

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, JANUARY 26TH, 2015
6:00 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

BOARD MEMBERS: ** BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, WAYNE JONES, LORI SIEVER, CHRIS GRAVES, CONNIE MELTON

1. CALL MEETING TO ORDER.

Chairman Kannegiesser called the Park Board meeting to order at 6:00 p.m. Roll call was conducted by Deputy Clerk Hannah Moore. Members present included: Bill Kannegiesser, Melinda Marks, Pat Richard, Wayne Jones, Lori Siever, Connie Melton. Members absent: Chris Graves.

Others present included: Mayor Tramel, Park Superintendent Frank Powell, Councilman Drew Stott and The Times Reporter Cydney Baron.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF DECEMBER 22ND, 2014
REGULAR MEETING.**

Motion was made by Richard, second by Melton to approve the minutes of December 22nd, 2014 regular meeting. All voted yes.

3. DISCUSS CEMETERY VAULT REQUIREMENTS PER STATE STATUTES.

Frank Powell stated that he has found no state statutes. The discussion has come about because certain funeral home companies have begun using plastic vaults. Plastic vaults are not a standard. Powell said that when he contacted various funeral home companies that some had never heard of plastic vaults. In his opinion, plastic could be less sturdy but he does not have complete evidence at this time. He spoke with Claremore Cemetery and they have used plastic once. McAlester Cemetery stated that the type of vault used is to be decided by the vault company and the family and the cemetery is not liable.

Powell stated that plastic vaults are secured with zip ties and he is worried about the lid of the vault crushing in the event a vehicle goes over the vault. (i.e. mower or cemetery vehicle) He added there are State Statutes regarding embalming but none have been found regarding vault requirements.

Chairman Kannegiesser asked about the differences in the types of vaults.

Powell spoke about the difference between installing concrete and steel vaults. Concrete vaults are the standard, while steel are only used an average of two (2) per year.

The Park Board would like to see specification sheets for plastic vaults. Jones added that he doesn't feel like it's his place to tell the public how they have to bury their loved ones and would appreciate more information. It was agreed that more information from the manufacturers would be needed to make an educated decision about plastic vaults.

Powell added that Floral Haven in Broken Arrow includes an option to select the type of container on their specification sheets when preparing for a burial site.

There was no action on this item.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE REVIEWING OPTIONS TO REPLACE WOOD BRIDGE AT CENTENNIAL PARK.

Councilman Stott said the City Council was unclear when this issue was brought before them last Tuesday. He discussed how they would like to see a cost analysis as well as other options for the replacement of the bridge. The City Council also had questions about the drainage. Stott said he wanted to know the grade for ADA requirements.

Frank Powell said that he would need to confer with the Street Department and look at the elevation.

Chairman Kannegiesser recalled back to when the park began and spoke about how it was decided to build a temporary bridge instead of a steel bridge due to costing. He also stated that Williams Construction installed the bridge; if the bridge dams up the City is liable.

Powell stated that he believes the low water bridge is the most cost effective choice.

Stott stated that he measured the bridge.

Chairman Kannegiesser said the first option would be to save the current bridge and repair. He said the second option would be to install a low water crossing.

The Board requested that Powell assess the bridge again and bring back a repair cost analysis as well as consult with Doug Moore regarding safety and flood plain management.

There was no action on this item.

5. DISCUSSION OF POOL OPERATIONS FOR 2015:
a. MANAGER
b. GUARDS
c. TRAINING

There was discussion to open the Manager position for the 2015 season. Powell stated there have been issues the past few years with the Manager's roles. Powell stated that some of the issues were communications with the Recreation Center Staff, the scheduling of guards, and training.

The Board agreed that the hourly wage for the Manager would remain the same.

Melton stated that she felt strongly that the Manager should be certified just as the guards are.

Chairman Kannegiesser requested the pool sub-committee meet regarding these items and report back in February. He added due to the time sensitive matter of training that is to begin in March, a special meeting may be needed before the regularly scheduled meeting on February 23rd, 2015.

6. REPORTS:

b. PARKS (POWELL)

Powell reported the arches are complete on the new shelter at Whitaker Park. The 17 X 40 pad will go in on Wednesday, January 28th, 2015. He also stated the new shelter dimensions are 15 X 30 with an 8 foot apron on the east end to accommodate for a charcoal grill or water fountain.

Powell stated that the Park activity has been high and he has received good feedback regarding the exercise equipment at Centennial Park.

Powell reported the Street Department is taking care of the sidewalks at the South end of the pond.

c. POOL (POWELL)

The pool is currently closed, however the Park Department will have a lot to do this season. Cracks will need to be filled as well as repainting Powell said.

d. TENNIS COURTS (POWELL)

Powell reported the school has been using regularly. There are cracks and splitting evident near the nets.

Powell stated that he would possibly be bringing back a lighting request at the next meeting for Day/Night only courts.

Mayor Tramel stated that GRDA may partner with the City to purchase new lighting.

e. BALL FIELDS (POWELL)

There was no report.

f. CEMETERY (POWELL)

There was no report; items covered earlier.

a. GOLF (BOWMAN)

Chairman Kannegiesser reported for Golf. Dennis Bowman is in Florida at a conference. Kannegiesser said the Golf course is ready for Spring and equipment is in order. He also reported they are still waiting on an electrician to complete the bathrooms.

7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business presented.

8. PETITIONS FROM THE AUDIENCE.

Pat Richard requested that the minutes of the meetings be emailed to the board member prior to the meeting. Hannah Moore stated that would be no problem.

9. ADJOURN.

Motion was made by Richard, second by Jones to adjourn at 7:00 p.m. All voted yes.