



JANUARY 4, 2016

The Municipal Utility Board met in Regular Session at 7:01 PM on Monday, 4 January 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller. Dr. Lindsey was absent.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held 21 December 2015. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell approving Claims #639 - #673 totaling \$212,463.60 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell who had no report. Mr. Powell presented a list of pending projects to Mr. Pruett to prioritize their completion in accordance with the Municipal Utility Board's budget.

Mr. Pruett discussed the exclusion of the Cost of Service Analysis and Rate Design for the water and wastewater customers served by the Municipal Utility Board from the Cost of Service Analysis and Rate Design for the electric and natural gas customers served by the Municipal Utility Board. The average cost for a comprehensive water and wastewater rate study and long-term financial plan would be \$30-\$35,000 for a community the size of Pryor. Mr. Pruett stated much of the data that will be provided to Infrastructure Solutions Group, LLC and Willdan/Economists.com Project Team includes all four utility services and they agreed to include the water and wastewater rate study and long-term financial plan for a cost not to exceed \$17,000. Mr. Pruett recommended the Board expand the Cost of Service Analysis and Rate Design for the electric and natural gas customers to include the water and wastewater customers served by the Municipal Utility Board.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Infrastructure Solutions Group, LLC and Willdan/Economists.com Project Team to perform a Cost of Service Analysis and Rate Design for the water and wastewater customers served by the Municipal Utility Board, City of Pryor Creek at a cost not to exceed \$17,000. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Pruett discussed the new MESO's (Municipal Electric Systems of Oklahoma) Electric Supervisor Development (ESD)

Training Program beginning Tuesday, 2 February 2016. This is a four-year program with six (6) annual one day sessions and three (3) annual Hard Skills one or two day sessions. ESD training participants will be provided with nine (9) training sessions annually (36 total sessions). The cost is \$800 per year which Grand River Dam Authority (GRDA) agreed to pay (\$3,200 total tuition fee). The Municipal Utility Board would be responsible for the minimal travel, meals, and lodging expenses. Mr. Pruett recommended the Board allow Mr. Travis Willis to enroll in the new MESO's (Municipal Electric Systems of Oklahoma) Electric Supervisor Development (ESD) Training Program beginning Tuesday, 2 February 2016.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell allowing Mr. Travis Willis to enroll in MESO's (Municipal Electric Systems of Oklahoma) Electric Supervisor Development (ESD) Training Program beginning Tuesday, 2 February 2016, with GRDA paying the \$800 annual tuition fee and the Municipal Utility Board paying the travel, meals, and lodging expenses as needed. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – None

Mr. Pruett reported he is working with Finley Engineering on the Sub-Station #3 Project and the transformer pad and fence must be completed by 1 July 2016.

The Board recognized Councilman Britton who had no report or comments.

The Board recognized Mr. Jared Crisp who reported he is continuing to learn the utility systems. He is currently reviewing hotel plans and is working with the developer who desires to start construction as soon as possible. Mr. Crisp also reported eight electric poles were snapped by the storm last week.

The Board recognized Mrs. Teri Hill who had no report.

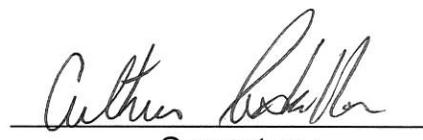
A written Department Foreman's Report was presented.

