett added Mr. Powell will be working with R. W. Vaught Technical Services on the lift station controls at the Elks Lodge and Nipak Road so our system will be 100% SCADA compatible.

The Board recognized Mr. Pruett who discussed the completion of Mr. Henry Neftzger's term by Dr. Arthur L. Sixkiller and recommended the Board to reappoint Dr. Arthur L. Sixkiller to another five (5) year term on the Municipal Utility Board beginning 1 July 2015 with confirmation by Pryor City Council.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the re-appointment of Dr. Arthur L. Sixkiller to another five (5) year term on the Municipal Utility Board beginning 1 July 2015 and ending 30 June 2020 and request the Pryor City Council to confirm this appointment at their next meeting. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, and Harris Nay – none

Mr. Pruett discussed the 12-month MESO Supervisor Course beginning 14 July 2015 and recommended the Board allow Mr. Jared Crisp and Mr. Ryan Stout to attend at a cost of \$1,200 each plus travel expenses.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to allow Mr. Jared Crisp and Mr. Ryan Stout to attend the 12-month (Municipal Electric Systems of Oklahoma) MESO Supervisor Course beginning 14 July 2015 at the MESO Facility located in Oklahoma City, Oklahoma at a cost of \$1,200 each plus travel expenses. MOTION CARRIED. Votes cast as follows: Lindsey, Sixkiller, Roberts, and Harris Nay – none

Mr. Pruett discussed conditions in the Electric Department and his plans to use a 30-day on-line deluxe recruiting package for electrical linemen offered by elinemen.com at a cost of \$690 to fill two vacant positions in the electric department.

The Board recognized Mr. Jared Crisp who reported the decision to switch to Cintas as our uniform provider, who is a part of the US Communities Government Purchasing Alliance and can provide the HRC-2 clothing that will be in compliance with $\pm \frac{3}{4}$ of our system at a lower cost than our current provider, Unifirst Holdings, LLC. Mr. Crisp is requesting a 36-month contract from Cintas for our legal counsel to review in hope of having the crews in new uniforms by or around July 1, 2015.

Mr. Crisp reported on the informative one day GRDA sponsored Financial Planning for Municipal Utilities & Performing a Utility Financial Check Up APPA Academy Course instructed by Dawn Lund at the GRDA Ecosystems & Education Center he attended with Chairman Harris, Board Member Mitchell, Gary Pruett and Teri Hill last Thursday.

Mr. Crisp reported he is working on the budget in preparation for the Budget Committee Meeting this Thursday, 4 June 2015, at 4PM. He continues to work on the employee handbook, fire retardant and regular clothing policies, and the web design which maybe live by 1 July 2015.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with Mr. Pruett commenting on the expense of the major lightning hits to the electric system this spring.

Mr. Pruett discussed Bid #887 (Electric Material) and recommended eliminating line 6 and approve the Best Combination Low Bid in the amount of \$34,353.68.

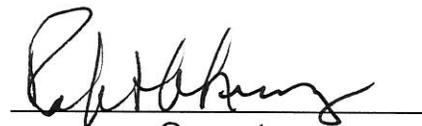
A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey to eliminate line 6 and approve the Best Combination Low Bid #887 (Electric Material) in the amount of \$34,353.68. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Roberts, and Harris Nay – none

There was no unfinished or new business.

