



FEBRUARY 15, 2016

The Municipal Utility Board met in Regular Session at 7:00 PM on Monday, 15 February 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Ms. Mitchell, Dr. Lindsey, Mr. Roberts, and Dr. Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held 1 February 2016. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Dr. Lindsey abstained which counts as no vote.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #777 - #835 totaling \$1,031,756.18 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

The Board recognized Councilman Randy Chitwood who reported he was not re-elected to the City Council and his term will end in May. The Board and Mr. Pruett thanked him for his service as our liaison and for his willingness to learn the function of the Municipal Utility Board for the City of Pryor and its citizens.

The Board recognized Mr. Mark Lindsey and Dr. Steve Lindsey who came to spectate their dad, who has served nearly forty years on this Board, since today was a Federal Holiday.

The Board recognized Mr. Steve Powell who reported on a seven hour meeting last week with the Department Foreman's to develop a capital improvement plan that will be reflected in the Cost of Service Analysis and Rate Design being prepared by Willdan Economists.com Project Team. Mr. Powell commended the Municipal Utility Board Staff. All of the Department Foreman's came to the meeting prepared above his expectation. The capital improvements will be identified and split over ten-years by urgency and cost. At the conclusion of this meeting, everyone agreed the first item should be upgrades and replacements to the sewer collection system and the Wastewater Treatment Plant.

The Board recognized Mr. Pruett who discussed allowing three (3) employees to attend the 2016 Public Power Conference on 17-19 April 2016 at the Renaissance Hotel and Convention Center in Tulsa, Oklahoma since the Board approved at the last meeting to re-schedule the Regular Board Meeting on 18 April 2016 to the 19 April 2016. The registration fee of \$395 each includes two nights lodging and all meals. He also discussed the Elected Official's Conference to be held on Monday during this conference with a registration fee of \$89 each and encouraged all MUB Board Members to let him know

by March if they can attend. The Municipal Utility Board will pay the \$89 registration fee and Mr. Pruett will pay for their steak dinner prepared and served by him on Monday evening.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to allow Mr. Gary Pruett, Mr. Jared Crisp, and Ms. Josi Morrison to attend the 2016 Public Power Conference on April 17-19, 2016 at the Renaissance Hotel and Convention Center in Tulsa, Oklahoma at a cost of \$395 each (\$1,185 total cost). MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Pruett discussed allowing two (2) employees to attend the Oklahoma Rural Water Associations Annual Technical Conference at the Embassy Suites Hotel and Convention Center on April 11-13, 2016 at a cost not to exceed \$1,000.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Kenny Smith and Mr. Mike Peters to attend the Oklahoma Rural Water Associations Annual Technical Conference at the Embassy Suites Hotel and Convention Center on April 11-13, 2016 at a cost not to exceed \$1,000. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

Mr. Pruett invited the Board Members to attend the Grand River Dam Authority Quarterly Meeting with the GRDA Customer Group on 18 February 2016 at the Ecosystems & Education Center in Langley, Oklahoma to discuss plans at the GREC (Grand River Energy Center).

The Board recognized Mr. Jared Crisp who concurred with Mr. Powell's report in regards to the preparation and participation of all the Department Foreman's during the capital improvement development meeting. Mr. Crisp also reported on the Pryor High School Construction Project, Phase II of Cox Communication Project, and several pole attachment projects.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Pruett discussed Bid #890 for three (3) Breakers for the Pryor #3 Substation Project. Two bids were received and both were within +/- 2.2% of the bid average but one bid was disqualified for not providing a sealed hardcopy bid as specified in the bid instructions. Mr. Mark A. Thatcher of Finley Engineering recommended the Municipal Utility Board purchase the three (3) 15kV breakers from Siemens who had the low bid of \$52,300 and Mr. Pruett agreed with his recommendation.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to award Bid #890 for three (3) Breakers for the Pryor #3

Substation Project to Siemens who had the low bid of \$52,300. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Pruett discussed Bid #891 for the 69kV Circuit Switcher for the Pryor #3 Substation Project. Two companies returned bids ranging from \$36,550 to \$110,719. The low bid was a “candlestick” design and did not incorporate a disconnect switch and did not have a “visual open”. The next low bid met the requirement of a “visual open” disconnect switch and is similar to the switcher at Substation #2. Mr. Mark A. Thatcher of Finley Engineering recommended S&C Style 2010 (Option #3), who had the next low bid in the amount of \$77,781 and Mr. Pruett agreed with his recommendation.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to award Bid #891 for the 69kV Circuit Switcher for the Pryor #3 Substation Project to the next low bid in the amount of \$77,781 from S&C Style 2010 (Option #3). MOTION CARRIED. Votes cast as follows: Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

There was no unfinished or new business discussed.