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 7:18 PM. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
674	Payroll	A0116013; Payroll ending 13 January 2016	62,909.80
675	RCB-Pryor	FICA-\$11,265.10 MED-\$2,634.52 FED-\$8,839.22	22,738.84
676	Oklahoma Tax Commission	SWH; Payroll Ending 13 January 2016	2,906.00
677	Red Crown Credit Union	Payroll Deduction Ending 13 January 2016	3,280.00
678	Oklahoma Centralized Support Registry	Payroll Deduction Ending 13 January 2016	270.77
679	Oklahoma State Tax Commission	December 2015 Sales Tax/January 2016 Estimated Tax	48,704.06
680	Oklahoma Emp. Security Commission	4th Qtr. 2015 Unemployment Tax	350.42
681	Arkansas Electric Coop., Inc.,	201512539; Bid #889 Material & Supplies	969.00
682	Accurate Environmental LLC	A0116015; Water Samples	90.00
683	B & B Meter Service	2016116; Meter Repair	1,430.75
684	Brenntag Southwest Inc.	201512555; Chlorine & Sulfur Dioxide	1,345.68
685	Chouteau Lime Co., Inc.	201619; Garage, Shop, and Warehouse Supplies	31.15
686	CINTAS Corporation 063	2016115; Uniform Rental, December 2015	1,996.47
687	C & R Oil Co., Inc.	2016117; Fuel and Oil	1,533.77
688	Office Everything of Pryor	A0116017; Office Supplies & Material	334.54
689	Wesco Dist. Inc. dba Diversified Electric Supply	201512538; Bid #889, Material & Supplies	1,394.03
690	Enviro-Tec America	201612; SIR Reports, October & November 2015	150.00
691	Fastenal Company	201512557; Safety Equipment & Hip Waders for R. Wilkerson	391.74
692	Finley Engineering Company, Inc.	A0314083; CCP, Sub-Station #3 Design, Payment #4	70,500.00
693	Grand River Dam Authority	Purchased Electric, December 2015	335,858.31
694	G.C.M.H.P. dba Green Country OK, LLC	A0116007; Sewer Rebate for CY2015 (4,455 Total Units)	891.00
695	J L Matthews Company, Inc.	201613; Small Tools	290.39
696	Airgas USA, LLC	201512562; Nitrogen	101.70
697	Locke Supply Co.	201614; Material & Supplies	603.58
698	Mehlburger Brawley	A1015240; Phase II GIS Mapping, Payment #1	2,340.00
699	Mehlburger Brawley	A0116004; General Engineering for December 2015	1,810.00
700	Mid-Continent Concrete Co.	201618; Concrete	400.50
701	Mike's Tire & Car Care	2016113; Equipment Maintenance, Trk #10 Tires	558.92
702	O'Reilly Auto Parts	201615; Equipment Maintenance and Supplies	29.16
703	Oklahoma Gas Association	A0116012; OGA Annual Dues for CY2016	200.00
704	Oklahoma Ordnance Works Authority	Purchased Water; December 2015	33,554.03
705	Pryor Automotive Supply	2016111; Equipment Maintenance and Supplies	380.58
706	Pryor Waste Recycling, LLC	Garbage Billing for December 2015	83,325.80
707	Professional Pest Control	A0116005; Quarterly Pest Control, 12 N Rowe St. Suite A	65.00
708	Pryor Lumber Company	2016112; Material & Supplies	269.62
709	Mayes County RWD 4	WWTP Water Service; December 2015	17.00
710	Sadler Paper Company	A0116008; Cleaning Supplies	40.33
711	Stuart C. Irby Co., Inc.	201512537; Bid #889, Material & Supplies	4,549.50
712	Tractor Supply Credit Plan	2016114; Material & Supplies	84.94
713	HD Supply Waterworks	201511496; Material & Supplies	1,359.86
714	White Star Machinery	201512565; Equipment Maintenance, Trackhoe	108.60
715	Zee Medical Inc.	201512551; First Aid & Safety Supplies	139.75
716	Zee Medical Inc.	A0116003; First Aid Kit Supplies	53.40
717	Mary Lou Carpenter Cleaning Service	A0116014; Cleaning Service, 44.5 hours	489.50
718	Fred H. Sordahl, Inc., PC	A0116011; Attorney Fees for December 2015	500.00
719	City of Pryor Creek	Workman's Comp for November 2015	7,128.48
720	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #6	46,000.00
721	City of Pryor Creek	Occupational Fee for December 2015 Garbage Billing	2,712.01
722	AGES Computers	A0116016; DVR Security Tower & 10 3yr Kaspersky License	1,398.90
723	Kolker & Kolker, Inc.	A0116010; Consultant Fee, December 2015	650.00
724	Municipal Utility Board	Garbage Billing Fee for December 2015	5,424.02
725	Technical Programming Services Inc.	A1215314; Late Message Print/Mailing, December 2015	309.70
726	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, December 2015	189.83
727	Tyler Technologies, Inc.	A0116009; Service Order Annual Maint. Agreement	1,046.62
728	VISA Control Account Card Services	A0116006; GIS Mapbook for Tree-Trimmers	35.44
729	Neal, Ryan	A0116002; Replacement Sewer Tap Refund	300.00
730	CenterPoint Energy Services, Inc.	Purchased Gas; December 2015	211,700.48
731	Oklahoma Natural Gas Company	Transportation Fee; December 2015	5,756.61
		TOTAL	972,000.58