



DECEMBER 21, 2015

The Municipal Utility Board met in Regular Session at 7:00 PM on Monday, 21 December 2015 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Sixkiller, Dr. Lindsey, Mr. Roberts, and Ms. Mitchell.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 7 December 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts approving Claims #580 - #638 totaling \$447,287.81 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Councilman Randy Chitwood who had no comments or report.

Mr. Pruett reported for Mr. Steve Powell who is not attending tonight because of illness. Spartan Utility Services LLC has completed the MUB City of Pryor and AT&T Pole Count. Both AT&T annual pole charge and Vyve Broadband A, LLC annual pole charge will increase. Mr. Stout and Mr. Crisp are in the process of overlapping the GIS data with the Spartan Utility Services, LLC data gathered from this pole audit. Mr. Pruett and Mr. Crisp were satisfied with the audit and services provided by Spartan.

Mr. Pruett also reported the Municipal Utility Board worked with Mr. Powell on the sewer line relocation for the City Splash Pad. The Municipal Utility Board will provide labor and the City of Pryor will provide the material for the extension of the six-inch (6") water line. Mr. Powell will begin the GIS Phase II Project early next year and will be the Infrastructure Solutions Group, LLC and Willdan/Economists.com Project Team Manager for the upcoming Rate Study which includes a ten (10) year long-term plan.

Mr. Pruett reported the following rate increases for Residential Total Electric Winter Rate, Commercial Electric Rate, Commercial Total Electric Heat Rate, and Commercial Demand Rate coincides with the 3.95% wholesale electric rate increase effective 1 January 2016 from Grand River Dam Authority and the approximately 3.6% Municipal Utility Board recommended residential rate increase approved by the Pryor Creek City Council during their last meeting. These are increases to keep the Electric Department from losing revenue until the Rate Study is completed with rate recommendations over the next 10 years.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to increase the Residential Total Electric Winter Rate (November-April) to \$25.80 minimum for first 300 kWh; \$0.0860 per kWh for next 200 kWh; \$0.0650 per kWh for all usage over 500 kWh. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to increase the Commercial Electric Rate to \$2.35 minimum for first 28 kWh; \$0.08345 per kWh on all additional usage. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Lindsey, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to increase the Commercial Total Electric Heat Rate (November-April) to \$2.35 minimum for first 28 kWh; 29-500 kWh at \$0.0810 per kWh; 501-1500 kWh at \$0.070 per kWh; 1501-10,000 kWh at \$0.0685 per kWh; \$0.0655 per kWh for all usage over 10,001 kWh. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Lindsey, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey to leave the Commercial Demand Rate and the KW for Demand the same at \$59.45 minimum and \$11.89 per KW for Demand and only increase the Energy Rate to \$0.0540 per kWh. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Mitchell, Roberts, and Harris Nay – none

Mr. Pruettt reported the office staff has been gathering information for the meeting scheduled in the Municipal Utility Board Room on January 19, 2016 with Infrastructure Solutions Group, LLC and Willdan/Economists.com Project Team on the rate study, which includes a ten (10) year long-term plan.

The Board recognized Mr. Jared Crisp who reported he is working with Mr. Stout and reviewing the GIS data obtained by Mr. Linus Smith, the GIS Supervisor for Mehlburger Brawley during Phase I. Mr. Crisp and Mr. Stout physically investigate any discrepancies and make necessary changes which is helping them become more familiar with the GIS system and increasing its data value. Mr. Crisp also reported he has been reviewing the Pryor Public School building projects.

Mr. Crisp invited the Board Members to the Warehouse Christmas Dinner at noon on December 23, 2015.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Pruettt discussed the value of Ms. Jennifer Adams and her initiative and drive to tackle new assignments and put in the extra effort to help MUB achieve our goals. With the retirement of Mrs. Jean Bell on 3 December 2015, the position of Purchasing Agent is open and Mrs. Jennifer Adams was transferred to the warehouse to

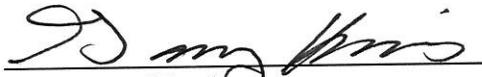
learn this position when Ms. Kaye Dee Dickey passed in 2012. Mr. Pruett recommended Mrs. Jennifer Adams be promoted to Purchasing Agent Non-Merit for the Municipal Utility Board (\$21.58 per hour to \$22.61 per hour), effective 17 December 2015.

