

NOVEMBER 16, 2015

The Municipal Utility Board met in Regular Session at 7:00PM on Monday, 16 November 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, and Mr. Roberts. Dr. Sixkiller was absent.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 2 November 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell approving Claims #468 - #511 totaling \$777,780.86 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Ms. Cydney Baron who had no comments.

The Board recognized Mr. Steve Powell who reported the final payment to Northern Equipment Company is still on hold because the contractor has not issued payment to R. W. Vaught Technical Service for their assistance in getting Filter Plant #1 Master Meter operational.

Mr. Powell reported he is still assisting Mr. Kenny Smith in contacting heirs to the property located on North Airport Road needed to complete the easement project. He is also preparing three (3) optional plans to complete the water line loop on North Airport Road if necessary.

Mr. Powell has met with Mr. Pruett and will begin preparing the Project Plan for Phase II of the Master Meter Project which is the installation of the Cone Valve Modules. He also will begin the Five-Year Master Plan for the Wastewater Treatment Plant and Capital Improvements in the near future.

Mr. Pruett discussed the standard Memorandum of Understanding between Grand River Dam Authority and the City of Pryor Creek, ex rel., its Municipal Utility Board for the construction of the Pryor City #3 Electrical Sub-station which has been reviewed and approved by legal counsel, Mr. Fred Sordahl.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the execution of the Memorandum of Understanding between Grand River Dam Authority and the City of Pryor Creek, ex rel., its Municipal Utility Board for the construction of the Pryor City #3 Electrical Sub-station. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Lindsey, and Harris Nay – none

Mr. Pruett discussed the Grand River Dam Authority Board of Directors approved rate increase of 3.95% and the need to pass through the 3.95% increase to all Municipal Utility Board Electric Customers effective 1 January 2016. Mr. Pruett also discussed the upcoming Rate Study and the detrimental impact the 3.95% increase could have if the Municipal Utility Board absorbed the increase until the Rate Study is completed in the spring of 2016. Mr. Pruett recommended the Board ask the Pryor Creek City Council to pass through the Grand River Dam Authority Board of Directors approved rate increase of 3.95% by increasing the Residential Electric Rates 3.95% effective 1 January 2016.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to recommend the Pryor Creek City Council pass through the Grand River Dam Authority Board of Directors approved rate increase of 3.95% by increasing the Residential Electric Rates 3.95% effective 1 January 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, and Harris Nay – none

Mr. Pruett reported he is still reviewing the Rate Study RFP's (Request for Proposal) and hopes to have a recommendation soon.

Mr. Pruett reported the City of Pryor Creek has engaged the Lakota Group, a planning and urban design firm based in Chicago, Illinois, to assist the City in developing the Comprehensive Plan. The Lakota Group will be using the Municipal Utility Board Room this week to do interviews. Mr. Pruett and Mr. Crisp will be interviewed on Wednesday and Chairman Harris and Ms. Mitchell were requested to attend. *(Due to the short notice, neither Board Member is available on Wednesday)*

The Board recognized Mr. Jared Crisp who reported he is preparing a draft of the Sewer Camera Policy and has been meeting with developers of a new hotel to be served by Municipal Utility Board.

The Board recognized Mrs. Teri Hill who reported the Administrative Staff is participating in the Pryor Police Active Shooter Training held November 13, 2015 and scheduled on December 2, 2015. Ms. Cydney Baron attended the November 13, 2015 training and confirmed the quality of the four (4) hour Active Shooter Training.

A written Department Foreman's Report was presented.

Mr. Pruett discussed Bid #888, Sub-station #3 transformer. The transformer is a key component, therefore Finley Engineering carefully reviewed and evaluated the six (6) bids received. All bids were less than the Engineer's estimated cost of \$770,000 and most had a lead time of 10-months. Two (2) bids were disqualified and four (4) met specifications. Three (3) bids were from companies in the United States and one (1) from Mexico. The bids were evaluated as to adherence to the specification, cost per pound of material, and Origin of Manufacturing (USA preferred). Most of a transformer's weight is due to its content of steel, copper, and insulating oil volume. An excellent comparison metric (\$/Lb.) can be calculated using the quoted \$ amount, divided by the combined weight of the core, coils, and insulating oil. The insulating oil is included in order to take into account the oil's volume. The Cost per Pound of Material metric

