



OCTOBER 19, 2015

The Municipal Utility Board met in Regular Session at 7:00PM on Monday, 19 October 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held 5 October 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts approving Claims #358 - #416 totaling \$999,840.67 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Mayor Tramel who had no report.

The Board recognized Ms. Cydney Baron who had no comments.

The Board recognized Mr. Kurt Schultz who discussed the Employee Health, Dental and Life Insurance coverage and the renewal of coverage effective 1 January 2016. The employee life insurance approved last year with Mutual of Omaha has a two-year rate guarantee so there will be no rate or coverage change. Delta Dental of Oklahoma did a rate pass so the dental coverage is also unchanged. Mr. Schultz discussed the four (4) CommunityCare no shop proposals including the renewal of our current IP1 HMO Standard Coverage with no benefit change at a 3.84% increase. The first renewal quote for our current coverage was an 11% increase but with negotiations by Courtside Benefits Group it was reduced to 8%. Mr. Jared Crisp questioned the 4% ACA fee which CommunityCare agreed to absorb and honor their presented quote including the ACA fee which resulted in a 3.84% increase. The Mayor and the City of Pryor Insurance and Budget Committee supports the renewal of the current IP1 HMO Standard Coverage at a 3.84% increase and the renewal with no changes to the dental and life insurance coverage.

Mr. Pruetz recommended the renewal of our current IP1 HMO Standard Coverage at a 3.84% cost increase and the renewal with no changes to the dental and life insurance coverage contingent upon City Council approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to renew the CommunityCare, IP1 HMO Standard Employee

Health Insurance Coverage with no benefit change at a 3.84% cost increase contingent upon approval at the next Pryor City Council meeting. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to renew the Delta Dental of Oklahoma Delta Preferred & Delta Premier Coverage with no benefit or cost change contingent upon approval at the next Pryor City Council meeting. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Lindsey, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to renew the Mutual of Omaha Life Insurance Coverage with no benefit or cost change contingent upon approval at the next Pryor City Council meeting. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

Mr. Schultz discussed the difference in a Broker Fee and a Broker Commission. The Service Provider Fee will remain the same \$18.81 rate per employee per month based on the monthly medical census report. Mr. Pruett recommended the renewal of an administrative service agreement between the Municipal Utility Board and Courtside Benefits Group, LLC.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the renewal of an administrative service agreement between the Municipal Utility Board and Courtside Benefits Group, LLC at a rate of \$18.81 per employee per month based on the monthly medical census report. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

The Board recognized Mr. Steve Powell who brought attention to approved Claim #386, listed payable to Northern Safety Co., Inc. in the amount of \$33,250.00. This payment should be payable to Northern Equipment Company who completed the replacement of Filter Plant #1 Master Meter and the meter is operational. *(Note: Claim #386 is payable to Northern Equipment in the amount of \$33,250.00 and the correction is needed only on the presented Claims Listing).* Mr. Powell also gave a progress report on the 9th Street Pump Station Improvements and the lagoon designs.

Mr. Pruett reported the Wastewater Treatment Plant now has two (2) qualified Supervisors. In addition to Superintendent, Mr. Mike Peters, the Assistant Superintendent, Mr. Chuck Bley successfully completed the “A” License Wastewater Test this past week.

Mr. Pruett requested moving Item 4c from Engineer’s Report to Manager’s Report.

Mr. Pruett reported Mehlburger Brawley will begin assisting him with a Five – Ten Year Plan in the near future.

Mr. Pruett recommended the approval and filing of meeting dates for Calendar Year 2016 as required by Section 311, Title 25 of the Oklahoma Statutes.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve and file the meeting dates for Calendar Year 2016 as required by Section 311, Title 25 of the Oklahoma Statutes. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett discussed and recommended the Pole Attachment License Agreement with CoxCom, LLC, dba Cox Communications Tulsa, a Delaware Corporation.

A motion was made by Ms. Mitchell and seconded by Dr. Lindsey to sign the Pole Attachment License Agreement with CoxCom, LLC, dba Cox Communications Tulsa, a Delaware Corporation. The effective date will begin when CoxCom, LLC, dba Cox Communications Tulsa, a Delaware Corporation signs the agreement and returns it to Municipal Utility Board. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Lindsey, Sixkiller, Roberts, and Harris Nay – none

Mr. Pruett discussed the RFP (Request for Proposal) for a Natural Gas and Electric Rate Study. The RFP's were mailed to seven (7) firms with a return by 9 November 2015 date for Board consideration on 16 November 2015. With this timeline, the results of this study will be four months after the expected 3.95% rate increase from (GRDA) Grand River Dam Authority and Mr. Pruett is not sure the Municipal Utility Board can absorb the lost revenue until the study is complete.

Mr. Pruett reported Bid #888, Sub-station #3 transformer, opening is scheduled in the Board Room at 1:30PM on Wednesday, 21 October 2015. Finley Engineering estimated the cost of Bid #888 at \$770,000.

The Board recognized Mr. Jared Crisp who reported his assistance with the preparation of the RFP (Request for Proposal) for a Natural Gas and Electric Rate Study and the Pole Attachment License Agreement with CoxCom, LLC, dba Cox Communications Tulsa, a Delaware Corporation. He also reported, with Mr. Pruett's approval, he occasionally joins the field crews on their daily projects.

Mr. Crisp investigated the cost of FR (Fire-retardant) outerwear with a local dealer. Underwood Mid-America Bootworks, located in the Mid-America Industrial Park, quoted a price less than the State Contract price quote from CINTAS. Mr. Crisp plans to purchase the required FR (Fire-retardant) outerwear from the local dealer instead of from our uniform supplier, CINTAS.

