



APRIL 4, 2016

The Municipal Utility Board met in Regular Session at 7:00 PM on Monday, 4 April 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Ms. Mitchell, Dr. Sixkiller, Mr. Roberts, and Dr. Lindsey.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held 21 March 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Dr. Lindsey to approve the minutes of the Special Meeting held 24 March 2016. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Lindsey, Sixkiller, and Roberts Mr. Harris abstained and counts as a no vote.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #940 - #980 totaling \$243,867.17 for payment. MOTION CARRIED. Votes cast as follows: Ayes –Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

The Board recognized Mrs. Cydney Baron who had no comment.

The Board recognized Mr. Steve Powell who updated the Board on several projects including many physical and telephone conferences in preparation for the upcoming staff meeting with Willdan Economists.com Project Team on 20 April 2016. He also reported he met with several property homeowners on North Airport Road to discuss easement alternatives to complete the North Airport Road Loop Project. Mr. Powell reported the Oklahoma DEQ performed an inspection at the Wastewater Treatment Plant last week and is requesting a periodic due-diligence report to include testing of the land applications by the Wastewater Treatment Plant.

The Board recognized Mr. Pruett who asked for volunteers to serve on the Budget Committee for Fiscal Year 2017. Ms. Lorri Mitchell and Dr. Art Sixkiller volunteered to serve on the Budget Committee for Fiscal Year 2017 with Dr. Lindsey volunteering to serve as an alternate.

Mr. Pruett reported he and Mr. Crisp are reviewing the plans and specifications for the below grade construction of the Pryor #3 Substation Project. This contract will include site work, conduit installation, foundations, fencing to include the east wall, grounding and the transformer oil spill containment. The legal bid should be ready to send to both local papers this week with the bid opening scheduled for April 20, 2016. Mr. Pruett reminded everyone he and Jared will be attending the MESO Power Conference on April 17-19, 2016 so there will be no Meeting on the Third Monday in April because the Board elected to re-schedule this meeting at 7 PM on Tuesday, 19 April 2016.

The Board recognized Mr. Jared Crisp who reported he completed the DEQ mandated Consumer Confidence Report and sent it to all water districts served by Municipal Utility Board before the 1 April 2016 deadline. The Consumer Confidence Report will be sent to all our customers with their May 2016 Utility Bill.

Mr. Crisp also reported he prepared a Sanitary Sewer Camera Service Line Policy which is currently being reviewed by Mr. Pruet and soon by our legal counsel. After Fred Sordahl reviews this new policy and gives his approval, then Mr. Crisp will share it with the Board for discussion and possible approval.

The Board recognized Mrs. Teri Hill who reported Mr. Crisp completed 1-year of service for the Municipal Utility Board on 1 April 2016 and will be a participant in the Municipal Utility Board Money Purchase Plan Retirement Benefit. She also reported the passing of former Head Clerk, Bonnee Blue Pierson, who served the Board for 21 years before her retirement in 2002. Her memorial service is 2 PM Thursday, 7 April 2016, at the Methodist Church with a celebration party following at the American Legion where Bonnee Blue BBQ will be prepared and served by her husband, Jim.

A written Department Foreman's Report was presented.

The Board recognized GIS Coordinator and IT Administrator, Ryan Stout, who reported on the Data Back-up Storage Upgrade. The GIS imagery data requires storage space that exceeded the original back-up capability. Mr. Pruet added the \$2,000 upgrade purchase is a temporary solution and he and Mr. Stout will be exploring the possibility of a server data storage system exclusively for the GIS data in next year's budget.