should be utilized in determining the best value for the Pryor MUB Substation #3 Transformer as well as durability and reliability. Mr. Mark A. Thatcher, Senior Reliability Engineer for Finley Engineering, Inc. is recommending Pryor Municipal Utility Board purchase the Pryor Substation #3 transformer from SPX (formerly Waukesha) for a total purchase price of \$560,090 (Best Low Cost per Pound \$5.85/Lb.). Mr. Pruett, Chairman Harris, and Legal Counselor Fred Sordahl concurred the durability, reliability, and larger oil volume should be included in the evaluation and agreed the Cost per Pound of Material Metric is a very good value indicator.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to award Bid #888 as recommended by Mark A. Thatcher, Senior Reliability Engineer for Finley Engineering, Inc. and purchase the Pryor Substation #3 transformer from SPX (formerly Waukesha) for a total purchase price of \$560,090 (Best Low Cost per Pound \$5.85/Lb.). MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, and Harris Nay – none

Mr. Pruett discussed Mr. Travis Berka who came to work for the Municipal Utility Board Water Department and transferred to the Gas Department when it was discovered he was a coded welder and an excellent backhoe operator. Mr. Pruett recommended Mr. Travis Berka be reclassified as a Regular Employee and promoted to a D Mechanic with Merit effective 19 November 2015.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the reclassification of Mr. Travis Berka as a Regular Employee and promote him to a D Mechanic with Merit (\$18.99 per hour to \$19.14 per hour) effective 19 November 2015. MOTION CARRIED. Votes cast as follows: Mitchell, Roberts, Lindsey, and Harris Nay – none

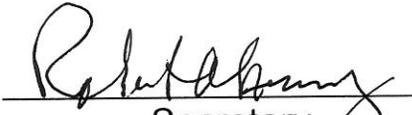
There was no unfinished or new business.

There was no Attorney's Report.

Mr. Pruett and Mr. Crisp will be attending the MESO Solar Power Conference and Board Meeting November 18-20, 2015 in Midwest City, Oklahoma and Oklahoma City, Oklahoma respectively.

