



SEPTEMBER 6, 2016

The Municipal Utility Board met in a Regular Session at 7:00 o'clock PM on Tuesday, 6 September 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Dr. Sixkiller, and Mr. Roberts. Absent: none.

Mr. Pruett reported line 17 of gas material Bid #893 increased \$33.88 due to an additional two and a half feet of extra pipe. The new total for gas material Bid #893 is \$22,320.36.

Mr. Pruett also reported cancellation of item H1 – Qty 1 Distribution self-supporting crossarm pole decreasing amount \$3,725.00 and item H2 – Qty 2 Distribution dead-end riser pole decreasing amount \$38,696.00 on Steel Bid #898 due to scheduling issues. The cancellation cost is \$425.00. The New total for steel Bid #898 is \$60,217.00.

Mr. Harris moved to item 1.

Mr. Harris stated the minutes should reflect that he was absent on August 15, 2016. Ms. Moore stated they would be updated as requested.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 15 August 2016 with changes as requested by Chairman Harris. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, and Mitchell. Nay – none Abstain – Harris.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Special Meeting held 18 August 2016. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, and Lindsey. Nay – none Abstain – Harris.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #170 - #231 totaling \$491,772.02 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Lindsey and Harris Nay – none

The Board recognized Mr. Terry Aylward of The Paper. Mr. Aylward had nothing to report.

Mr. Harris recognized Mr. Steve Powell who reported on the easement project on North Highway 69 pertaining to the gas line extension project. He stated he has researched and provided

easement documentation to add an additional 5 feet of utility easement for this project.

Mr. Powell further reported the Fiber project is currently on hold as well as the Bore project North of Old Airport Road. He stated the specifications are ready to go out for bid for the Bore project.

Mr. Pruettt instructed Mr. Powell to move forward with the specifications for the Bore project and to go out for bid.

Mr. Harris moved to item 5.

Mr. Pruettt recommend the Board approve "Exhibit A" as presented. He explained his reasoning behind the recommendation and that he is ready to implement for budget purposes.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the proposed rate modifications as per "Exhibit A". MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts and Harris Nay – none

Mr. Pruettt reported on Pryor Substation #3 Project. He stated the decorative wall and chain link fence is up and the decorative wall is graffiti resistant. The replacement bushings have not been received yet and are two to three weeks out. Finley Engineering has a final bid coming for all of the above ground work and MUB will take care of the wood pole structure work outside. Crews are drilling holes and hitting rock in areas; there may be a need to have Tulsa Drilling if GRDA is not able to assist. He also stated Pryor Substation #3 is projected to be online by January 1, 2017.

Mr. Pruettt reported the Pryor Public School System is making improvements to the water system around the High School. Plans for these improvements were submitted to DEQ and recently approved and returned from DEQ. Permit No. WI000049160634.

The Board recognized Mr. Crisp who reported he, Mr. Gary Pruettt, Mr. Roger Eichelberger, and Mr. Travis Whitenack recently attended the OGA Conference and he felt it went well. He also stated the crews are closing out miscellaneous projects and beginning new ones.

Ms. Teri Hill was not present; no Office Manager Report was presented.

A written Foreman's report was presented.

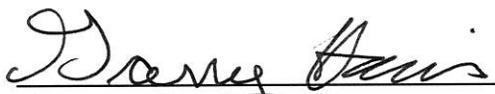
A motion was made by Dr. Sixkiller and second by Ms. Mitchell to approve the re-classification of William Gilmore to Regular Employee and the promotion to D-Mechanic with merit effective 25 August 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris. Nay – none

There was no unfinished business discussed.

There was no new business discussed.

Mr. Sordahl was not present, however Mr. Pruett stated that in the local paper, *The Paper* it had been reported that a Declaratory Judgment had been filed at District Court by Mr. Jerry Douglas.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn at 7:25 o'clock PM. MOTION CARRIED. Votes cast as follows: Sixkiller, Mitchell, Lindsey, Roberts Nay – none

  
Chairman

  
Secretary



**SEPTEMBER 2016**

**NATURAL GAS**

|                        |  |
|------------------------|--|
| CITY CUSTOMERS         | \$6.466 minimum charge<br>\$6.466 per 1,000 cubic feet |
| OUTSIDE CITY CUSTOMERS | \$7.766 minimum charge<br>\$7.766 per 1,000 cubic feet |

All customers are subject to a (PGA) Purchased Gas Adjustment

**WATER**

|                        |  |
|------------------------|--|
| CITY CUSTOMERS         | \$8.50 minimum & first 2,000 gallons<br>\$4.25 per 1,000 on all additional usage |
| OUTSIDE CITY CUSTOMERS | \$9.00 minimum & first 1,000 gallons<br>\$4.50 per 1,000 on all additional usage |

All customers are subject to a (WCA) Water Cost Adjustment

**SEWER USAGE FEE (BASED ON WATER CONSUMPTION)**

|                       |  |
|-----------------------|--|
| RESIDENTIAL CUSTOMERS | \$3.50 minimum charge<br>\$3.75 per 1,000 gallons water used |
|-----------------------|--|

