



JUNE 6, 2016

The Municipal Utility Board met in a Regular Session at 7:00 PM on Monday, 6 June 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller.

Mr. Pruett reported a total increase of \$4,611.31 to Bid #896. As he expected, Item #32 was incorrectly quoted by Diversified Electric at \$29.41 each and should have been \$86.09 each. Diversified Electric was still the low bid after their low quote increased by \$453.44. The low bid from Diversified Electric on Item #42 did not meet specifications, therefore this item increased \$1,439.50 and was awarded to Techline Inc. Item #46 increased \$138.37 because MUB received 78 feet of extra wire. Finally, Item #48 increased \$2,580.00 because the low bids from Arkansas Electric and Stuart C. Irby did not meet specifications and was awarded to Diversified Electric. The new Bid #896 total is \$69,463.42.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to increase Bid #896 Item #32 by \$453.44, increase Item #42 by \$1,439.50, increase Item #46 by \$138.37, increase Item #48 by \$2,580.00 making the new Bid #896 a total of \$69,463.42, and approve the minutes of the Regular Meeting held 16 May 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to approve the minutes of the Special Meeting held 26 May 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Sixkiller, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1154 - #1230 totaling \$949,022.35 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Mayor Tramel who had no report.

The Board recognized Councilman Stout, Mr. Terry Alyward, and Mrs. Cydney Baron who had no comments.

The Board recognized Mr. Steve Powell who reported on his conversations with Mayes County Commissioners regarding crossing requirements and permits for the North Airport Road Loop Project. He also reported on conversations with Oklahoma DEQ regarding the 9th Street Lift Station improvements and plans for the land application at the wastewater treatment plant.

Mr. Powell complimented Mr. Ryan Stout on his progress with the expansions to the GIS Mapping (Phase II) Project and reported he will be using the data on our water and wastewater systems in the near future.

The Board recognized Mr. Pruett who discussed the four (4) requests from the City of Pryor Creek Budget Committee in regards to the presentation of the results of the Cost of Service Study Performed by Willdan Financial Services/Economists.com to the Municipal Utility Board and the City of Pryor Creek Budget Committee. The City of Pryor Creek Budget Committee would like MUB to provide our wholesale and retail costs, the current rate proposals with the \$550,000.00 city apportionment, the comparisons of the current proposals to proposed increases with surrounding cities, and if the proposed rates would apply to commercial customers in the same way they apply to residential customers. Mr. Pruett reported he has forward their request to the project team of Infrastructure Solutions Group LLC and Willdan/Economists.com for their input and preparation. He also asked them to prepare a rate comparison to other municipalities on natural gas, water, and wastewater and to include the total impact of the proposed rated increases to the average residential customer that is served all four (4) utility services. Dr. Lindsey requested the surrounding Rural Water Districts be included in the water comparison. Mr. Pruett will ask the project team to have the information available before the next City of Pryor Creek Budget Committee on June 14, 2016.

Mr. Pruett presented a visual display of the ground breaking at 200 North Gaither Road for Substation #3 on 6 June 2016.

The Board recognized Mr. Jared Crisp who reported his assistance to Finley Engineering in obtaining a "Notice of Intent" to Oklahoma DEQ regarding Substation #3, his assistance to the Civil Engineer on the Pryor High School Project, his assistance to Cox Communication who continues to install fiber on our poles, and a firm from Texas who is contracted with ODOT (Oklahoma Department of Transportation) for the upgrade of traffic signals and railroad crossings at Highway 20, Southeast 1st Street, Southeast 9th Street, and Southeast 49th Street.

Mr. Crisp also reported he and Mr. Stout will successfully complete the 12-month MESO Supervisor class on Tuesday, June 7th in Oklahoma City.

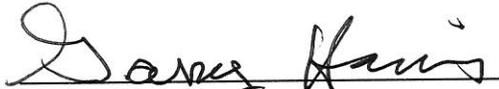
The Board recognized Mrs. Teri Hill who reported the resignation of Mrs. Rena Wood effective 17 June 2016. She also reported the Gas and Water Serviceman, Mr. Donald Dunn, is off work for additional surgery on a worker's compensation claim dated 13 November 2013. Mr. Pruett added Mr. Rick Oxford, a Water Department Crew Chief, will also be off work this summer for a non-work related surgery.

A written Department Foreman's Report was presented.

