



SEPTEMBER 8, 2015

The Municipal Utility Board met in Regular Session at 7:01PM on Tuesday, 8 September 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Roberts, Ms. Mitchell, Dr. Lindsey, and Dr. Sixkiller. Mr. Harris was absent.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held 17 August 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Sixkiller, and Roberts Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell approving Claims #182 - #243 totaling \$1,044,548.15 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, and Roberts Nay – none

The Board recognized Councilman Chitwood who had no report or comments and the Board recognized Ms. Cydney Baron who had no comments.

The Board recognized Mr. Steve Powell who reported the Master Water Meter Replacement at OOWA Filter Plant #1 is 95% complete. The MUB Crew is relocating the meter panel location and R. W. Vaught Technical Services will work for the contractor in getting this meter SCADA ready when it goes on line. The Design for 9th Street Pump Station Improvements is currently under review by Mr. Jared Crisp who requested a few minor modifications before the plans are submitted to Oklahoma DEQ (Department of Environmental Quality).

Mr. Pruett discussed the minor modifications to the plans for the 9th Street Lift Station Improvements and recommended the Board authorize Mehlburger Brawley to submit the Municipal Utility Board Staff approved plans to the Oklahoma Department of Environmental Quality for review and approval.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to approve the plans for the 9th Street Lift Station Improvements with the requested modifications by Municipal Utility Board Staff and authorize Mehlburger Brawley to submit the plans to the Oklahoma Department of Environmental Quality for review and approval. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, and Roberts Nay – none

Mr. Pruett will be representing the Municipal Utility Board at several meetings during the month of September including the OMPA Annual Director's Meeting, GRDA Municipal Customer Group Meeting to review the GRDA Rate Study, the GRDA Financial Class with GRDA Municipal Customer Group to discuss Rate Making Methods, and he will attend only 1 day of the Oklahoma Municipal League Annual Conference as a volunteer in the Oklahoma Natural Gas Vendor Booth.

Mr. Pruett reported he received the 12KV Transformer Bid Specs for Sub-station #3 from Finley Engineering for review. Hopefully Finley Engineering Firm will advertise the Bid next week and schedule the Bid Opening in late October.

The Board recognized Mr. Jared Crisp who reported he completed the revisions to the General Employment Policy and it is ready for review by Municipal Utility Board Legal Counsel, Mr. Fred Sordahl. It should be included on the next Agenda. Mr. Crisp also reported on the informative Oklahoma Gas Association Annual Conference he attended with Mr. Eichelberger, Mr. Keenan, and Mr. Pruett.

Mr. Crisp will complete his review of the 9th Street Pump Station Improvements with modifications so Mr. Powell can get it submitted to Oklahoma Department of Environmental Quality for review and approval.

The Board recognized Mrs. Teri Hill who reported the Positive Pay Extract Program has been installed by Tyler Technologies and RCB Technical Support will be in the office tomorrow to implement this payment security feature for Municipal Utility Board. Mrs. Hill also reported November 1, 2015 is the target date for closing the general fund account at First Priority Bank.

A written Department Foreman's Report was presented.

Mr. Pruett discussed the promotion of Mrs. Kacee Smalley to Clerk III with Merit. Mrs. Hill confirmed his comments and agreed Mrs. Smalley should be recognized by the Board for her merit performance in the work place.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller approving the promotion of Mrs. Kacee Smalley to Clerk III with Merit (\$17.90 per hour to \$18.26 per hour) effective 10 September 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, and Roberts Nay – none

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to adjourn at 7:34PM. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, and Roberts Nay – none