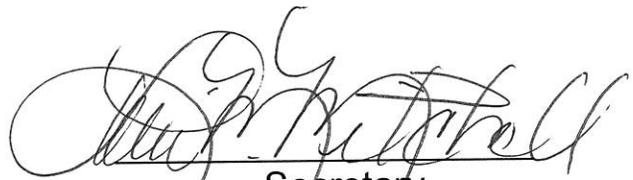
A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to promote Mrs. Jennifer Adams to Purchasing Agent Non-Merit for the Municipal Utility Board (\$21.58 per hour to \$22.61 per hour), effective 17 December 2015. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Pruett presented unforeseen business when the Agenda was posted and asked the Chairman of the Board and the Board Secretary to sign the Work Order for Professional Services (Project Number PMUB 15-01), the authorization for Infrastructure Solutions Group, LLC (Engineer) to proceed with the Gas and Electric Rate and Service Study Project approved at the last meeting.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey to adjourn at 7:28 PM. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Mitchell, Roberts, and Harris Nay – none

  
Chairman

  
Secretary

4 January 2016

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
639	Payroll	A1215312; Payroll Ending 30 December 2015	66,054.85
640	RCB Bank-Pryor	FICA-\$11,658.52 MED-\$2,726.58 FED \$8,748.84	23,133.94
641	Oklahoma Tax Commission	SWH Payroll Ending 30 December 2015	3,147.00
642	Red Crown Credit Union	Payroll Deduction Ending 30 December 2015	3,280.00
643	Oklahoma Centralized Support Registry	Payroll Deduction Ending 30 December 2015	270.77
644	Principal Financial Group	Retirement Contribution for December 2015	25,369.75
645	Principal Financial Group	Retirement Savings for December 2015	15,896.88
646	Alliance Health - Pryor	A1215316; Flu Shots for 28 employees	700.00
647	CBI Wholesale Electric	201512563; Material & Supplies	41.70
648	C & R Oil Company	201512558; Fuel	1,313.97
649	CommunityCare HMO	Group Medical Coverage for January 2016	39,535.89
650	Wesco Distribution Inc. dba Diversified Electric	201512538; Bid #889, Electric Material & Supplies	156.00
651	Data Flow	A1215313; ACA 1094 Transmittal & 1095C Laser Forms	172.60
652	Endex Inc. of Tulsa	A1215315; Security Systems for CY2016	240.00
653	G & M Auto and Wrecker Service	201512559; Equipment Maintenance, Trk #12	317.17
654	Green Country Paper Supply, LLC	201512560; Warehouse Cleaning Supplies	162.46
655	Green Country Testing Inc.	201512564; Testing	979.00
656	Mid-Continent Concrete Co.	201512556; Concrete	311.50
657	Pryor Stone Inc.	201512567; Gravel	162.63
658	Spartan Utility Services, LLC	A1115272; Joint Pole Audit with AT&T	4,914.38
659	Sherwin-Williams Company	201512568; Paint	55.16
660	Signal Service Company	201512561; Testing & Material for Traffic Lights	1,105.90
661	Techline Inc.	201512536; Bid #889, Electric Material & Supplies	2,465.70
662	Teledyne Instruments, Inc.	201512550; Material & Supplies, Pump Tubing	53.90
663	HD Supply Waterworks	201512546; Material & Supplies, 3' Paint Wands	44.30
664	Walmart Community / RFCSELLC	201512566; Warehouse Supplies	60.37
665	Mutual of Omaha	Group AD&D and Payroll Deduction for January 2016	685.85
666	City of Pryor Creek	AT&T Service for December 2015	247.04
667	Courtside Benefits Group, LLC	Service Fee for January 2016	809.00
668	Dearborn National Life Insurance Co.	Group LTD for January 2016	1,200.26
669	Liberty National	Payroll Deduction for December 2015	11.00
670	Municipal Utility Board	Utility Service for December 2015	15,744.05
671	Municipal Utility Board	Petty Cash	358.84
672	Technical Programming Services Inc.	A1215314; Bill Print & Mailing for December 2015	2,963.54
673	Vision Service Plan of Oklahoma	Payroll Deduction for January 2016	498.20
TOTAL			212,463.60