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Dr. Lindsey to adjourn at 7:32 PM. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Lindsey, Roberts, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1231	Payroll	A0616149; Payroll ending 15 June 2016	62,639.06
1232	RCB-Pryor	FICA-\$11,106.14 MED-\$2,597.36 FED-\$8,341.15	22,044.65
1233	Oklahoma Tax Commission	SWH; Payroll Ending 15 June 2016	2,817.00
1234	Red Crown Credit Union	Payroll Deduction Ending 15 June 2016	3,280.00
1235	Oklahoma Centralized Support Registry	Payroll Deduction Ending 15 June 2016	373.46
1236	AFLAC	Payroll Deduction for June 2016	1,165.92
1237	Accurate Environmental LLC	A0616152; Water Samples	112.50
1238	ImageNet Consulting	A0616150; Annual Warehouse Copies	738.16
1239	Brenntag Southwest, Inc.	20165185; Gas Detector w/light and horn option	4,000.00
1240	Tyden Brooks	20165163; Material & Supplies	1,202.64
1241	BOA Lockbox Service CNEG-Gas Division	Purchased Gas for May 2016	29,151.28
1242	CINTAS Corporation 063	20166215; Uniform Rental, May 2016	1,737.41
1243	CINTAS Corporation	20166227; First Aid Supplies	114.26
1244	CINTAS Corporation	A0616151; First Aid Kit Supplies	70.49
1245	Office Everything of Pryor	A0616140; Office Supplies & Magnifier	181.79
1246	WESCO Distribution Inc. dba Diversified	20165191; Bid #896, Electric Material	1,782.44
1247	G & M Auto and Wrecker Service	20166221; Vehicle Maintenance, Trk #12	1,045.17
1248	P & K Equipment	20166226; Equipment Maintenance, Chainsaw	48.60
1249	Gall's	20164152; LED Lights for Trk #4	91.47
1250	Airgas USA, LLC	20166230; Cylinder Rental	59.18
1251	Mehlburger Brawley	A1015240; GIS Mapping, Phase II, Payment #6	2,220.00
1252	Mehlburger Brawley	A1215300; Gas & Electric Rate Study, Payment #4	10,150.40
1253	Mehlburger Brawley	A0116001; Water & Wastewater Rate Study, Pmt #4	4,760.00
1254	Mehlburger Brawley	A0616147; General Engineering, May 2016	960.00
1255	Pikepass Government Account Services	A0616144; Turnpike Fees for May 2016	28.50
1256	Oklahoma Natural Gas Company	Transportation Fee for May 2016	5,755.06
1257	Pryor Automotive Supply	20166214; Small Tools, Supplies, and Maintenance	551.13
1258	Pryor Waste Recycling, LLC	Garbage Billing for May 2016	86,893.24
1259	Mayes County RWD 4	WWTP Water Service; May 2016	18.10
1260	Secor	20164143; Bid #893, Gas Material	7,146.04
1261	Sherwin-Williams	20166228; Paint	110.32
1262	TNG Power Equipment Inc.	20166204; Equipment Maintenance, Walker Mower	133.93
1263	TNG Power Equipment Inc.	20166213; Equipment Maintenance, Walker Mower	100.93
1264	U S Cellular	Cellular Service; June 2016	621.57
1265	HD Supply Waterworks, LTD	20165186; Bid #897, Water Material	55,907.36
1266	HD Supply Waterworks, LTD	20166217; Material & Supplies, Pipe Lube	57.60
1267	Sordahl, Inc., PC, Fred H.	A0616142; Attorney Fee for May 2016	1,070.00
1268	City of Pryor Creek	AT & T Service, May 2016	271.83
1269	City of Pryor Creek	Occupational Fee for May 2016 Garbage Billing	2,829.90
1270	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #11 & #12	90,000.00
1271	The Daily Times	A0616145; Publishing, Janitorial Classified	204.00
1272	AGES Computers	A0616141; Toner and Network Cable for Server	391.95
1273	Liberty National	Payroll Deduction for May & June 2016	22.00
1274	Metlife	Payroll Deduction for June 2016	46.58
1275	Municipal Utility Board	Garbage Billing Fee for May 2016	5,659.80
1276	Technical Programming Service, Inc.	A0516130; Bill & Late Message Print/Mailing, May 2016	2,529.14
1277	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, May 2016	132.30
1278	VISA Control Account Card Services	A0616143; iPhone Case and Administrative Misc.	125.06
1279	DEQ Administrative Services-A/R	A0616146; Annual DEQ Certification/License Renewal	2,622.00
1280	Willis, Travis	A0616148; MESO Supervisor Training, 14 June 2016	204.70
TOTAL			414,178.92

6-16-2016 12:36 PM
PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL CHECK REGISTER

PAGE: 2
PAYROLL DATE: 6/17/2016

*** REGISTER TOTALS ***

REGULAR CHECKS:	18	23,819.95
DIRECT DEPOSIT REGULAR CHECKS:	31	38,819.11
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	62,639.06

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-2-16 TO 6-15-16

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruett
GENERAL MANAGER

APPROVED: Garry Harris by Jmh
CHAIRMAN

PO # A0616-149

Claim #

1231

6-16-2016 12:36 PM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/17/2016

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
0261	BERKA, TRAVIS D	R	6/17/2016	1,028.56	002412
0591	DILL, W. JERRAD	R	6/17/2016	281.42	002413
1783	HOLMAN, ANDY W	R	6/17/2016	1,227.04	002414
0180	BAKER, AARON D	R	6/17/2016	808.50	002415
0520	COWAN, BILLY M	R	6/17/2016	1,076.47	002416
0537	CROFFORD, CALEB P	R	6/17/2016	1,168.27	002417
3110	MARTIN, JAMES D	R	6/17/2016	1,646.41	002418
3150	OXFORD, RICKY E	R	6/17/2016	1,379.89	002419
3525	RICHFORD, JOSH M	R	6/17/2016	1,163.06	002420
0015	ABBOTT, RYNE N	R	6/17/2016	1,434.04	002421
1550	HARGROVE, LEONARD D	R	6/17/2016	1,929.04	002422
1760	HINTON, MICHAEL RYAN	R	6/17/2016	1,736.28	002423
3547	SAMPLES, CHRISTOPHER D	R	6/17/2016	1,378.08	002424
4015	THOMAS, JOHNNY LEE	R	6/17/2016	1,811.94	002425
4276	WILLIS, TRAVIS LEE	R	6/17/2016	2,009.01	002426
2040	KAUL, KALIN RYAN	R	6/17/2016	531.48	002427
3505	REEVES, BRAD T	R	6/17/2016	1,236.36	002428
3270	PRUETT, GARY A	R	6/17/2016	1,974.10	002429