



FEBRUARY 1, 2016

The Municipal Utility Board met in Regular Session at 7:00 PM on Monday, 1 February 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Mr. Roberts, Ms. Mitchell, and Dr. Sixkiller. Dr. Lindsey was absent.

Mr. Pruet reported a \$90.86 increase to line 20 on bid #889, because MUB received an additional 237.23' of wire. A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to accept the \$90.86 increase to line item 20 on bid #889 making the new total \$18,901.21 and approve the minutes of the Regular Meeting held 19 January 2016. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #732 - #776 totaling \$210,439.05 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mrs. Cydney Baron who had no comments.

The Board recognized Mayor Tramel who had no report.

The Board recognized Mr. Steve Powell who reported the Willdan Economists.com Project Team will provide a written progress report at the next Board Meeting for the Cost of Service Analysis and Rate Design on the Electric, Gas, Water, and Wastewater.

Mr. Powell reported the Mehlburger Brawley Engineer Consultant, Mr. Ken Lucas, continues to make himself available to assist Mr. Ryan Stout after the week of on-site GIS (Geographic Information System) training. They are working with Mr. Kenny Smith to draft an updated GIS Sewer Wall Map to replace the old pencil map in the Planning Room.

Mr. Powell will work with MUB Personnel in developing a DEQ-approved Revised Total Coliform Rule Sample Site Plan that is due by March 31, 2016.

Mr. Powell is scheduled to meet next week with Mr. Pruet, Mr. Crisp, and the Department Foreman's to discuss the quantity and quality of a ten-year capital improvement plan that will be reflected in the Cost of Service Analysis and Rate Design on the Electric, Gas, Water, and Wastewater that is being prepared by Willdan Economists.com Project Team.

The Board recognized Mr. Pruet who discussed the conflict of the MESO Public Power Conference and the regular scheduled Board Meeting on 18 April 2016. Mr. Pruet requested the Board to cancel the Regular scheduled meeting on 18 April 2016 and to reschedule it on Tuesday, 19 April 2016.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to cancel the regular scheduled meeting on 18 April 2016 and to reschedule it on Tuesday, 19 April 2016. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett reported Finley Engineering will open Bids #890 & #891 (Sub-Station #3 Project Material) in the Municipal Utility Board Room at 1:30 PM on Wednesday, 3 February 2016.

Mr. Pruett invited the Board Members to attend the Grand River Dam Authority Quarterly Meeting with the GRDA Customer Group on February 18, 2016 at the Ecosystems & Education Center in Langley, Oklahoma.

There was no Assistant General Manager's report.

The Board recognized Mrs. Teri Hill who had no report.

The Board recognized Mr. Ryan Stout who had no report.

A written Department Foreman's Report was presented.

Mr. Pruett discussed the work performance of Mr. Spencer Steffey and recommended he be promoted to a C Mechanic with Merit in the Gas Department effective 28 January 2016.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Spencer Steffey from C Mechanic to C Mechanic with Merit (\$19.81 per hour to \$20.13 per hour) in the Gas Department effective 28 January 2016. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

