



OCTOBER 17, 2016

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, 17 October 2016 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Mr. Roberts, Ms. Mitchell, and Dr. Sixkiller.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts approve the minutes of the Regular Meeting held 3 October 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #346 - #403 totaling \$1,026,014.59 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

The Board recognized Mayor Tramel who had no report.

The Board recognized Councilwoman Thompson and Mr. Randy Chitwood who had no reports or comments.

The Board recognized Mr. Steve Powell who reported on the completion of the memorandum regarding the sewer line extension on the Giles Property for a new church building and also routes to Old Airport Road and the Nunley Property. Mr. Powell also updated the Board on the bids scheduled to open on October 24, 2016 in the Municipal Utility Board Room. Five (5) contractors checked out bid plans on the North Airport Road Project and three (3) contractors checked out bid plans on the Wastewater Treatment Plant Fiber Optic Installation Project.

The Board recognized Mr. Crisp who recommended the approval of the meeting dates for Calendar Year 2017 as presented.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to approve and file the presented meeting dates for Calendar Year 2017 as required by Section 311, Title 25 of the Oklahoma Statutes. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Sixkiller, Roberts, and Harris Nay – none

Mr. Crisp discussed and recommended the reappointment of Dr. Robert Lindsey to a new five (5) year term on the Board ending 30 June 2021.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the reappointment of Dr. Robert Lindsey to a new five (5) year term on the Board ending 30 June 2021. MOTION

CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris. Dr. Lindsey abstained and is counted as a no vote.

Mr. Crisp will prepare a letter to the Mayor and City Council requesting their approval and confirmation of Dr. Robert Lindsey to a new five (5) year term on the Board ending 30 June 2021.

Mr. Crisp discussed “The Capacitor Workshop” sponsored by MESO’s Electric Supervisor Development (ESD) Training Program on 9 November 2016 in Ponca City, Oklahoma and recommended the Board allow Mr. Ryan Hinton to attend with Mr. Travis Willis who is enrolled in the ESD Training Program at a total cost not to exceed \$500.00.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to allow Mr. Ryan Hinton and Mr. Travis Willis to attend “The Capacitor Workshop sponsored by MESO on 9 November 2016 in Ponca City, Oklahoma at a cost not to exceed \$500.00. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp reported our crew set three wooden poles in place of the metal poles, which was removed from the Steel Structure Bid #898 and he reported Bid #899 – Contract for Above Grade Construction of Substation #3 will be opened on 26 October 2016 at 10:00 a.m. in the Municipal Utility Board Room.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman’s Report was presented.

There was no unfinished or new business discussed.

