



OCTOBER 5, 2015

The Municipal Utility Board met in Regular Session at 7:00PM on Monday, 5 October 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Dr. Sixkiller, and Mr. Roberts.

Mr. Pruett requested a correction on Page 2, Paragraph 3, stating the expected rate increase beginning 1 January 2016 will be 3.95%. A motion was made by Dr. Lindsey and seconded by Mr. Roberts to make the correction in Paragraph 3 on Page 2 changing can expect a 3.9% to a 3.95% rate increase and approve the minutes of the Regular Meeting held 21 September 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell approving Claims #301 - #357 totaling \$207,443.08 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Mayor Tramel and Ms. Cydney Baron who had no report or comments.

The Board recognized Mr. Steve Powell who gave a progress report on the 9th Street Pump Station Improvements. He also reported they are in the process of obtaining depth readings for the lagoon designs too be submitted at a later date.

Mr. Powell discussed Project PMUB 15-01, GIS Continued Support and Expansion Services and the need for renewal of the annual ArcGIS maintenance agreement from ESRI (Environmental Systems Research Institute, Inc). The GIS Mapping is a living organism and a working tool for the Municipal Utility Board. The goal is for the input information to be used by the System Departments for maintenance schedule and administrative decision making. Mr. Pruett agreed with Mr. Powell's recommendation of the GIS continued support and expansion of services at a cost not to exceed \$75,000.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts authorizing Infrastructure Solutions Group, LLC dba Mehlburger Brawley Engineering to proceed with Project Number PMUB 15-01 "GIS Continued Support and Expansion Services" at a cost not to exceed \$75,000. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Pruett discussed the 1-day Emergency Management Workshop sponsored by OEM, FEMA, and MESO to be held in the Reed Center in Midwest City, Oklahoma on 27 October 2015 and recommended the Board allow him, Mr. Jared Crisp and Mrs. Teri Hill to attend at a cost not to exceed \$650.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller allowing Mr. Pruett, Mr. Crisp, and Mrs. Hill to attend the Department of Emergency Management (OEM), Federal Emergency Management Agency (FEMA), and Municipal Electric Systems of Oklahoma (MESO) Emergency Management Workshop on 27 October 2015 at the Reed Center in Midwest City at a cost not to exceed \$650. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Lindsey, and Harris Nay – none

Mr. Pruett discussed the 1-day MESO Solar Power Conference to be held at the Reed Center in Midwest City, Oklahoma on 19 November 2015 and the Municipal Electric Systems of Oklahoma (MESO) Board Meeting to be held in Oklahoma City on 20 November 2015. Mr. Pruett recommended the Board allow him and Mr. Jared Crisp to attend the Solar Power Conference and the MESO Board Meeting at a cost not to exceed \$650.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller allowing Mr. Pruett and Mr. Crisp to attend the Municipal Electric Systems of Oklahoma (MESO) Solar Power Conference at the Reed Center in Midwest City and stay overnight to attend the Municipal Electric Systems of Oklahoma (MESO) Board Meeting to be held in Oklahoma City on 20 November 2015 at a cost not to exceed \$650. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Lindsey, and Harris Nay – none

Mr. Pruett reported he is preparing a RFP (Request for Proposal) for a Natural Gas and Electric Rate Study to begin in November 2015 with the anticipation of the study results in April 2016, which will be after the expected 3.95% rate increase from (GRDA) Grand River Dam Authority.

Mr. Jared Crisp reported Pryor Printing quoted a less than \$400 cost for sixty (60) spiral bound General Employment Policy Handbooks. He also reported the Pole Attachment Agreement between Municipal Utility Board and Cox Communication should be ready by the next Board Meeting. Mr. Crisp reported he has been working on a customer sewer camera policy and should have it completed for review in the near future. Mr. Crisp also reported on the Cyber-Security Seminar sponsored by OMPA (Oklahoma Municipal Power Authority) in Edmond, Oklahoma he attended with Mr. Ryan Stout last week.

Mr. Crisp presented a visual report of Municipal Utility Board Staff assisting with the escort of the first of four (4) oversize containers transported by a Locust Grove, Oklahoma Manufacturing Company through Pryor beginning at HWY69A/69 Intersection to

North HWY 69 City Limits. The company is to call him to schedule the next transport through Pryor so MUB Staff can plan to assist again.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with Mr. Pruettt verbally reporting on a possible nitrogen leak on the transformer located at Sub-station #2. He also reported a correction in the Sewer Department Report. The crew is working on repairing a 10-inch line instead of an 8-inch line in the unit block of North Indianola Street.