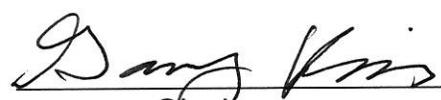
Mr. Pruett discussed the work performance of Mr. Travis Whitenack and recommended he be promoted to C Mechanic with Merit in the Gas Department effective 28 January 2016.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Travis Whitenack from C Mechanic to C Mechanic with Merit (\$19.81 per hour to \$20.13 per hour) in the Gas Department effective 28 January 2016. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn this meeting at 7:21 PM. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
777	Payroll	A0216040; Payroll ending 10 February 2016	62,264.78
778	RCB-Pryor	FICA-\$11,111.00 MED-\$2,598.48 FED-\$8,495.85	22,205.33
779	Oklahoma Tax Commission	SWH; Payroll Ending 10 February 2016	2,858.00
780	Red Crown Credit Union	Payroll Deduction Ending 10 February 2016	3,280.00
781	Oklahoma Centralized Support Registry	Payroll Deduction Ending 10 February 2016	373.46
782	Oklahoma State Tax Commission	January 2016 Sales Tax/February 2016 Estimated Tax	50,629.34
783	Accurate Environmental LLC	A0216043; Water Samples	90.00
784	Automatiodirect.com, Inc.	2016118; Material & Supplies	159.00
785	Cowboy Rigs	2016244; Small Tools	165.00
786	CINTAS Corporation 063	2016253; Uniform Rental, January 2016	1,606.54
787	C & R Oil Co., Inc.	2016242; Fuel	776.40
788	C & R Oil Co., Inc.	2016255; Fuel	734.61
789	Fastenal Company	2016247; Hip Waders, J. Richford	113.12
790	G & M Auto and Wrecker Service	2016246; Equipment Maintenance, Trk #17	444.17
791	G & M Auto and Wrecker Service	2016257; Equipment Maintenance, Trk #7	272.54
792	Grand River Dam Authority	Purchased Electric, January 2016	368,323.90
793	Green Country Paper Supply, LLC	2016243; Warehouse Cleaning Supplies	206.00
794	HACH Company	2016132; Material & Supplies	472.11
795	Mehlburger Brawley	A1015240; Phase II GIS Mapping, Payment #2	2,640.00
796	Mehlburger Brawley	A1215300; Gas & Electric Rate Study, Payment #1	7,417.60
797	Mehlburger Brawley	A0116001; Water & Wastewater Rate Study, Payment #1	2,720.00
798	Mehlburger Brawley	A0216039; General Engineer Fees for January 2016	2,750.00
799	Mid-Continent Concrete Co.	2016256; Concrete	185.00
800	Mike's Tire & Car Care	2016258; Equipment Maintenance, Trk #17	558.92
801	NSI Lab Solutions	2016240; Chlorine	73.00
802	Pikepass	A0216037; Turnpike Fees	47.47
803	O'Reilly Auto Parts	2016252; Material & Supplies	111.68
804	Pryor Automotive Supply	2016251; Equipment Maintenance and Supplies	696.08
805	Pryor Stone	2016241; Gravel	597.85
806	Pryor Waste Recycling, LLC	Garbage Billing for January 2016	84,100.89
807	Pryor Lumber Company	2016245; Small Tools and Supplies	179.97
808	Mayes County RWD 4	WWTP Water Service; January 2016	17.00
809	S & D Electric Motor Inc.	2016239; Sump Pump, Trk #5	286.00
810	Sadler Paper Company	A0216042; Cleaning Supplies	51.55
811	The Paper	A0216030; Publishing Legal Notice, Bids for Substation #3	118.23
812	Tractor Supply Credit Plan	2016259; Material & Supplies	143.78
813	HD Supply Waterworks	201616; Material & Supplies	3,780.00
814	HD Supply Waterworks	2016127; Sump Pump, Trk #9	850.00
815	HD Supply Waterworks	2016135; Material & Supplies	350.85
816	White Star Machinery	2016249; Chop Saw Parts	102.50
817	Mary Lou Carpenter Cleaning Service	A0216041; Cleaning Service, 25 hours	275.00
818	Fred H. Sordahl, Inc., PC	A0216036; Attorney Fees for January 2016	200.00
819	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #7	46,000.00
820	City of Pryor Creek	Occupational Fee for January 2016 Garbage Billing	2,737.79
821	City of Pryor Creek	Workman's Comp for December 2015	10,906.44
822	Kolker & Kolker, Inc.	A0216031; Consultant Fee, January 2016	625.00
823	Metlife	Payroll Deduction for February 2016	69.87
824	Municipal Utility Board	Garbage Billing Fee for January 2016	5,475.59
825	Oklahoma Tax Commission	A0216035; Sales Tax Permit 3 year Renewal	20.00
826	Pryor Printing Inc.	A0216032; Work Order Cards	280.15
827	Technical Programming Services Inc.	A0116029; Bill & Late Message Print/Mailing, January 2016	2,550.53
828	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Donations, January 2016	115.79
829	S Bar D, Inc.	A0216038; Pre-employment Exam, J. Richford	80.00
830	VISA Control Account Card Services	A0216044; Travel, Training, and Misc. Expenses	636.44
831	DEQ- Administrative Service A/R	2016136; Wastewater B Exam Fee, C. Bley	62.00
832	Oklahoma Water Resources Board	A0216034; Annual 2015 Water Rights	100.00
833	Willis, Travis	A0216033; Travel Expenses; Electric Supervisor Training	204.99
834	Oklahoma Ordnance Works Authority	Purchased Water, January 2016	47,993.28
835	Centerpoint Energy Services, Inc.	Purchased Gas January 2016	290,670.64
		TOTAL	<u>1,031,756.18</u>