The Board recognized Mr. Fred Sordahl who had no Attorney’s Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:18 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Lindsey, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
404	Payroll	A1016263; Payroll Ending 19 October 2016	62,220.52
405	RCB Bank-Pryor	FICA-\$11,114.08 MED-\$2,599.18 FED \$8,616.81	22,330.07
406	Oklahoma Tax Commission	SWH Payroll Ending 19 October 2016	2,863.00
407	Red Crown Credit Union	Payroll Deduction Ending 19 October 2016	3,300.00
408	Oklahoma Centralized Support Registry	Payroll Deduction Ending 19 October 2016	215.51
409	Principal Financial Group	Regular Retirement for October 2016	20,220.99
410	Principal Financial Group	Retirement Savings for October 2016	10,325.56
411	Principal Financial Group	457 Loan Repayment; October 2016	32.00
412	Oklahoma State Tax Commission	October 2016 Actual/Nov 2016 Estimated Sales Tax	39,798.40
413	Payroll	A1116276; Payroll Ending 2 November 2016	62,451.94
414	RCB Bank-Pryor	FICA-\$10,923.34 MED-\$2,554.66 FED \$7,284.57	20,762.57
415	Oklahoma Tax Commission	SWH Payroll Ending 2 November 2016	2,609.00
416	Red Crown Credit Union	Payroll Deduction Ending 2 November 2016	3,300.00
417	Oklahoma Centralized Support Registry	Payroll Deduction Ending 2 November 2016	215.51
418	AFLAC	Payroll Deduction for October 2016	1,165.92
419	Arkansas Testing Services, Inc.	A1016266; Cathodic Protection Survey	1,800.00
420	Accurate Environmental LLC	A1016257; Water Samples (5)	112.50
421	Accurate Environmental LLC	A1116278; THMs & HAAs Water Samples	740.00
422	Accurate Environmental LLC	A1116279; Water Samples (5)	112.50
423	CBI Wholesale Electric, LLC	201610390; Locator Battery	159.43
424	CBI Wholesale Electric, LLC	201610397; Bulbs and Fuses	181.05
425	Cintas Corporation First Aid & Safety	A1016267; First Aid Kit Supplies	132.13
426	Cintas Corporation First Aid & Safety	A1116277; First Aid Kit Supplies	44.62
427	C & R Oil Co., Inc.	201610391; Diesel Fuel	727.66
428	C & R Oil Co., Inc.	201610406; Fuel	2,182.42
429	CommunityCare HMO	Group Medical Coverage for November 2016	43,642.41
430	Office Everything of Pryor	A1116280; Shipping Fees	211.68
431	Wesco Distribution Inc.	20165191; CCP, Bid #896, Electric Material & Supplies	28,380.00
432	The Flower Shop	A1116281; Memorial Wreath; R. Ragland	50.00
433	Grand River Dam Authority	A1016248; Pmt #2, Substation #3 69kV Feeder	59,879.51
434	Grand River Dam Authority	Purchased Electric for October 2016	443,604.33
435	Hanna Instruments United States, Inc.	201610385; Ammonia Reagent Test Kit	196.00
436	HACH Company	201610398; Material & Supplies	272.43
437	Airgas USA, LLC	201610380; Nitrogen & Cylinder Rental	148.51
438	Lakeland Office Systems	A1016264; Office Copies, MX3640N (Count 7,391)	232.91
439	Locke Supply Company	201610407; Material and Supplies	512.74
440	Mehlburger Brawley	A1016259; Engineer Fees for September 2016	4,377.50
441	MESO/OMUSA	A1016265; Capcitor Workshop Registration (R. Hinton)	79.00
442	MESO/OMUSA	A1116273; JT&S Training, 2nd Qtr. FY2016-2017	1,163.75
443	Mid-Continent Concrete Co.	201610392; Concrete	291.00
444	Mid-Continent Concrete Co.	201610402; Concrete	1,018.50
445	Northern Safety Co., Inc.	201610409; Safety Gloves and Glasses	293.87
446	Pikepass Government Account Services	A1016260; Turnpike Fees for September 2016	34.19
447	Oklahoma Natural Gas Company	Transportation Fee for September 2016	5,755.01
448	Oklahoma Ordnance Works Authority	Purchased Water for October 2016	53,390.43
449	Ozark Materials Inc.	201610401; Sand	305.00
450	Professional Pest Control Co., Inc.	A1116274; Qtr. Pest Control for 2nd Qtr. FY2016-2017	65.00
451	S & D Electric Motor Inc.	201610393; Pump Repair to 9th Street Lift Station	782.00
452	Sadler Paper Company	A1016268; Paper and Cleaning Supplies	178.18
453	Sherwin Williams	201610400; Paint and Brushes	74.44
454	U. S. Cellular	Cellular Services for October 2016	621.69
455	HD Supply Waterworks	20169364; Spacer & Seals	716.52
456	Wal-Mart Community/RFCSELLC	201610399; Cleaning and Warehouse Supplies	145.89
457	Sordahl, Inc., PC, Fred H.	A1116275; Attorney Fees for October 2016	845.00
458	Mutual of Omaha	Group AD&D Coverage for November 2016	700.16
459	City of Pryor	Workman's Comp & Fees	5,593.77
460	City of Pryor	AT&T Services for October 2016	285.35
461	C.F.H.I. dba The Times	A1016262; Legal Publishing, Sub #3 Above Grade Const.	63.18
462	Courtside Benefits Group, LLC	A1116283; Service Fee for November 2016	808.83
463	Kolker & Kolker, Inc.	A1116272; Consultant Fee for October 2016	2,525.00
464	Dearborn National Life Insurance Co.	Group LTD Coverage for November 2016	1,113.54
465	Liberty National	Final Payroll Deduction (September, October, November)	33.00
466	Metlife	Payroll Deduction for November 2016	46.58
467	Municipal Utility Board	Utility Service for October 2016	16,378.27
468	Municipal Utility Board	Petty Cash	447.43
469	Pryor Printing Inc.	A1116270; Cash Envelopes for Drive-Thru (5,000)	391.71
470	Technical Programming Services, Inc.	A1016252 Bill/Late Message Print & Mailing, Oct 2016	3,180.37
471	S Bar D, Inc.	A1116269; Flu Shots for 27 Employees	660.00
472	S Bar D, Inc.	A1116271; Pre-employment Exam, J. Cox	150.00
473	Vision Service Plan of Oklahoma	Payroll Deduction for November 2016	489.52
474	Green Country Shredding & Recycling	A1016261; On-site shredding, 1st Qtr. FY2016-2017	165.00
		TOTAL	<u>938,302.50</u>

10-20-2016 10:37 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 10/21/2016

*** REGISTER TOTALS ***

REGULAR CHECKS:	19	24,641.86
DIRECT DEPOSIT REGULAR CHECKS:	31	37,578.66
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	62,220.52

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-6-16 TO 10-19-16

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruett
 GENERAL MANAGER

APPROVED: Garry Harris by Jmh
 CHAIRMAN

PO # A1016-263

claim

0404

11-03-2016 10:33 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 11/04/2016

*** REGISTER TOTALS ***

REGULAR CHECKS:	20	24,575.95
DIRECT DEPOSIT REGULAR CHECKS:	34	37,875.99
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	62,451.94

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10/19/2016 TO 11/2/2016

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Pruitt
 GENERAL MANAGER

APPROVED: Garry Harris by HH
 CHAIRMAN

CLAIM# 0413 PO# A1116-276