Chairman



Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
244	Payroll	A0915215; Payroll ending 9 September 2015	65,080.46
245	RCB-Pryor	FICA-\$11,593.70 MED-\$2,711.32 FED-\$8,799.23	23,104.25
246	Oklahoma Tax Commission	SWH; Payroll Ending 9 September 2015	2,985.00
247	Red Crown Credit Union	Payroll Deduction Ending 9 September 2015	3,380.00
248	Oklahoma Centralized Support Registry	Payroll Deduction Ending 9 September 2015	270.77
249	Accurate Environmental LLC	A0915228; Water Samples	157.50
250	Action Awards & Screen Printing	A0915220; Uniform T-shirts	132.00
251	AutoZone Inc.	20159410; Equipment Maintenance, Trencher	71.99
252	Centerpoint Energy Services	Purchased Gas; August 2015	28,697.91
253	CBI Wholesale Electric, LLC	20159424; Material & Supplies, Filter Plant #1	178.13
254	Chouteau Lime Co., Inc.	20159406; Material & Supplies	221.10
255	CINTAS Corporation 063	20159413; Uniform Rental, August 2015	378.07
256	C & R Oil Co., Inc.	20159409; Fuel	1,489.60
257	C & R Oil Co., Inc.	20159429; Fuel	1,842.16
258	Office Everything of Pryor	A0915227; Shipping Fee, Calculator, Chair, & Supplies	528.50
259	Wesco Distribution Inc.	20156321; CCP, Material & Supplies	684.46
260	Embassy Suites Hotels	A0715178; OGA Annual Conference	984.00
261	Fastenal Company	20158370; Material & Safety Supplies	230.26
262	4NX-Praxair Distribution Inc.	20159405; Cylinder Lease	65.00
263	Fastenal Company	20159400; Hip Boots, Keenan & Gilmore	288.57
264	G & M Auto and Wrecker Service	20159428; Equipment Maintenance, Trk #4	332.80
265	ABS Communications, Inc.	A0915223; iPhone Upgrade with Accessories	559.97
266	Green Country Testing	20159422; Testing	505.00
267	Locke Supply	20158395; Material & Supplies	114.11
268	Mehlburger Brawley	A1114342; CCP, Pmt #10, 9th Street Pump Station Imp.	2,859.00
269	Mehlburger Brawley	A0915216; General Engineer Fees	890.00
270	Mid Continent Concrete Co. Inc.	20159407; Concrete	1,446.25
271	Mike's Tire & Car Care	20159426; Equipment Maintenance, Trk #2	226.47
272	Northern Safety Co., Inc.	20159414; Rainwear, Schlosser, Gilmore, Eichelberger	594.45
273	O'Reilly Auto Parts	20159404; Material & Supplies	96.04
274	Oklahoma Natural Gas Company	Transportation Fee; August 2015	5,755.87
275	Pryor Automotive Supply	20159411; Material & Supplies	379.73
276	Pryor Stone	20159419; Gravel	940.01
277	Pryor Waste Recycling, LLC	Garbage Billing for August 2015	83,816.19
278	Pryor Lumber Company	20159412; Material & Small Tools	284.25
279	Moore Farms	20159408; Topsoil	400.00
280	Systems Forms and Supplies	20159403; Receiving and Inspection Books	133.80
281	The Paper	A0915219; Legal Publishing, Surplus Bid	156.10
282	Trace One Calibrations	20159423; Rotors for Omega Flow Meter	549.49
283	Tractor Supply Co. Credit Plan	20159416; Material & Small Tools	174.89
284	U S Cellular	Cellular Service; September 2015	620.88
285	HD Supply Waterworks	20154189; CCP, Bid #885	4,956.70
286	White Star Machinery	20159396; Backhoe Bucket Pin	60.82
287	Unifirst Holdings Inc.	20159420; Uniform Rental, August 13-20, 2015	481.12
288	Zee Medical Inc.	A0915214; First Aid Supplies	42.10
289	City of Pryor Creek	Occupational Fee for August 2015 Garbage Billing	2,728.23
290	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #2	46,000.00
291	City of Pryor Creek	AT&T Telephone Service, August 2015	250.96
292	C.F.H.I. dba The Times	A0915221; Legal Publishing, Surplus Bid	138.16
293	AGES Computers	A0915226; Kaspersky Anti-Virus 1yr License (WWTP)	59.99
294	Municipal Utility Board	Garbage Billing Fee for August 2015	5,456.45
295	Postmaster	Forever Postage Stamps	735.00
296	Pryor Printing Inc.	A0915225; Daily Deposit and Refund Record Books	197.00
297	Ink Images	A0915217; Annual Pipeline Emergency Mailer (4,500)	1,125.00
298	Technical Programming Services Inc.	A0915224; Bill Print & Mailing, September 2015	47.88
299	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, August 2015	170.00
300	S Bar D	A0915218; Pre-employment Exam, Ingram & Gilmore	300.00
TOTAL			294,354.44