A motion was made by Ms. Mitchell and seconded by Chairman Harris to adjourn at 7:41PM. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Harris, Lindsey, and Roberts, Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
512	Payroll	A1115288; Payroll Ending 18 November 2015	63,963.70
513	RCB Bank-Pryor	FICA-\$11,361.00 MED-\$2,657.04 FED \$8,328.52	22,346.56
514	Oklahoma Tax Commission	SWH Payroll Ending 18 November 2015	2,977.00
515	Red Crown Credit Union	Payroll Deduction Ending 18 November 2015	3,380.00
516	Oklahoma Centralized Support Registry	Payroll Deduction Ending 18 November 2015	270.77
517	Principal Financial Group	Retirement Savings; November 2015	10,474.60
518	Principal Financial Group	Retirement Contribution; November 2015	16,141.94
519	Payroll	A1215296; Payroll Ending 2 December 2015	65,414.87
520	RCB Bank-Pryor	FICA-\$11,550.12 MED-\$2,701.24 FED \$8,259.23	22,510.59
521	Oklahoma Tax Commission	SWH Payroll Ending 2 December 2015	2,989.00
522	Red Crown Credit Union	Payroll Deduction Ending 2 December 2015	3,380.00
523	Oklahoma Centralized Support Registry	Payroll Deduction Ending 2 December 2015	270.77
524	AFLAC	Payroll Deduction; November 2015	1,351.17
525	Accurate Environmental LLC	A1115282; Water Samples	135.00
526	Alliance Health - Pryor	A1215293; 3 of 3 Hepatitis B Series	148.00
527	B & B Meter Service	201511516; Material & Supplies	2,067.00
528	B & B Meter Service	201511519; Material & Supplies	2,513.35
529	Brenntag Southwest, Inc.	201511508; Material & Supplies	1,166.02
530	CBI Wholesale Electric	201511521; Warehouse Lights	101.59
531	Chouteau Lime Co., Inc.	201512529; Material & Supplies	405.00
532	C & R Oil Company	201511514; Fuel	1,433.22
533	CommunityCare HMO	Group Medical Coverage; December 2015	40,019.18
534	Container Supply, Inc.	201511512; Material & Supplies	149.60
535	Office Everything of Pryor	A1115285; Office Supplies and Shipping Fees	147.81
536	Fastenal Company	201511499; Safety Glasses and Batteries	115.72
537	G & M Auto and Wrecker Service	201511510; Equipment Maintenance, Trk #2	271.28
538	Grand River Dam Authority	Purchased Electric; November 2015	306,600.54
539	Green Country Paper Supply, LLC	201511520; Warehouse Supplies, Soap & Towels	243.76
540	Green Country Testing Inc.	201511513; Testing	575.00
541	J. Harlen Co., Inc.	201511511; Small Tool, 2-leg sling rope	44.69
542	Airgas USA, LLC	201511518; Welding Shop Supplies	257.26
543	Lakeland Office Systems Inc.	A1115289; Quarterly Service Contract, SharpMX514ON	220.86
544	Locke Supply Company	201512528; Material & Supplies	112.55
545	Mehlburger Brawley	A1114342; CCP, 9th Street Pump Station Imp. Pmt. #11	953.00
546	Mehlburger Brawley	A1215295; Engineer Fees for November 2015	800.00
547	Mid-Continent Concrete Co.	201511491; Concrete	778.75
548	Mike's Tire & Car Care	201511515; Equipment Maintenance, Backhoe, Trk 6, & 15	255.48
549	Mike's Tire & Car Care	201512527; Equipment Maintenance, Trk #2 & Trk #15	552.92
550	Northwest Transformer Co., Inc.	201511502; Material & Supplies	1,632.00
551	Oklahoma Natural Gas Company	Transportation Fee, October 2015	5,755.08
552	Poly Pro Inc.	201511506; Material & Supplies	82.50
553	PRI Industries Inc.	201511485; Jetter Hose	352.68
554	Petroleum Marketers	201511504; Fuel Tank Testing	1,800.00
555	Roman Nose State Lodge	A0915230; OGA Retreat, G. Pruett	89.00
556	Mayes County RWD #4	WWTP Water Service, November 2015	17.00
557	Sheraton Midwest City Hotel	A0915232; Solar Power Conference, Pruett & Crisp	372.00
558	Stuart C. Irby Co., Inc.	201511490; Material & Supplies	118.00
559	SPX Transformer Solutions, Inc.	A1115287; Bid #888, Sub-Station #3 Transformer, Pmt #1	168,027.00
560	US Cellular	Cellular Service for November 2015	620.55
561	HD Supply Waterworks	201510478; Material & Supplies	983.74
562	Walmart Community / RFCSLLC	201511523; Warehouse Supplies	53.37
563	Zee Medical Inc.	201511503; First Aid Supplies	144.75
564	Mary Lou Carpenter Cleaning Service	A1215297; Cleaning Service, Nov 16 - Dec 4, 2015	390.50
565	Fred H. Sordahl, Inc.	A1215294; Attorney Fee for November 2015	605.00
566	Mutual of Omaha	Group AD&D and Payroll Deduction, December 2015	579.36
567	City of Pryor	AT&T Service; November 2015	247.13
568	AGES Computers	A1215292; Warehouse Locate Computer Replacement	958.98
569	Courtside Benefits Group, LLC	Service Fee for December 2015	827.64
570	Kolker & Kolker	A1215298; Consultant Fee & Inventory Control Software Upgrade	3,950.00
571	Dearborn National Life Insurance Co.	Group LTD; December 2015	1,145.72
572	Liberty National	Payroll Deduction; November 2015	192.02
573	Municipal Utility Board	Utility Service for November 2015	13,815.34
574	Municipal Utility Board	Petty Cash	582.16
575	Postmaster	A1215291; Box 249 Annual Rental Fee, CY 2016	274.00
576	Technical Programming Services Inc.	A1215299; Bill Print & Late Message, November 2015	3,363.97
577	Tyler Technologies, Inc.	A1115290; Disaster Recovery Annual Maint., CY2016	2,000.00
578	Vision Service Plan of Oklahoma	Payroll Deduction, December 2015	498.20
579	Oklahoma Ordnance Works Authority	Purchased Water; November 2015	48,589.09
TOTAL			<u>833,605.33</u>