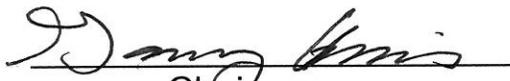
The Board recognized Mrs. Teri Hill who gave an audit preparation report. Violet Kirkendall, CPA, PC will begin audit testing in the office on 20 October 2015. Ms. Hill also reported flu shots will be offered to MUB employees at 8AM on 21 October 2015 at the warehouse and invited the Board Members to participate if they wanted to.

A written Department Foreman's Report was presented with Mr. Pruet verbally reporting there was an overpressure regulator not working properly that caused the loss of nitrogen at Sub-station #2. The regulator is not needed at this time due to the low power demand so it will be closed off until it can be fixed and tested by GRDA (Grand River Dam Authority) when the Sub-station #2 is down during its Spring Maintenance.

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 7:43PM. MOTION CARRIED. Votes cast as follows: Ayes –Mitchell, Roberts, Sixkiller, Lindsey, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
417	Payroll	A1015259; Payroll Ending 21 October 2015	60,155.66
418	RCB Bank-Pryor	FICA-\$10,789.36 MED-\$2,523.26 FED \$8,167.38	21,480.00
419	Oklahoma Tax Commission	SWH Payroll Ending 21 October 2015	2,834.00
420	Red Crown Credit Union	Payroll Deduction Ending 21 October 2015	3,380.00
421	Oklahoma Centralized Support Registry	Payroll Deduction Ending 21 October 2015	270.77
422	Principal Financial Group	Retirement Savings; October 2015	10,295.85
423	Principal Financial Group	Retirement Contribution; October 2015	16,113.46
424	AFLAC	Payroll Deduction; October 2015	1,351.17
425	Accurate Environmental LLC	A1015251; Water Samples	135.00
426	CBI Wholesale Electric	201510472; Material & Supplies	47.46
427	C & R Oil Company	201510473; Fuel	4,519.82
428	CommunityCare HMO	Group Medical Coverage; November 2015	40,019.18
429	Delta Dental of Oklahoma	Group Dental Coverage; November 2015	2,332.84
430	Fastenal Company	201510464; Safety Glasses	282.30
431	P & K Equipment	201510482; Equipment Maintenance & Supplies	125.56
432	Green Country Paper Supply, LLC	201510471; Warehouse Supplies, Towels and Liners	296.10
433	Green Country Paper Supply, LLC	201510479; Warehouse Supplies, Soap	27.80
434	Green Country Testing Inc.	201510481; Testing	535.00
435	Homer Miller Company	A1015233; Uniform Business Shirts; 5 Board/10 Staff	1,163.00
436	Lakeland Office Systems Inc.	A1015261; Quarterly Service Contract, SharpMX3640N	166.59
437	Locke Supply Company	201510480; Small Tools and Supplies	163.73
438	MESO/OMUSA	A1015267; 2nd Qtr. Supervisor Course, Crisp/Stout	600.00
439	Mid America Boot Works	A1015260; Uniform & Clothing, Outwear (33 Employees)	7,230.01
440	Mike's Tire & Car Care	201510474; Equipment Maintenance, Trk #22	196.38
441	Mike's Tire & Car Care	201510477; Equipment Maintenance, Backhoe	197.46
442	Oklahoma Ordnance Works Authority	Purchased Water, August 2015	5,240.01
443	Pryor Stone Inc.	201510469; Gravel	638.65
444	Professional Pest Control	A1015263; Quarterly Pest Control	65.00
445	R. W. Vaught Technical Services	A1015264; Equipment Maintenance, SCADA Systems	3,325.00
446	R. W. Vaught Technical Services	A1115270; Equipment Maint., Cone Valve #1 Flowmeter	2,200.00
447	Sage Environmental Consulting LP	201510468; Quarterly Biomonitoring	1,100.00
448	Sheraton Midwest City Hotel	A0915231; EMS Workshop, (Pruett, Crisp, Hill)	279.00
449	U S Cellular	Cellular Service, October 2015	615.39
450	HD Supply Waterworks	201510463; Material & Supplies	87.10
451	Walmart Community / RFCSLLC	201510476; Warehouse Supplies	52.94
452	White Star Machinery	201510470; Equipment Maintenance, Trackhoe	78.75
453	Zee Medical Inc.	A1015258; First Aid Supplies	76.20
454	Mary Lou Carpenter Cleaning Service	A1015269; Cleaning Service, October 19-30, 2015	247.50
455	Mutual of Omaha	Group AD&D and Payroll Deduction, November 2015	579.36
456	City of Pryor	Workman's Comp & Fees; September 2015	7,355.41
457	City of Pryor	AT&T Service; September 2015	250.13
458	Courtside Benefits Group, LLC	Service Fee for November 2015	827.64
459	Kolker & Kolker	A1115271; Consultant Fee	6,725.00
460	Dearborn National Life Insurance Co.	Group LTD; November 2015	1,157.72
461	Liberty National	Payroll Deduction; October 2015	192.02
462	Municipal Utility Board	Utility Service for October 2015	14,091.50
463	Municipal Utility Board	Petty Cash	315.27
464	Technical Programming Services Inc.	A1015266; Bill Print, October 2015	725.69
465	Technical Programming Services Inc.	A1015266; Bill Print & Late Message, October 2015	2,554.82
466	Vision Service Plan of Oklahoma	Payroll Deduction, November 2015	469.66
467	Green Country Shredding & Recycling	A1015262; On-site Shredding, 1st Qtr. FY2015-2016	165.00
		TOTAL	<u>223,333.90</u>