RESIDENTIAL SUMMER RATE DURING JULY, AUGUST, SEPTEMBER  
Maximum sewer bill will be based on the previous 9-month average  
With NO previous history, the maximum charge will be based on 6,000 gallons

|                      |  |
|----------------------|--|
| COMMERCIAL CUSTOMERS | \$3.50 minimum charge<br>\$3.75 per 1,000 gallons water used |
|----------------------|--|

**ELECTRIC**

|                       |  |
|-----------------------|--|
| RESIDENTIAL CUSTOMERS | \$3.43 minimum on first 38 kWh<br>\$0.0903 per kWh on all additional usage |
|-----------------------|--|

RESIDENTIAL TOTAL ELECTRIC WINTER RATE (NOVEMBER-APRIL)  
\$27.10 minimum for first 300 kWh;  
\$0.0903 per kWh for next 200 kWh; \$0.0700 per kWh for all usage over 500 kWh

COMMERCIAL CUSTOMERS  
\$2.45 minimum for first 28 kWh; \$0.0876 per kWh on all additional usage

COMMERCIAL TOTAL ELECTRIC HEAT RATE (NOVEMBER-APRIL)  
\$2.45 minimum for first 28 kWh; 29-500 kWh at \$0.0840 per kWh;  
501-1,500 kWh at \$0.075 per kWh; 1,501-10,000 kWh at \$0.0735 per kWh;  
\$0.0705 per kWh for all usage over 10,001; Normal commercial rates (May-October)

**DEMAND ELECTRIC**

COMMERCIAL DEMAND RATE  
\$59.45 minimum, \$11.89 per KW; Energy rate is \$.0540 per kWh

No Change to the Demand minimum and per KW Rate

**SALE FOR RESALE**

The rate will be identical in charges to the residential rate, less 9.09% if the landlord owns and maintains the transformers, meters, and associated equipment; or less 4% if the landlord owns meters and associated equipment only.