Mr. Pruettt discussed the work performance of Mr. Johnny Bark and recommended he be promoted from Tree-Trimming Crew Chief to Tree-Trimming Crew Chief with Merit effective 8 October 2015.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Johnny Bark from Tree-Trimming Crew Chief to Tree-Trimming Crew Chief with Merit (\$21.81 per hour to \$22.62 per hour) effective 8 October 2015. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to adjourn at 7:52PM. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
358	Payroll	A1015241; Payroll ending 7 October 2015	59,887.13
359	RCB-Pryor	FICA-\$10,790.62 MED-\$2,523.62 FED-\$8,351.32	21,665.56
360	Oklahoma Tax Commission	SWH; Payroll Ending 7 October 2015	2,815.00
361	Red Crown Credit Union	Payroll Deduction Ending 7 October 2015	3,380.00
362	Oklahoma Centralized Support Registry	Payroll Deduction Ending 7 October 2015	270.77
363	Oklahoma State Tax Commission	September 2015 Sales Tax/October 2015 Estimated Tax	48,917.72
364	Accurate Environmental LLC	A1015251; Water Samples	90.00
365	Accurate Environmental LLC	A1015254; THMs/HAA's Water Testing	740.00
366	AutoZone Inc.	201510456; Radio Battery and Charger	122.37
367	Centerpoint Energy Services	Purchased Gas; September 2015	29,418.83
368	Chouteau Lime Co., Inc.	201510451; Material & Supplies	98.00
369	CINTAS Corporation 063	201510460; Uniform Rental, September 2015	3,205.33
370	C & R Oil Co., Inc.	201510454; Fuel	1,090.58
371	Office Everything of Pryor	A1015253; Office and Warehouse Supplies	324.47
372	Enviro-Tec America	20158374; SIR, July, August, September 2015	225.00
373	Environmental Testing Inc.	201510458; Testing	250.00
374	ESRI	A1015250; ARCGIS Desktop Renewal; GIS Mapping	400.00
375	Fastenal Company	20159437; Safety Equipment	273.63
376	G & M Auto and Wrecker Service	201510449; Equipment Maintenance, Trk #18	331.73
377	Grand River Dam Authority	Purchased Electric; September 2015	585,851.67
378	Green Country Testing	201510450; Testing	280.00
379	Airgas USA, Inc.	201510459; Nitrogen and Cylinder Rental	100.44
380	Airgas USA, Inc.	201510465; Nitrogen	91.06
381	Mehlburger Brawley	A0713188; CCP, GIS Mapping, Final Payment	500.00
382	Mehlburger Brawley	A1015249; General Engineer Fee, September 2015	460.00
383	OMUSA / MESO	A1015244; JT&S 2nd Qtr. Dues FY2015-2016	1,119.00
384	Mid Continent Concrete Co. Inc.	20159444; Concrete	267.00
385	Mike's Tire & Car Care	201510462; Equipment Maintenance, Trk #3 & Trk #6	414.26
386	Northern Safety Co., Inc. Equipment Co.	A0515106; CCP, Filter Plant #1 Master Meter, Pmt 1	33,250.00
387	Northern Safety Co., Inc.	20159440; Safety Bomber Jacket, R. Stout	70.82
388	Pikepass Government Account Services	A1015255; Turnpike Fees, August/September 2015	80.50
389	O'Reilly Auto Parts	201510452; Material & Supplies	56.61
390	Oklahoma Ordnance Works Authority	Purchased Water for September 2015	52,470.94
391	Pryor Automotive Supply	201510453; Material & Supplies	431.87
392	Pryor Waste Recycling, LLC	Garbage Billing for September 2015	84,469.97
393	Pryor Lumber Company	201510457; Material & Supplies	101.67
394	Mayes County RWD #4	WWTP Water Service, September 2015	52.48
395	Sadler Paper Company	A1015248; Trash liners and Towels	66.83
396	Sherwin-Williams Company	201510466; Material & Supplies, Chip Brushes	36.29
397	Southern Cross Corporation	20159402; Flame-Pak Repair	617.45
398	The Paper	A1015245; Legal Publishing, Transformer Bid #888	60.01
399	TNG Power Equipment Inc.	20159445; Equipment Maintenance, Walker Mower	191.94
400	Vermeer Sales	20159415; Small Tools	308.85
401	Vinita Muffler & White Front Radiator	201510455; Equipment Maintenance, Trackhoe	265.00
402	HD Supply Waterworks	201510447; Material & Supplies, Sewer Pipe	1,068.40
403	White Star Machinery	201510461; Equipment Maintenance, Trackhoe	174.99
404	Mary Lou Carpenter Cleaning Service	A1015256; 21 hours Cleaning Service	231.00
405	Sordahl, Inc., PC, Fred H.	A1015242; Attorney Fee for September 2015	1,250.00
406	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #3	46,000.00
407	City of Pryor Creek	Occupational Fee for September 2015 Garbage Billing	2,749.70
408	C.F.H.I. dba The Times	A1015246; Legal Publishing, Transformer Bid #888	59.79
409	AGES Computers	A1015252; Warehouse Router	39.99
410	Kolker & Kolker	A1015247; Consultant Fee, FY2014-2015 Inventory Prep	1,150.00
411	Metlife	Payroll Deduction; October 2015	108.50
412	Municipal Utility Board	Garbage Billing Fee for September 2015	5,499.39
413	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, September 2015	117.49
414	VISA Control Account Card Services	A1015243; Warehouse Maintenance	96.70
415	Bley, Charles	A1015257; "A" Wastewater Reimbursable Travel Expense	337.89
416	Oklahoma Natural Gas Company	Transportation Fee for September 2015	5,836.05
		TOTAL	999,840.67