



JUNE 20, 2016

The Municipal Utility Board met in a Regular Session at 7:00 o'clock PM on Monday, 20 June 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller.

Mr. Pruet reported Bid #893 Item 15 only received two bids and SECOR bid the wrong item, therefore this item increased \$439.44 and was awarded to HD Supply Waterworks. The new Bid #893 Total is \$22,182.48.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to increase Bid #893 Item 15 by \$439.44 making a new total of \$22,182.48 for Bid #893 and approve the minutes of the Regular Meeting held 6 June 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Sixkiller, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1231 - #1280 totaling \$414,178.92 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Lindsey, and Harris Nay – none

The Board recognized Dr. Mike Fullerton who discussed a request from Mr. Pruet to brace a leaning power pole located in the alley behind Beggs Pharmacy on his property. The power pole has three (3) transformers which serves Beggs Pharmacy, Carl's Jr, and Dr. Fullerton's office. Dr. Fullerton requested a new pole be relocated. Mr. Pruet reported the leaning pole was new and does not need to be relocated. Mr. Pruet's request was only an option to consider and he assured Dr. Fullerton the pole would be straightened without bracing it on his property.

The Board recognized Mrs. Cydney Baron and Mr. Weslee Sixkiller who had no comments.

The Board recognized Mr. Steve Powell who reported on his assistance for the new hotel on South 69 Highway and on the North 69 Highway project near Salt Branch.

The Mayor arrived at 7:08 o'clock PM.

Mr. Powell reported he continues to respond to the requests from Oklahoma DEQ regarding the 9<sup>th</sup> Street Lift Station improvements and plans for the land application at the wastewater treatment plant.

The Board recognized Mayor Tramel who reported the street projects will begin this week and that he received notification from the insurance broker to expect a twenty percent (20%) increase in the health insurance rates.

The Board recognized Mr. Pruett who reported on the City of Pryor Creek Budget Committee meeting held June 14, 2016, which was also attended by Mr. Fred Sordahl, Mr. Steve Powell, Mr. Jared Crisp, and Mr. Ryan Stout. Mr. Pruett spent nearly 90 minutes answering their questions to the best of his ability. The City of Pryor Creek Budget Committee indicated they expect to have more questions regarding the Cost of Service Study performed by Infrastructure Solutions Group LLC and Willdan/Economists.com. Mr. Pruett recommended no action be taken on Agenda Item 5a and to keep it on the Agenda until a decision can be made.

Mr. Pruett reported the estimated net income loss for Fiscal Year Ending 30 June 2016 may be nearly \$700,000.00, due to lack of sales. He contributes the lack of sales to loss of customers, no growth, weather conditions, and more efficient use.

Mr. Pruett also reported the Proposed Budget for Fiscal Year Ending 30 June 2017 is ugly and will have a net income loss of \$414,360. The proposed budget is based on our current utility rates with no cost of living raise, no transfer to the City of Pryor Creek, and a 10 percent (10%) increase in the health insurance rates. The unrestricted 1.2 million reserve fund, which took fifteen (15) years to build, could be wiped out in two (2) years if the utility rate structure is not changed.

Mr. Sordahl reported the discussion of the estimated net loss for Fiscal Year Ending 30 June 2016 and the proposed net loss on the Budget for Fiscal Year Ending 30 June 2017 are within the Open Meeting Act discussion limits but no action should be taken on the Budget for Fiscal Year Ending 30 June 2017 because the AGENDA item 5b was incorrectly posted for Fiscal Year Ending 30 June 2016 (approved 30 June 2015).

Mr. Pruett reported the Pryor Sub-Station #3 transformer pad was poured 16 June 2016 and the feeder breakers have been delivered.

Mr. Pruett also reported on correspondence received regarding the water rates. The Oklahoma Ordnance Works Authority is recommending no change to the water rates during the next six (6) months.

Mr. Pruett discussed the Fiscal Year End Meeting scheduled for 5 o'clock PM on 30 June 2016 and recommended the Board cancel the Regular Meeting scheduled on 5 July 2016.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to cancel the Regular Meeting scheduled on 5 July 2016.

MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Sixkiller, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who updated the Board on the fiber installation by Cox Communication, the dirt and easement work for the new hotel, the preparation for inventory at the warehouse, and the Pryor High School Construction Project.

Mr. Crisp also reported the Gas Foreman, Mr. Roger Eichelberger, will be meeting with the Oklahoma Corporation Commission during the warehouse inventory period and Mr. Ryan Stout is building a GIS (Geographic Information System) Plan of the Wastewater Treatment Plant.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Pruett discussed Mr. Robert Wilkerson, an acting crew chief in the water department. Mr. Wilkerson accepted the duties as the acting crew chief when two senior employees declined the position. Mr. Wilkerson has done a very good job as the acting crew chief and communicates well with his crew and customers. Mr. Pruett recommended he be promoted from a C Mechanic to an A Mechanic Non-Merit/Acting Crew Chief at a rate of \$21.42 per hour, effective 16 June 2016 with Mr. Crisp concurring with his recommendation.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to promote Mr. Robert Wilkerson from a C Mechanic to an A Mechanic Non-Merit/Acting Crew Chief (\$19.81 per hour to \$21.42 per hour) effective 16 June 2016. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Lindsey, and Harris Nay - none

