

**MINUTES  
ORDINANCE / INSURANCE COMMITTEE  
SPECIAL MEETING  
MONDAY, AUGUST 29<sup>TH</sup>, 2016  
6:00 P.M.**

**THE ORDINANCE/INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.**

**COMMITTEE MEMBERS: \*\*YOLANDA THOMPSON, JILL WHITE, WILLARD BUCHANAN, SCOTT CRAFT (ALTERNATE)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 6:00 p.m. by Chairman Yolanda Thompson. Committee members present: Chairman Yolanda Thompson, Jill White, Willard Buchanan. Members absent: None.

Others present: Mayor Jimmy Tramel, City Attorney Kim Ritchie, Terry Aylward, Nena Roberts.

**2. DISCUSS, POSSIBLY APPROVE MINUTES OF THE APRIL 21<sup>ST</sup>, 2016 SPECIAL MEETING.**

No motion was made to approve minutes of the April 21<sup>st</sup>, 2016 special meeting. New committee has no previous committee members. No action was taken.

**3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION, AUTHORIZING THE CITY ATTORNEY TO DRAFT AN ORDINANCE ADOPTING A SPECIAL EVENT PERMIT APPLICATION.**

Motion was made by White, second by Buchanan authorizing the City Attorney to draft an ordinance adopting a Special Event Permit Application. All voted yes. White requested the draft be ready for committee review in one month.

**4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION, AUTHORIZING THE CITY ATTORNEY TO DRAFT AN ORDINANCE ADOPTING TEMPORARY FOOD TRUCK PERMIT APPLICATION.**

Motion was made by White, second by Buchanan authorizing the City Attorney to draft an ordinance adopting Temporary Food Truck Permit Application. All voted yes. Discussion followed regarding the advantages of a Temporary Food Truck Permit and ordinance. City Attorney Ritchie pointed out that, if a food truck vendor does not abide by the City's ordinance, police can be called to shut their operation down.

**5. DISCUSS ORDINANCE NO. 2015-17 AND ORDINANCE NO. 2015-18. CITY ATTORNEY KIM RITCHIE TO ADVISE. NO ACTION TO BE TAKEN.**

City Attorney Ritchie presented the issues with Ordinances 2015-17 and 2015-18. The City has to be extremely careful not to discriminate against any person or group of persons. Cities absolutely cannot prevent these homes from being placed in residential neighborhoods. Cities are prohibited by law to set up an ordinance stating the homes have to have a permit to open. There is a major difference between an approved treatment facility in which there is constant supervision vs. a halfway house or transitional living facility, such as we have.

Ritchie feels that the main concerns of the citizens are regarding noise, traffic, residents' criminal histories, among other things. We are not legally allowed to ask questions without probable cause. Ritchie will be looking into citizens' concerns without violating anyone's rights to see if there is legitimate reason for concern.

**6. ADJOURN.**

Motion to adjourn was made by Buchanan, second by White. Meeting adjourned at 6:30 p.m.