



JULY 18, 2016

The Municipal Utility Board met in a Regular Session at 7:00 o'clock PM on Monday, 18 July 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Mr. Roberts, and Dr. Sixkiller.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held 30 June 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1 - #62 totaling \$1,152,984.12 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

The Board recognized Councilwomen Thompson and White who had no reports or comments.

The Board recognized Mrs. Cydney Baron, Mr. Chris Young, and Mr. Tim Bonea who had no comments.

There was no Engineer's Report

The Board recognized Mr. Pruett who had nothing to report on the Cost of Service Study performed by Infrastructure Solutions Group LLC and Willdan/Economists.com. No action was taken on Agenda Item 5a which will continue to be on the Agenda until a decision can be made.

Mr. Pruett reported Agenda Item 5b cannot be discussed because the item should have posted as Discussion/Possible action on the Budget for Fiscal Year Ending 30 June 2017 instead of 2016. Mr. Sordahl advised the Board to table this item until the next meeting so staff can post the public notice correctly.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to table Agenda Item 5b until 1 August 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Harris, and Mitchell Nay – none

Mr. Pruett gave a progress report on Pryor Sub Station #3 which included the transformer being scheduled to ship the end of this month and the project being slowed down by limestone. The contractor has the underground conduit installed and Grand River Dam Authority has awarded the labor bid for their side of construction on this project.

Mr. Pruett discussed four (4) members attending the Oklahoma Gas Associations Annual Conference at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma on August 29-31, 2016.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to allow Mr. Gary Pruett, Mr. Jared Crisp, Mr. Roger Eichelberger, and Mr. Travis Whitenack to attend the Oklahoma Gas Associations Annual Conference at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma on August 29-31, 2016 at a cost not to exceed \$2,000. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett discussed the Oklahoma Municipal League Annual Conference in Oklahoma City on September 13-15, 2016 and asked the Board to allow him to attend.

A motion was made by Ms. Mitchell and seconded by Dr. Lindsey to allow Mr. Gary Pruett to attend the Oklahoma Municipal League Annual Conference in Oklahoma City on September 13-15, 2016 at a cost not to exceed \$600. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Lindsey, Sixkiller, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who gave a progress report on the installation of new utility services at the hotel site located south of Wal-Mart. He also reported on continued discussions with the City of Pryor Budget Committee and legal counsel for the City of Pryor and Municipal Utility Board in the hope of coming to an agreement suitable to both entities.

Mr. Crisp reported on the minor damage caused by the wind storm on Thursday, 14 July 2016. Pryor customers were without power a maximum of four hours but the City of Wagoner was hit hard by the storm and requested our assistance. Two members of our electric crew assisted the City of Wagoner on Thursday evening and four members of our electric crew assisted the City of Wagoner on Friday and Saturday.

Mrs. Hill reported the summer college student, Ms. Jessica Gore, has been a valuable asset in the administrative office this summer. Her last day will be 27 July 2016 so she can prepare for her first year of college.

A classified advertisement for the vacant Utility Clerk position ran in the weekend edition of 16 July 2016. Résumés will be accepted until 5PM on 25 July 2016. She and Mrs. Morrison are making plans to schedule interviews and they hope to have the position filled by the middle of August.

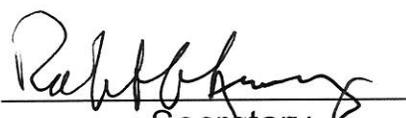
A written Department Foreman's Report was presented.

