



NOVEMBER 2, 2015

The Municipal Utility Board met in Regular Session at 7:01PM on Monday, 2 November 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 19 October 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell approving Claims #417 - #467 totaling \$223,333.90 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Ms. Cydney Baron who had no comments.

The Board recognized Mr. Steve Powell who reported the lagoon design has been on hold due to an illness within his office but he plans to obtain the necessary data for the design application by the end of this week and submit the plans to Oklahoma Department of Environmental Quality for review and approval. The Fiber-Optic Spec to the Wastewater Treatment Plant is currently under review and this project is close to bringing the Wastewater Treatment Plant on MUB's fiber. Mr. Powell reported the Filter Plant #1 Cone Valve is operational and working satisfactory and the request for final payment to the contractor has been given to Mr. Pruet. Mr. Pruet informed the Board the Final Payment to Northern Equipment Company will not be processed until the contractor has paid R. W. Vaught Technical Service for their assistance in getting Filter Plant #1 Master Meter operational.

Mr. Powell reported the North Airport Road easement project has slowed down due to lack of county record updates on property belonging to deceased owners. He also reported his mid-November plans to kick off the GIS Phase II Project.

Mr. Pruet discussed the benefits of participating in a system wide pole audit with AT&T being conducted by Spartan Utility Services LLC of Chandler, Texas at a cost less than \$5,000 and recommended the Municipal Utility Board agree to the written Scope of Work and cost presented. It should take Spartan Utility Service LLC staff approximately 40 hours to produce the field work.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to participate in a system wide pole audit with AT&T being conducted by Spartan Utility Services LLC of Chandler, Texas and agree to the written Scope of Work and the Municipal Utility Board's portion of \$4,914.38. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett reported he received written notification that Grand River Dam Authority Board of Directors approved the recommended rate increase of 3.95% effective 1 January 2016. He is reviewing the report and may have a recommendation for an electric rate increase to Municipal Utility Board Customers on the next Agenda because he does not believe the MUB Electric Department can absorb the GRDA rate increase.

Mr. Pruett reported he will be attending the Annual Oklahoma Gas Association (OGA) Planning Retreat at Roman Nose State Park this week and that he attended the Municipal Electric Systems of Oklahoma (MESO) Planning Retreat last week at Western Hills Lodge.

The Board recognized Mr. Jared Crisp who reported most all of outerwear has been distributed and most of the field crews seem satisfied with the products.

The Board recognized Mrs. Teri Hill who thanked the Board for allowing her to attend the Emergency Management Success Workshop in Midwest City, Oklahoma with Mr. Pruett and Mr. Crisp last week. The FEMA presentation was very informative and reinforced the importance of record keeping and mutual aid agreements when filing for disaster reimbursement.

A written Department Foreman's Report was presented.

Mr. Pruett reported he has no recommendation on Bid #888, Sub-station #3 transformer, a key component, because Finley Engineering is still carefully reviewing the six (6) bids received. All bids were less than the Engineer's estimated cost of \$770,000 and most had a lead time of 10-months. Three (3) bids were outside United States and most likely will be rejected because of the transformer specification requirements.

There was no unfinished or new business.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell by to adjourn at 7:36PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Lindsey, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
468	Payroll	A1115273; Payroll ending 4 November 2015	60,620.42
469	RCB-Pryor	FICA-\$10,899.10 MED-\$2,549.00 FED-\$8,385.08	21,833.18
470	Oklahoma Tax Commission	SWH; Payroll Ending 4 November 2015	2,834.00
471	Red Crown Credit Union	Payroll Deduction Ending 4 November 2015	3,380.00
472	Oklahoma Centralized Support Registry	Payroll Deduction Ending 4 November 2015	270.77
473	Oklahoma State Tax Commission	October 2015 Sales Tax/November 2015 Estimated Tax	40,040.15
474	Altec Industries, Inc.	201511494; Equipment Maintenance, Trk #14	590.00
475	Accurate Environmental LLC	A1115282; Water Samples	90.00
476	CenterPoint Energy Services	Purchased Gas; October 2015	49,129.00
477	Chouteau Lime Co., Inc.	201511483; Material & Supplies	34.25
478	CINTAS Corporation 063	201511495; Uniform Rental, October 2015	1,427.78
479	C & R Oil Co., Inc.	201511484; Fuel	1,510.39
480	Office Everything of Pryor	A1115285; Warehouse & Office Supplies	147.66
481	The Flower Shop	A1115274; Memorial Arrangement	45.00
482	Frontier Int dba Summit Truck Group	201510475; Equipment Maintenance, Trk #16	360.34
483	Grand River Dam Authority	Purchased Electric; October 2015	395,821.04
484	Airgas USA, Inc.	201511498; Nitrogen & Cylinder Rental	99.60
485	Mehlburger Brawley	A1115278; General Engineer Fee; October 2015	1,035.00
486	Mid Continent Concrete Co. Inc.	201511489; Concrete	623.00
487	Mike's Tire & Car Care	201511493; Equipment Maintenance, Trk #2 & Trk #15	200.47
488	Oklahoma One-Call System, Inc.	A1115283; 2016 Annual Membership	331.42
489	Pikepass Government Account Services	A1115281; Turnpike Fees for October 2015	27.81
490	O'Reilly Auto Parts	201511492; Material & Supplies	57.94
491	Oklahoma Ordnance Works Authority	Purchased Water for October 2015	55,282.79
492	Ozark Materials Inc.	201510467; Sand and Delivery Fee	490.00
493	Pryor Automotive Supply	201511487; Material & Supplies	332.83
494	Pryor Waste Recycling, LLC	Garbage Billing for October 2015	83,461.87
495	Pryor Lumber Company	201511486; Material & Supplies	104.54
496	Mayes County RWD #4	WWTP Water Service, October 2015	44.56
497	Reliable Equipment & Service Co.	201510448; Material & Supplies	823.78
498	Sadler Paper Company	A1115276; Paper Supplies	82.36
499	Tractor Supply Credit Plan	201511488; Material & Supplies	55.98
500	Mary Lou Carpenter Cleaning Service	A1115284; 27 hours Cleaning Service	297.00
501	Sordahl, Inc., PC, Fred H.	A1115280; Attorney Fee; October 2015	350.00
502	City of Pryor Creek	AT&T Service for October 2015	252.06
503	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #4	46,000.00
504	City of Pryor Creek	Occupational Fee for October 2015 Garbage Billing	2,716.43
505	Financial Equipment Company	A1115277; Annual Equipment Maintenance, Cash Counter	325.00
506	AGES Computers	A1115286; APC Backup System; South Register	54.99
507	Metlife	Payroll Deduction; November 2015	108.50
508	Municipal Utility Board	Garbage Billing Fee for October 2015	5,432.86
509	Pryor Printing Inc.	A1115275; Employee Policy Handbooks	336.00
510	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, October 2015	129.96
511	VISA Control Account Card Services	A1115279; Training & Travel	590.13
TOTAL			<u>777,780.86</u>