



APRIL 19, 2016

The Municipal Utility Board met in Regular Session at 7:00 PM on Monday, 19 April 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Dr. Sixkiller, Mr. Roberts, and Ms. Mitchell.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 4 April 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #981 - #1055 totaling \$749,575.78 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

The Board recognized Mrs. Cydney Baron who had no comment.

The Board recognized Mr. Steve Powell who reported he is drafting a response letter to the minor issues found during the Oklahoma DEQ inspection of the Wastewater Treatment Plant. He also reported the Fiber-Optic Plans to the Wastewater Treatment Plant are complete and soon he will be reviewing both of these documents with Staff.

Mr. Powell reported the scheduling of two meetings in the MUB Board room. The first is a rate study review from 9 AM till Noon on 20 April 2016 with Willdan Economists.com Project Team and the second is in the evening of 21 April 2016 with the north side property homeowners on North Airport Road to discuss easement alternatives to complete the North Airport Road Loop Project.

Mr. Powell also reported MUB Staff has requested the preparation of a project work order for the replacement of the sewer line along Dog Pound Road.

The Board recognized Mr. Pruett who reported on the MESO Public Power Conference held in Tulsa on April 17-19, 2016. He also reported two (2) bid openings are scheduled in the MUB Board Room at 1:30 PM on 20 April 2016; Bid #894 (a Contract for Below Grade Construction of Substation #3) and Bid #895 (two (2) Relay and Control Panels for Substation #3). After the Bid Opening, Finley Engineers and GRDA (Grand River Dam Authority) Engineers will meet with him and Jared to discuss the 69kV Construction for Substation #3. Mr. Pruett expects site activity within sixty (60) days.

Mr. Pruett also reported he is preparing for the MUB 2017 Needs Assessment with Mr. Crisp and Mrs. Hill.

The Board recognized Mr. Jared Crisp who reported on his attendance to the MESO Public Power Conference in Tulsa, Oklahoma, the MESO Supervisor Training Class in Oklahoma City, Oklahoma, and the Oklahoma Corporation Commission DIMP Training in Afton, Oklahoma. Mr. Crisp also prepared two (2) standard pole attachment agreements with no special provisions or exceptions; one is with Vyve Broadband and the other is with Fiber Interactive Technologies.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Pruett reported seven (7) vendors were invited to participate in Bid #893 (Gas Material). Four (4) vendors responded but only three (3) were considered because EGW Utilities Inc. was received late. He recommended the Best Low Combination Bid #893 (Gas Material) in the amount of \$21,735.04.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Best Low Combination Bid #893 (Gas Material) in the amount of \$21,735.04. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

Mr. Crisp reported the Administrative Utility Clerk Position has been filled by Mrs. Hannah Moore, who began work on 11 April 2016.

There was no new business discussed.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn this meeting at 7:18 PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Lindsey, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

2 May 2016

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1056	Payroll	A0416097 Payroll Ending 20 April 2016	62,536.53
1057	RCB Bank-Pryor	FICA-\$11,222.80 MED-\$2,624.66 FED \$8,872.01	22,719.47
1058	Oklahoma Tax Commission	SWH Payroll Ending 20 April 2016	2,885.00
1059	Red Crown Credit Union	Payroll Deduction Ending 20 April 2016	3,280.00
1060	Oklahoma Centralized Support Registry	Payroll Deduction Ending 20 April 2016	373.46
1061	Principal Financial Group	Retirement Savings for April 2016	10,614.51
1062	Principal Financial Group	Regular Retirement for April 2016	16,870.27
1063	Oklahoma State Tax Commission	April 2016 Sales Tax/ May 2016 Estimated Tax	34,698.10
1064	AFLAC	Payroll Deduction for April 2016	1,120.03
1065	Datamatic	A0416098; Handheld Antennae Replacement	120.82
1066	Accurate Environmental LLC	A0416092; Water Samples	812.50
1067	Brenntag Southwest	20164116; Material & Supplies	1,047.98
1068	CINTAS Corporation	20164141; First Aid & Safety Supplies	122.00
1069	CINTAS Corporation	A0416096; First Aid & Safety Supplies	70.54
1070	CommunityCare HMO	Group Medical Coverage for May 2016	44,036.19
1071	Wesco Distribution Inc.	20164117; Material & Supplies	86.60
1072	Delta Dental of Oklahoma	Group Dental Coverage for May 2016	2,396.80
1073	Enviro-Tec America	20164146; SIR Reports for March 2016	90.00
1074	G & M Auto and Wrecker Service	20164149; Equipment Maintenance, Trk #23	430.53
1075	Homer Miller Company	A0416104; Administrative Uniform Shirts	1,077.17
1076	Instrumart	20164126; Small Tool	580.00
1077	Airgas USA, LLC	20164150; Nitrogen	92.28
1078	OMUSA/MESO	A0416102; 2016 Public Power Conference	1,085.00
1079	Mid America Boot Works	A0416100; Outwear for Adams and Budder	79.98
1080	Pryor Stone	20164148; Stockpile Gravel	479.25
1081	Sadler Paper Company	A0416103; Paper and Cleaning Supplies	92.83
1082	Southern Cross Corporation	20163106; Repair Flame-Pak #400	271.85
1083	Techline Inc.	20164129; Material & Supplies	211.70
1084	The Paper	A0416099; Publishing, Legal Notice	133.96
1085	HD Supply Waterworks	20163108; Hydrant Oil	67.88
1086	HD Supply Waterworks	20164123; Water Meter Lids	1,015.20
1087	Wal-Mart Community/RFCSELLC	20164147; Supplies	89.33
1088	Mutual of Omaha	Group AD&D Coverage for May 2016	714.22
1089	City of Pryor	AT&T Service for April 2016	275.93
1090	C.F.H.I. dba The Times	A0416101; Publishing, Legal Notice	127.48
1091	AGES Computers	A0416078; APC Back-ups on Elliott Street Water Tower	89.99
1092	Courtside Benefits Group, LLC	A0416-105; Service Fee for May 2016	846.45
1093	Dearborn National Life Insurance Co.	Group LTD for May 2016	1,195.79
1094	Liberty National	Payroll Deduction for April 2016	11.00
1095	Municipal Utility Board	Petty Cash	402.52
1096	Vision Service Plan of Oklahoma	Payroll Deduction for May 2016	533.24
1097	Void	Void	0.00
1098	Locke Supply Company	20164153; Material & Supplies	171.05
1099	Poly Pro Inc.	20164132; Facer Cutter Disc Set	176.72
1100	Municipal Utility Board	Utility Service for April 2016	13,404.99
		TOTAL	<u>227,537.14</u>