There was no unfinished or new business discussed.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn at 7:19 o'clock PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Lindsey, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
63	Payroll	A0716187; Payroll Ending 27 July 2016	65,347.19
64	RCB Bank-Pryor	FICA-\$11,693.36 MED-\$2,734.78 FED \$9,853.06	24,281.20
65	Oklahoma Tax Commission	SWH Payroll Ending 27 July 2016	3,124.00
66	Red Crown Credit Union	Payroll Deduction Ending 27 July 2016	3,300.00
67	Oklahoma Centralized Support Registry	Payroll Deduction Ending 27 July 2016	215.51
68	Principal Financial Group	457 Retirement Deduction; July 2016	15,211.22
69	Principal Financial Group	Regular Retirement; July 2016	25,209.31
70	AFLAC	Payroll Deduction; July 2016	1,165.92
71	Accurate Environmental LLC	A0716174; Water Samples	112.50
72	C & R Oil Company	20167273; Fuel	845.11
73	CommunityCare HMO	Group Medical Coverage ; August 2016	43,302.93
74	Delta Dental of Oklahoma	Group Dental Coverage; August 2016	2,396.80
75	Diamond P Lawn and Garden	20167267; Equip Maint, Sprayer	28.49
76	Enviro-Tec America	20167269; SIR Reports, June 2016	75.00
77	P & K Equipment	20167271; Equip Maint, Chainsaw	88.48
78	Green Country Paper Supply LLC	20167261; Warehouse Cleaning and Paper Supplies	244.74
79	Green Country Surveying, PLLC	A0716186; Survey Fee	1,750.00
80	Green Countrying Testing, Inc	20167260; Testing	310.00
81	Green Countrying Testing, Inc	20167274; Testing	280.00
82	HACH Company	20167266; Material & Supplies, Chlorine	414.62
83	Heath Consultants Incorporated	20167252; Test & Calibrate Gas Survey 6-500	228.28
84	Airgas USA, LLC	20167254; Cylinder Rental & Nitrogen	103.17
85	Lakeland Office Systems	A0716189; QTR Office Copies (7,511)	234.89
86	Yellowhouse Machinery Co.	20167270; Equip Maint; Backhoe V-Belt	43.47
87	Mehlburger Brawley	A0716182; Engineering Services for June 2016	875.00
88	Mike's Tire & Car Care	20167259; Tire; Truck #22	352.94
89	Mike's Tire & Car Care	20167265; Flat Repair	360.28
90	OCT Equipment	20167257; Equip Maint; Backhoe	133.91
91	Pikepass	A0716183; Turnpike Fees, June 2016	58.05
92	Oklahoma Gas Association	A0716180; Registration 2016 OGA Conference	900.00
93	Sage ATC Environmental Consulting	20167258; Testing	1,232.00
94	Sherwin Williams	20167263; Material & Supplies, Paint	55.16
95	Starr's Part	20167268; Equip Maint, Lawnmower	36.00
96	Stuart C. Irby Co.	20167248; Material & Supplies, 100 KVAR Capacitor	1,748.00
97	Techline Inc	20165189; CCP, Bid 896, Electric Material	14,158.34
98	US Cellular	Cellular Service; June 2016	616.56
99	Walmart Community/RFCSLLC	20167264; Warehouse Supplies	120.34
100	White Star Machinery	20167251; Parts for backhoe	349.06
101	Mutual of Omaha	Group AD&D Coverage; August 2016	694.40
102	City of Pryor Creek	AT & T Service; July 2016	274.84
103	Courtside Benefits Group LCC	Service Fee for August 2016	827.64
104	Dearborn National Life Insurance Company	Group LTD Coverage; August 2016	1,178.87
105	Municipal Utility Board	Utility Services; July 2016	15,313.26
106	Municipal Utility Board	Petty Cash	601.86
107	Oklahoma Municipal League, Inc.	A0716181; Registration 2016 OML Conference	275.00
108	Green Country Shredding & Recycling	A0716184; On-site Shredding; 4th Qtr FY2015-2016	165.00
109	Technical Programming Services Inc.	A0716185; Bill Print/ Mailing for July 2016	1,565.27
110	Vision Service Plan of Oklahoma	Payroll Deduction; August 2016	504.70
111	Willis, Travis Lee	A0516123; CCP, Holiday Inn Express Reimbursement	196.00
TOTAL			230,905.31

7-28-2016 10:07 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 7/29/2016

*** REGISTER TOTALS ***

REGULAR CHECKS:	18	27,527.71
DIRECT DEPOSIT REGULAR CHECKS:	31	37,819.48
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	65,347.19

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7/14/16 TO 7/27/16

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONAL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Pruett
GENERAL MANAGER

APPROVED: Garry Harris by Hannah Moore
CHAIRMAN

CLAIM # 0063

PURCHASE ORDER # A0716-187