There was no attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn at 7:31PM. Votes cast as follows: Ayes – Roberts, Lindsey, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1397	Payroll	A0615132; Payroll Ending 3 June 2015	62,997.37
1398	First Priority Bank	FICA-\$11,023.30 MED-\$2,578.10 FED-\$7,818.52	21,419.92
1399	Oklahoma Tax Commission	SWH; Payroll Ending 3 June 2015	2,802.00
1400	Red Crown Credit Union	Payroll Deduction Ending 3 June 2015	3,230.00
1401	Oklahoma Centralized Support Registry	Payroll Deduction Ending 3 June 2015	270.77
1402	Accurate Environmental LLC	A0615145; Water Samples	90.00
1403	ImageNet Consulting, LLC	20156291; Annual Warehouse Copies	703.01
1404	Chouteau Lime Company	20156293; Material & Supplies, Tomahawk	80.00
1405	C & R Oil Co., Inc.	20156287; Fuel	2,148.24
1406	C & R Oil Co., Inc.	20156290; Fuel	1,257.00
1407	Office Everything of Pryor	A0615144; Office Supplies	63.46
1408	Enviro-Tec America	20156299; SIR - May 2015	30.00
1409	Erwin Glass Company	20156282; Equipment Maintenance, Trk #18	205.00
1410	The Flower Shop	A0615142; Memorial Wreath for W. A. Graham	50.00
1411	Frontier International Trucks	20156265; Material & Supplies, Oil Sensor Unit	160.28
1412	G & M Auto and Wrecker Service	20156277; Equipment Maintenance, Trk #18	505.41
1413	Grand River Dam Authority	Purchased Electric; May 2015	460,701.90
1414	P & K Equipment	20155238; Small Tools and Supplies	402.18
1415	Green Country Testing	20155264; Testing	420.00
1416	H. G. Flake Co., Inc.	20155250; Material & Supplies, Bid #886	274.94
1417	Hall's Safety Equipment	20156273; Lineman Zipper Boots, J. Bark & C. Samples	302.90
1418	J. Harlan Company	20156276; Bolt Cutters	62.91
1419	Airgas USA, LLC	20155263; Oxygen	81.31
1420	Airgas USA, LLC	20156284; Cylinder Rental	52.93
1421	KaTom Restaurant Supply Inc.	20155234; Equipment Replacement, WHSE Ice Maker	2,693.66
1422	Locke Supply	20155230; Material & Supplies	131.27
1423	Marketing Alliance	A0315053; Website Development & Design, Pmt. #3	1,847.50
1424	Mayes County HMPN, LLC	A0615134; Hep B Injections (2 of 3) R. Stout/T. Berka	296.00
1425	Measurement Specialties	20154187; Level Transducer	926.94
1426	Mehlbürger Brawley	A0814242; Phase 3 Force Main to WWTP, Pmt #18	1,459.12
1427	Mehlbürger Brawley	A1114342; 9th Street Pump Improvements, Pmt #7	3,812.00
1428	Mehlbürger Brawley	A0615133; General May 2015 & Master Meter Consulting	745.00
1429	MESO/OMUSA	A0615138; Transformer School, R. Abbott/R. Hinton	258.00
1430	Mid Continent Concrete Co. Inc.	20156286; Concrete	2,091.50
1431	Mike's Tire & Car Care	20155225; Equipment Maintenance	175.42
1432	Northern Safety Co., Inc.	20156274; Raingear, R. Stout	32.54
1433	Northwest Transformer Co., Inc.	20155261; Material & Supplies	482.00
1434	O'Reilly Auto Parts	20155220; Material & Supplies	100.38
1435	Oklahoma Ordnance Works Authority	Purchased Water; May 2015	35,200.73
1436	Powerline Industries Inc.	20155255; Push Camera JetCam with Accessories	5,268.50
1437	Pryor Automotive Supply	20155227; Material & Supplies	363.71
1438	Pryor Stone Inc.	20156267; Gravel	1,249.00
1439	Pryor Waste Recycling, LLC	Garbage Billing for May 2015	84,168.06
1440	Pryor Lumber Company	20155228; Material & Supplies	158.56
1441	Mayes County RWD4	WWTP Water Service, May 2015	24.48
1442	Secor	20154190; Material & Supply, Bid #885	6,240.87
1443	Sherwin Williams Company	20156285; Material & Supplies	61.59
1444	Tractor Supply Co. Credit Plan	20155240; Material & Supplies	270.91
1445	Vermeer Great Plains	20156278; Small Tools	182.75
1446	Vermeer Great Plains	20156300; Equipment Maintenance, Chipper	68.46
1447	HD Supply Waterworks	20155249; Material & Supplies, Bid #886	27,342.50
1448	White Star Machinery	20155261A; Material & Supplies, Chop Saw	258.61
1449	White Star Machinery	20156289; Equipment Maintenance, Trachoe	214.89
1450	Unifirst Holdings Inc.	20155213; Uniform Shirt Rental, May-June 2015	1,109.36
1451	Zee Medical Inc.	20156266; First Aid Supplies	171.15
1452	Zee Medical Inc.	A0615131; First Aid Supplies	28.60
1453	Mary Lou Carpenter	A0615143; Cleaning Service June 1-12, 2015	220.00
1454	Sordahl, Inc., PC, Fred H.	A0615137; Attorney Fees for May 2015	487.50
1455	City of Pryor Creek	Workman's Comp & Fees for April 2015	7,849.15
1456	City of Pryor Creek	AT & T Service, May 2015	239.04
1457	City of Pryor Creek	Allocation to City, Payment #11 & #12	90,000.00
1458	City of Pryor Creek	Occupational Fee for May 2015 Garbage Billing	2,740.10
1459	Kolker & Kolker	A0615136; Consultant Fee, May 2015	578.00
1460	Metlife	Payroll Deduction, June 2015	108.50
1461	Municipal Utility Board	Garbage Billing Fee for May 2015	5,480.20
1462	Technical Programming Services Inc.	A0515123; Bill Print & Mailing for May 2015	2,504.87
1463	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, May 2015	159.17
1464	VISA Control Card Services	A0615141; Life Proof	75.00
1465	Department of Environmental Quality	A0615135; Annual Non-Industrial Discharge Permit	7,566.28
1466	Department of Environmental Quality	A0615139; 2015 Annual Public Water Supply	426.30
1467	Department of Environmental Quality	A0615140; DEQ Certification for 22 Employees	2,024.00
1468	CenterPoint Energy	Purchased Gas for May 2015	41,536.28
TOTAL			897,739.98