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:40 o'clock PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Lindsey, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1281	Principal Financial Group	Payroll Deduction 457 Retirement Savings, June 2016	9,921.56
1282	Principal Financial Group	Regular Retirement Contribution, June 2016	16,755.00
1283	Oklahoma Employment Security Comm.	2nd Qtr. 2016 Unemployment Tax	2,488.68
1284	Datamatic Inc.	A0616158; Handstrap fastener & screws, Reading Device	5.00
1285	Accurate Environmental LLC	A0616152; Water Samples	112.50
1286	CBI Wholesale Electric	20166234; Heater Switch for Nipak Lift Station	56.25
1287	Chouteau Lime Company	20166219; Material & Supplies	569.00
1288	C & R Oil Co., Inc.	20166233; Fuel	1,203.20
1289	Enviro-Tec America	20166232; SIR Testing; May 2016	75.00
1290	Environmental Testing Inc.	20166235; Testing	300.00
1291	G & M Auto and Wrecker Service	20166237; Vehicle Maintenance, Trk #16 A/C Unit	191.62
1292	Green Country Testing Inc.	20166220; Testing	535.00
1293	Kriz-Davis Company	20165188; Bid #896, Electric Material	7,865.30
1294	Locke Supply Company	20166222; Material & Supplies	440.08
1295	Melton's A/C & Appliance	20166241; Repair WWTP Lab A/C Unit	195.00
1296	Mike's Tire & Car Care	20166231; Vehicle and Equipment Maintenance	144.32
1297	Northwest Transformer Co., Inc.	20166238; Transformer Repairs	1,536.00
1298	Pryor Stone Inc.	20166223; Crusher Run	1,939.37
1299	Siemens Industry Inc. Energy Management	A0216045; Bid #890, Sub-Station #3 15kV Breakers	52,300.00
1300	Stuart C. Irby Co., Inc.	20165190; Bid #896, Electric Material	6,039.00
1301	Signal Service Company	A0616156; Consultant Fee on ODOT Railroad Project	180.00
1302	Tractor Supply Credit Plan	20166216; Equipment Maintenance & Supplies	160.91
1303	Utility Supply Company	20165187; Bid #897, Water Material	71,288.42
1304	HD Supply Waterworks, LTD.	20164142; Bid #893, Gas Material	6,660.90
1305	HD Supply Waterworks, LTD.	20165186; Bid #897, Water Material	9,444.00
1306	Sordahl, Inc., PC, Fred H.	A0616157; Attorney Fees for June 2016	770.00
1307	City of Pryor Creek	A0616153; Google Apps, 19 Licenses	950.00
1308	City of Pryor Creek	Workman's Comp & Fees for May 2016	7,453.32
1309	City of Pryor Creek	AT&T Service for June 2016	271.42
1310	Municipal Utility Board	Utility Service for June 2016	14,473.35
1311	Municipal Utility Board	Petty Cash for June 2016	578.31
1312	Technical Programming Services Inc.	A0616139; Bill & Late Message Print/Mailing, June 2016	1,981.32
1313	Twin Villa Apartments	A0616155; Pole Fee Refund, Misc. Receipt #43276	75.00
1314	Willis, Travis	A0615154; Travel, MESO Workshop, June 21-22, 2016	187.92
1315	City of Pryor Creek	Workman's Comp & Fees for June 2016	7,324.82
TOTAL			224,471.57



June 30, 2016

Claims Contracts Pending through June 30, 2016

PO #	BID #	COMPANY	REC'D BEORE INV	GL #	AMOUNT OWED
20164-142	893	HD SUPPLY WATERWORKS	N	5104-10	\$ 2,958.00
20164-144	893	HG FLAKE CO., INC.	N	5104-10	\$ 149.10
			Y		\$ 5,406.32
20165-189	896	TECHLINE INC.	N	5104-30	\$ 14,158.34
20165-191	896	DIVERSIFIED ELECTRIC	N	5104-30	\$ 34,817.92
20166-218		CINTAS CORP	Y	5110-70	\$ 1,968.72
20166-224		PRYOR AUTOMOTIVE SUPPLY	Y	5104-20-50	\$ 2.07
			Y	5105-20-50	\$ 7.29
			Y	5106-ALL	\$ 51.98
			Y	5116-10	\$ 14.85
			Y	5116-20-50	\$ 4.92
			Y	5116-40	\$ 47.38
			Y	5116-ALL	\$ 89.97
			Y	5134-70	\$ 95.70
20166-225		PRYOR LUMBER	Y	5104-10	\$ 7.90
			Y	5104-20	\$ 7.45
			Y	5104-20-50	\$ 4.29
			Y	5104-30	\$ 16.84
			Y	5104-50	\$ 8.97
			Y	5105-20-50	\$ 49.46
			Y	5106-50	\$ 2.16
20166-229		BRENNTAG SOUTHWEST	Y	5104-40	\$ 977.21
20166-236		O'REILLY AUTO PARTS	Y	5106-30	\$ 59.98
20166-239		HANNA INSTRUMENTS	N	5104-40	\$ 67.00
20166-240		WARREN CAT	Y	5116-ALL	\$ 36.90
20166-242		S.D.P. MFG. INC.	N	5116-30	\$ 758.00
				SUBTOTAL:	\$ 61,768.72
A1015-240		ISG dba MEHLBURGER BRAWLEY	N	5113-10;20;30;50	\$ 57,220.00
A1115-287	888	SPX formerly WAUKESHA	N	5112-30	\$ 224,036.00
A1215-300		ISG dba MEHLBURGER BRAWLEY	N	5113-10;30	\$ 7,027.20
A0116-001		ISG dba MEHLBURGER BRAWLEY	N	5113-20;50	\$ 2,720.00
A0216-046	891	S & C ELECTRIC COMPANY	N	5112-30	\$ 77,781.00
A0516-106	894	EMERY SAPP & SONS INC.	N	5112-30	\$ 204,210.85
A0516-107	895	KEYSTONE ELECTRIC MFG. CO.	N	5112-30	\$ 54,590.50
A0516-123		HOLIDAY INN EXPRESS, EDMOND, OK	Y	5121-30	\$ 196.00
				TOTAL	<u>\$ 689,550.27</u>