



MAY 16, 2016

The Municipal Utility Board met in a Regular Session at 7:00 PM on Monday, 16 May 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, and Mr. Roberts. Dr. Sixkiller was absent.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 2 May 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Claims #1101 - #1153 totaling \$701,543.48 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported seven of the eight easements needed to complete the North Airport Road Loop Project are in hand with the last easement supposed to be delivered to the Municipal Utility Board Administrative Office tomorrow. Once the easements are filed, the next step is to contact the Mayes County Commissioners regarding their requirements for three (3) county road crossovers.

Mr. Powell also reported he has responded to (2) two ODEQ (Oklahoma Department of Environment Quality) request. The first response addressed the deficiencies found during a recent inspection at the Wastewater Treatment Plant. The second response was the Revised Coliform Sample Plan which is still under review by ODEQ. However, he did receive verbal approval and encouraged the Municipal Utility Board to proceed using the revised coliform sample sites.

The Board recognized Mr. Pruettt who discussed his desire to schedule a Special Meeting for the results of the Cost of Service Study Performed by Willdan Financial Services/Economists.com to the Municipal Utility Board and the City of Pryor Budget Committee.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to schedule a Special Meeting for the results of the Cost of Service Study performed by Willdan Financial Services/Economists. Com at 5 PM on May 26, 2016 in the Municipal Utility Board Room. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Lindsey, and Harris Nay – none

Mr. Pruettt will notify Mayor Tramel and request he set a City of Pryor Budget Committee Meeting at the same time and place.

Mr. Pruett discussed OK State Legislature HB #3207 which is an Act relating to the requirement of Grand River Dam Authority to transfer funds to the General Revenue Fund of the State Treasury equal to two percent (2%) of its revenues received during the fiscal year ending June 30, 2016 or \$9.5 million, whichever is greater. Representative Ben Sherrer and Senator Marty Quinn are both against HB3207. Mr. Pruett will continue to respond to alerts sent by MESO (Municipal Electric Systems of Oklahoma) Staff who keeps watch over the OK State Legislative Session, which ends 27 May 2016.

On 17 May 2016, Mr. Pruett will be attending the Grand River Dam Authority Board of Director's Meeting at 10 AM in Vinita, Oklahoma and a Sub-Station #3 pre-work meeting at 1:30 PM in the MUB Board Room with Finley Engineering and the Contractor.

The Board recognized Mr. Jared Crisp who reported on his attendance to the Oklahoma Corporation Commission Pipeline Safety Conference with Mr. Roger Eichelberger where he learned the pipeline regulations will become more rigid and time consuming. Therefore, Mr. Crisp plans to oversee the reports in the gas by Mr. Eichelberger and the New Assistant Purchasing Agent, Nelda Budder.

Mr. Crisp also reported he and GIS Administrator, Ryan Stout, have been meeting with three (3) different fiber optic companies who are expanding their service in the City of Pryor.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented. Mr. Pruett reported several businesses on South Mill were without power mid-morning and into the lunch hour today because a demolition contractor for Beggs Pharmacy damaged two (2) phases on South Adair Street.

Mr. Pruett discussed several exceptions to Bid #896 (Electric Department Material). Item 20, Stuart C. Irby bid a quantity of 25 instead of 20 and is still low bid. Item 32, was abnormally low, so Jennifer confirmed with Diversified Electric that the bid was for the correct item. Item 38 and Item 39, Stuart C. Irby and Arkansas Electric only bid a quantity of 20 and the bid requested a quantity of 25 so the low bid was awarded to Kriz-Davis on both these items. Item 39, will be \pm 30 poles because it is loaded by weight. Item #48, Arkansas Electric's low bid did not meet specs so the bid was awarded to the next low bidder, Stuart C. Irby, which met specs. With the noted exceptions, Mr. Pruett recommended the Best Low Combination Bid #896 (Electric Department Material) in the amount of \$64,852.11.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the Best Low Combination Bid #896 (Electric Department Material) in the amount of \$64,852.11. MOTION

CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, and Harris Nay – none

Mr. Pruett discussed the water and wastewater 2016 material and supplies budget and Bid #897 (Water/Wastewater Department Material) before recommending the Best Low Combination Bid #897 in the amount of \$136,639.78.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the Best Low Combination Bid #896 (Water/Wastewater Department Material) in the amount of \$136,639.78. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Lindsey, and Harris Nay – none

Mr. Pruett discussed the Underground Distribution Workshop and its relation to the MESO's Electric Supervisor Development (ESD) Training Program which Mr. Travis Willis is enrolled in. Mr. Pruett recommended the Board allow Mr. Travis Willis to attend the Underground Distribution Workshop on June 21-22, 2016 in Edmond, Oklahoma at a cost not to exceed \$750.00.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to allow Mr. Travis Willis to attend the Underground Distribution Workshop on June 21-22, 2016, in Edmond, Oklahoma at a cost not to exceed \$750.00. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, and Harris Nay – none

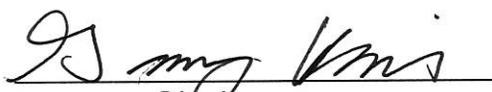
Unfinished Business:

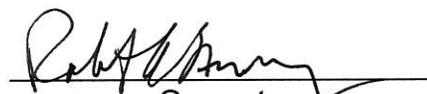
Mr. Pruett reported the Municipal Utility Board serves less than 200 outside city limit gas customers who will use a minimal amount of gas this time of year and recommended not reducing rates until the results of the Cost of Service Study performed by Willdan Financial Services/Economists. Com is reviewed. NO ACTION TAKEN. (Outside City Limit Gas rate will remain unchanged at \$7.635 per MCF minimum charge and \$7.635 per 1,000 cubic feet.)

There was no new business discussed.

There was no Attorney's Report.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to adjourn this meeting at 7:44 PM. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, and Harris Nay – none


Chairman


Secretary