Mr. Pruet reported four (4) vendors were invited to participate in Bid #892 (Sale of Scrap and Junk Metal) but only one (1) bid was received from Ironman Inc. with the line items bid by the pound. Mr. Pruet reported Ironman Inc. was awarded our previous bid for the sale of scrap and junk metal with satisfactory results and recommended Bid #892 be awarded the Lump Sum Bid by pound to Ironman Inc.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to accept Ironman Inc.'s lump sum bid per pound on Bid #892. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn this meeting at 7:26 PM. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Lindsey, Roberts, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
981	Payroll	A0416083; Payroll ending 6 April 2016	62,677.46
982	RCB-Pryor	FICA-\$11,194.04 MED-\$2,617.90 FED-\$8,544.24	22,356.18
983	Oklahoma Tax Commission	SWH; Payroll Ending 6 April 2016	2,798.00
984	Red Crown Credit Union	Payroll Deduction Ending 6 April 2016	3,280.00
985	Oklahoma Centralized Support Registry	Payroll Deduction Ending 6 April 2016	373.46
986	A1 Janitorial Supply	20164128; Material & Supplies	131.26
987	Accurate Environmental LLC	A0416092; Water Samples	157.50
988	Blackwell Lock & Key	20164120; Garage/Shop Door Lock Repair	40.00
989	Centerpoint Energy Services, Inc.	Purchased Gas, March 2016	123,621.22
990	CBI Wholesale Electric, LLC	20164125; Material & Repairs	104.54
991	Chouteau Lime Co., Inc.	20164111; Material & Supplies	57.50
992	CINTAS Corporation 063	20164130; Uniform Rental, March 2016	1,930.70
993	C & R Oil Co., Inc.	20164137; Fuel	1,338.16
994	Office Everything of Pryor	A0416077; Calculators, Office Supplies, & Shipping Fees	272.17
995	Double D's Service Company	20164113; Equipment Maintenance, Trk #16	1,035.77
996	Embassy Suites Hotel	A0216047; ORWA Technical Conference, Smith & Peters	460.00
997	Premier Signs & Design	20164122; New Truck #4 Lettering & Decals	99.00
998	Fastenal Company	20164127; Material & Supplies	178.48
999	Grand River Dam Authority	Purchased Electric, March 2016	276,922.88
1000	P & K Equipment	20164124; Chain & Oil	62.67
1001	Green Country Testing, Inc.	20164134; Testing	680.00
1002	Hudiburg Chevrolet	2016254; Equipment Replacement, Trk #4	29,297.00
1003	Airgas USA, LLC	20164136; Cylinder Lease Renewal	143.31
1004	Mehlburger Brawley	A1015240; GIS Mapping, Phase II, Payment #4	3,780.00
1005	Mehlburger Brawley	A0416085; General Engineering, March 2016	2,707.50
1006	OMUSA/MESO	A0416088; JT&S 4th Qtr. Dues	1,119.00
1007	OMUSA/MESO	A0416091; 4th Qtr. Supervisor Training, Crisp & Stout	600.00
1008	Mid-Continent Concrete Company	20164119; Material & Supplies	100.00
1009	Northwest Transformer Co., Inc.	20164112; Transformer Repair	3,067.00
1010	NSI Lab Solutions	20163100; Chlorine & pH	112.00
1011	O'Reilly Auto Parts	20164115; Material & Supplies	372.81
1012	Oklahoma Natural Gas Company	Transportation Fee for March 2016	5,755.56
1013	Oklahoma Ordnance Works Authority	Purchased Water; March 2016	44,029.91
1014	Pryor Automotive Supply	20164121, Material & Supplies	1,300.25
1015	Pryor Stone Inc.	20164131; Stockpile Gravel	469.09
1016	Pryor Stone Inc.	20164139; Stockpile Gravel	594.46
1017	Pryor Waste Recycling, LLC	Garbage Billing for March 2016	86,861.61
1018	Professional Pest Control	A0416084; Quarterly Pest Control	65.00
1019	Pryor Lumber Company	20164133; Material & Supplies	317.91
1020	Mayes County RWD 4	WWTP Water Service; March 2016	17.33
1021	Robin's Nest Flowers & Gifts	A0416080; Memorial for Bonnee Pierson	80.00
1022	Sherwin-Williams Company	20164114; Paint	55.16
1023	Sherwin-Williams Company	20164135; Paint	110.32
1024	Tractor Supply Credit Plan	20164118; Material & Supplies	57.17
1025	U S Cellular	Cellular Service for April 2016	616.58
1026	HD Supply Waterworks	2016384; Material & Supplies	2,253.30
1027	HD Supply Waterworks	20163105; Material & Supplies	96.90
1028	Sordahl, Inc., PC, Fred H.	A0416087; Attorney Fees for March 2016	755.00
1029	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #9	46,000.00
1030	City of Pryor Creek	Workman's Comp & Fees, February 2016	7,286.11
1031	City of Pryor Creek	Occupational Fee for March 2016 Garbage Billing	2,828.68
1032	City of Pryor Creek	AT&T Service for March 2016	271.30
1033	AGES Computers	A0416078; SCADA Computer Switch	84.99
1034	Brown & Brown Insurance	A0416089; Public Employee Bond	145.00
1035	Metlife	Payroll Deduction for April 2016	46.58
1036	Municipal Utility Board	Garbage Billing Fee for March 2016	5,657.36
1037	Oklahoma Corporation Commission	A0416081; 2016 Base Fee/License Registration	175.00
1038	Ink Images Inc.	A0416090; Consumer Confidence Report	893.00
1039	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, March 2016	104.83
1040	S Bar D, Inc.	A0416086; Pre-Employment Exam, H. Moore	150.00
1041	VISA Control Account Card Services	A0416082; Travel & Training and Miscellaneous	355.12
1042	Green Country Shredding & Recycling	A0416093; 3rd Qtr. On-site Shredding	165.00
1043	Crofford, Caleb	A0416094; Eye Exam and Safety Glasses Reimbursement	256.00
1044	Willis, Travis	A0416079; MESO Supervisor Travel Reimbursement	195.69
1045-	Eleven (11) Administrative Municipal	A0416095; Last Half of Fiscal Year	
1055	Utility Board Employees	Clothing Reimbursement	1,650.00
TOTAL			749,575.78