There was no Attorney’s Report.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn this meeting at 7:33 PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Lindsey, Sixkiller, Mitchell, and Harris Nay – none


Chairman


Secretary

7 March 2016

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
836	Payroll	A0216054; Payroll Ending 24 February 2016	60,911.03
837	RCB Bank-Pryor	FICA-\$10,940.24 MED-\$2,558.54 FED \$8,488.98	21,987.76
838	Oklahoma Tax Commission	SWH Payroll Ending 24 February 2016	2,801.00
839	Red Crown Credit Union	Payroll Deduction Ending 24 February 2016	3,280.00
840	Oklahoma Centralized Support Registry	Payroll Deduction Ending 24 February 2016	373.46
841	Principal Financial Group	Retirement Savings for February 2016	10,409.78
842	Principal Financial Group	Regular Retirement for February 2016	16,244.46
843	Oklahoma State Tax Commission	February 2016 Sales Tax/March 2016 Estimated Tax	49,107.33
844	AFLAC	Payroll Deduction for February 2016	1,120.03
845	Accurate Environmental, LLC	A0216043; Water Samples	135.00
846	Brenntag Southwest, Inc.	2016260; Material & Supplies	1,023.07
847	CINTAS Corporation	2016273; First Aid Supplies	143.80
848	CINTAS Corporation	A0216053; First Aid Supplies	106.17
849	C & R Oil Company	2016272; Fuel	1,237.81
850	CommunityCare HMO	Group Medical Coverage for March 2016	41,812.58
851	Office Everything of Pryor	A0216052; Warehouse & Office Supplies; Shipping Fees	240.93
852	Delta Dental of Oklahoma	Group Dental Coverage for March 2016	2,305.02
853	Element Materials Technology Houston, LLC	2016261; Final Weld Test, T. Berka	355.25
854	Enviro-Tec America	2016382; SIR Report, January & February 2016	150.00
855	Environmental Testing Inc.	2016378; Testing	200.00
856	Environmental Testing Inc.	2016383; Testing	100.00
857	Fastenal Company	2016266; Material & Supplies	397.55
858	Flowers by Teddie Rae	A0216049; Memorial for Jeannie Tramel	80.00
859	Grand River Dam Authority	Purchased Electric for February 2016	304,588.84
860	P & K Equipment	2016277; Material & Supplies	86.48
861	Green Country Testing Inc.	2016262; Testing	715.00
862	Green Country Testing Inc.	2016380; Testing	605.00
863	Hanna Instruments United States Inc.	2016137; Ammonia Tester Reagent Kit	422.00
864	J L Matthews Company Inc.	2016110; Small Tools	144.31
865	J L Matthews Company Inc.	2016110; Small Tools	51.58
866	Airgas USA, LLC	2016267; Cylinder Rental	55.56
867	Lakeland Office Systems, Inc.	A0216050; Quarterly Copies for Sharp MX514ON	310.12
868	Locke Supply Company	2016250; Material & Supplies	377.61
869	Locke Supply Company	2016379; Material & Supplies	183.73
870	Mehlburger Brawley	A1015240; Phase II GIS Mapping, Payment #3	4,340.00
871	Mehlburger Brawley	A1215300; Gas & Electric Rate Study, Payment #2	1,171.20
872	Mehlburger Brawley	A0116001; Water & Wastewater Rate Study, Payment #2	1,020.00
873	Mehlburger Brawley	A0316058; General Engineer Fees for February 2016	1,423.75
874	Mid-Continent Concrete Company	2016275; Concrete	934.50
875	Northwest Transformer Co., Inc.	2016264; Material & Supplies	1,333.00
876	Oklahoma Natural Gas Company	Transportation Fee for January 2016	5,758.01
877	Oklahoma Ordnance Works Authority	Purchased Water for February 2016	47,850.24
878	Pryor Stone Inc.	2016274; Gravel	618.40
879	Moore Farms	2016270; Topsoil	400.00
880	Sadler Paper Company	A0316061; Paper Supplies	175.76
881	Sherwin Williams	2016265; Paint	129.60
882	Stuart C. Irby Co., Inc.	201512537; Bid #889	286.20
883	U S Cellular	Cellular Service for February 2016	621.72
884	H D Supply Waterworks	2016129; Material & Supplies	511.76
885	H D Supply Waterworks	2016248; Material & Supplies	595.40
886	Walmart Community / RFCSLLC	2016276; Miscellaneous Supplies	126.81
887	YSI Incorporated	2016268; Repair Model 550A-25 Testing Meter	208.19
888	Mary Lou Carpenter Cleaning Services	A0316059; 14 hours Cleaning Service	154.00
889	Fred H. Sordahl, Inc., PC	A0216057; Attorney Fees for February 2016	275.00
890	Mutual of Omaha	Group AD&D and Payroll Deduction for March 2016	662.75
891	Municipal Utility Board	Petty Cash	576.79
892	City of Pryor Creek	Workman's Comp for January 2016	7,051.18
893	AGES Computers	A0216051; Meter Reading Motherboard & Supplies	795.86
894	Courtside Benefits Group, LLC	Service Fee for March 2016	808.83
895	Dearborn National Life Insurance Co.	Group LTD for March 2016	1,174.39

7 March 2016

896	Liberty National	Payroll Deduction for February 2016	11.00
897	Municipal Utility Board	Utility Service for February 2016	14,044.72
898	Pryor Printing Inc.	A0216056; Numerical Certificate of Deposit Slips	282.56
899	Technical Programming Services Inc.	A0216055; Bill/Late Message Print & Mailing, Feb 2016	3,349.74
900	Vision Service Plan of Oklahoma	Payroll Deduction for March 2016	515.54
901	ORWA-Oklahoma Rural Water Association	A0216048; Annual Technical Conference (Peters/Smith)	450.00
902	Department of Environmental Quality	2016238; Exam Fees (Adams, Crisp, Holman, Steffey, Stout)	620.00
903	Bley, Charles	A0316060; "B" Wastewater Lab Training & Travel	167.10
904	Hill, Teri	A0316062; Folding Table and Cleaning Supplies	152.25
		TOTAL	<u>620,658.51</u>