All Electric Customers are subject to a (PCA) Power Cost Adjustment

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL#  | NAME                                  | PO#/DESCRIPTION                                       | AMOUNT     |
|------|---------------------------------------|---|------------|
| 232  | Payroll                               | A0916225; Payroll ending 7 September 2016             | 65,857.10  |
| 233  | RCB-Pryor                             | FICA-\$11,666.22; Med-\$2,725.34; Federal \$8,856.25  | 23,247.81  |
| 234  | Oklahoma Tax Commission               | SWH; Payroll ending 7 September 2016                  | 2,994.00   |
| 235  | Red Crown Credit Union                | Payroll Deduction Ending 7 September 2016             | 3,300.00   |
| 236  | Oklahoma Centralized Support Registry | Payroll Deduction Ending 7 September 2016             | 215.51     |
| 237  | AFLAC                                 | Payroll Deduction for September 2016                  | 1,165.92   |
| 238  | Accurate Environmental LLC            | A0916234; Water Samples                               | 112.50     |
| 239  | AutoZone Inc.                         | 20169345; Vehicle Maintenance, Trk #1 & Trk #22       | 229.07     |
| 240  | B & B Meter Service                   | 20169326; Material & Supplies                         | 1,630.75   |
| 241  | CINTAS Corporation #063               | 20169339; Uniform Rental for August 2016              | 1,978.23   |
| 242  | CINTAS First Aid & Safety             | 20169342; First Aid Supplies                          | 164.80     |
| 243  | CINTAS First Aid & Safety             | A0916227; First Aid Kit Supplies                      | 77.63      |
| 244  | C & R Oil Co., Inc.                   | 20169324; Fuel  | 1,382.50   |
| 245  | C & R Oil Co., Inc.                   | 20169348; Fuel & Anti-Freeze                          | 2,350.57   |
| 246  | Ditch Witch of Tulsa                  | 20168319; Equipment Maintenance                       | 180.80     |
| 247  | Embassy Suites Hotel                  | A0716163; Travel/Training, OGA Conference             | 992.00     |
| 248  | Emery Sapp & Sons Inc.                | A0516106; CCP, Bid #894, Payment #3                   | 52,812.00  |
| 249  | Praxair Distribution Inc.             | 20169343; Cylinder Lease                              | 70.40      |
| 250  | Grand River Dam Authority             | Purchased Electric for August 2016                    | 645,395.72 |
| 251  | Green Country Paper Supply LLC        | 20169346; Warehouse Supplies                          | 142.55     |
| 252  | Green Country Testing, Inc.           | 20169337; Testing                                     | 280.00     |
| 253  | Green Country Testing, Inc.           | 20169349; Testing                                     | 505.00     |
| 254  | H. G. Flake Co., Inc.                 | 20164144; CCP, Bid #893, Gas Material                 | 149.10     |
| 255  | J L Matthews Co., Inc.                | 20168313; Small Tools                                 | 157.76     |
| 256  | Airgas USA, LLC                       | 20169330; Nitrogen                                    | 45.34      |
| 257  | Airgas USA, LLC                       | 20169344; Cylinder Rental                             | 59.18      |
| 258  | Marketing Alliance                    | A0916230; Website Restoration and WordPress Training  | 390.00     |
| 259  | Marmic Fir & Safety Co., Inc.         | 20168302; Fire Extinguisher Maintenance               | 313.50     |
| 260  | Melton's A/C & Appliance              | 20169331; WWTP Valve and Breakroom A/C repair         | 713.00     |
| 261  | Mehlbürger Brawley                    | A1215300; CCP, Final Payment Gas/Electric Rate Design | 7,027.20   |
| 262  | Mehlbürger Brawley                    | A0116001; CCP, Final Payment Water/Sewer Rate Design  | 2,720.00   |
| 263  | Mehlbürger Brawley                    | A0916229 General Engineer Fee for August 2016         | 572.50     |
| 264  | OMUSA / MESO                          | A0816206; Red Flag Review Training                    | 200.00     |
| 265  | Mike's Tire & Car Care                | 20169338; Equipment Maintenance, Air Compressor       | 93.47      |
| 266  | Mike's Tire & Car Care                | 20169340; Equipment Maintenance, Case Backhoe         | 182.49     |
| 267  | Northwest Transformer Co., Inc.       | 20169332; Material & Supplies                         | 1,004.00   |
| 268  | Pikepass                              | A0916228; Turnpike Fees for July & August 2016        | 60.13      |
| 269  | O'Reilly Auto Parts                   | 20169329; Shop & Equipment Supplies                   | 71.97      |
| 270  | Oklahoma Natural Gas Company          | Transportation Fee for August 2016                    | 5,755.03   |
| 271  | Oklahoma Ordnance Works Authority     | Purchased Water for August 2016                       | 63,002.93  |
| 272  | Pryor Automotive Supply               | 20169336; Vehicle & Equipment Maintenance & Supplies  | 436.61     |
| 273  | Pryor Stone                           | 20169341; Gravel                                      | 952.83     |
| 274  | Pryor Waste Recycling, LLC            | Garbage Billing for August 2016                       | 86,391.83  |
| 275  | Pryor Lumber Co., Inc.                | 20169328; Material & Supplies                         | 162.30     |
| 276  | Mayes County RWD 4                    | WWTP Water Service for August 2016                    | 17.00      |
| 277  | Sadler Paper Company                  | A0916231; Paper and Cleaning Supplies                 | 77.85      |
| 278  | Sage ATC Environmental Consulting     | 20169347; Wet Lab Test                                | 1,532.00   |
| 279  | Tulsa Cleaning Systems                | 20169333; Pressure Washer Hose                        | 91.85      |
| 280  | Tractor Supply Credit Plan            | A0916232; Junction Box Rat Poisoning                  | 29.99      |
| 281  | U S Cellular                          | Cellular Service for September 2016                   | 621.57     |
| 282  | H D Supply Waterworks, Ltd.           | 20164142; CCP Bid #893 Gas Material                   | 1,950.00   |
| 283  | H D Supply Waterworks, Ltd.           | 20168321; Material & Supplies                         | 41.00      |
| 284  | H D Supply Waterworks, Ltd.           | 20169325; Paint                                       | 338.04     |
| 285  | Sordahl Inc., PC, Fred H.             | A0916224; Attorney Fee for August 2016                | 785.00     |
| 286  | City of Pryor Creek                   | Occupational Fee for August 2016 Garbage Billing      | 2,813.25   |
| 287  | City of Pryor Creek                   | AT&T Service for August 2016                          | 286.45     |
| 288  | AGES Computers                        | A0916233; Computer Cables                             | 57.88      |
| 289  | Metlife                               | Payroll Deduction for September 2016                  | 46.58      |
| 290  | Municipal Utility Board               | Garbage Billing Fee for August 2016                   | 5,626.51   |
| 291  | WA-RO-MA d/b/a/ C.A.R.D.              | Share the Comfort, August 2016                        | 129.55     |
| 292  | VISA Control Account Card Services    | A0916226; Training/Travel                             | 117.39     |
| 293- | Municipal Utility Board               | A0916235; Clothing Reimbursement                      |            |
| 303  | Administrative Employee Listing       |   | 1,650.00   |
|      |                                       | TOTAL   | 991,757.94 |

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                | 20 | 26,246.91 |
| DIRECT DEPOSIT REGULAR CHECKS: | 35 | 39,610.29 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
| -----                          |    |           |
| TOTAL CHECKS:                  | 55 | 65,857.10 |

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
DATE: FROM 8-25-16 TO 9-7-16

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Greg Pruitt by [Signature]  
GENERAL MANAGER

APPROVED: Gregory Uheric by [Signature]  
CHAIRMAN

PO# A0916-225

Claim# 0232