

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, FEBRUARY 23RD, 2015
6:00 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

BOARD MEMBERS: ** BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, WAYNE JONES, LORI SIEVER, CHRIS GRAVES, CONNIE MELTON

1. CALL MEETING TO ORDER.

Chairman Kannegiesser called the Park Board meeting to order at 6:00 p.m. Roll call was conducted by Deputy Clerk Hannah Moore. Members present included: Bill Kannegiesser, Melinda Marks, Pat Richard, Wayne Jones, Lori Siever, Chris Graves, Connie Melton. Members absent: None.

Others present included: Mayor Tramel, Park Superintendent Frank Powell, Golf Superintendent Dennis Bowman, Mr. and Mrs. Steve Shipman.

2. SWEARING IN OF BOARD MEMBERS.

Pat Richard, Connie Melton and Chris Graves were sworn in by Mayor Tramel for the purpose of updating the record with the City Clerk's Office. (Bill Kannegiesser, Melinda Marks, Wayne Jones and Lori Siever were sworn in on January 26th, 2015 post meeting.)

3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF JANUARY 26TH, 2015 REGULAR MEETING.

Motion was made by Siever, second by Jones to approve the minutes of January 26th, 2015 regular meeting. All voted yes.

4. DISCUSS CEMETERY VAULT REQUIREMENTS AND SPECIFICATIONS AS PRESENTED BY STEVE SHIPMAN.

Shipman Funeral and Cremation presented specifications for Polymer Vaults. They compared polypropylene (polymer) versus standard plastic, concrete versus polymer, and steel versus polymer. A copy of the Polyguard and Co. Polyguard Product specifications will be filed in City Hall.

Lori Siever left meeting at 7:00 p.m.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE REVIEWING OPTIONS TO REPLACE WOOD BRIDGE AT CENTENNIAL PARK.

There was discussion to repair the existing bridge. In the future the bridge would be replaced with a steel bridge. Frank Powell to bring back before and after pictures of the bridge repair for the file. There was no action on this item.

6. DISCUSSION OF POOL OPERATIONS FOR 2015:

- a. **MANAGER.**
- b. **GUARDS.**
- c. **TRAINING.**
- d. **DAYS AND HOURS POOL WILL BE OPEN.**
- e. **PRICING.**

Marks stated the pool subcommittee met to discuss pool operations for 2015.

Requirements for Manager and Guards:

- Manager should be certified in Lifeguard Management Courses - Water Safety Instructor Certification (WSI) and CPR.
- Guards should be certified in Water Safety Instructor Certification (WSI) and CPR.

Training Cost:

- Estimated cost of training \$200.00 for WSI. Certification is good for 2 years.
- Estimated cost for additional Manager Training online \$50.00.
- Estimated cost for CPR Training \$25.00.

Training at the Pryor Creek Recreation Center is projected to be advertised for April 2015.

Hours and Pricing:

- Will remain the same.

The PCRC would like to coordinate guards with the Pryor Public Pool.

Jones commented that due to the time period that the Pryor Public Pool is open (from the end of May to first of August) the requirement for certification and the pay the guards receive needs to be weighed. He would like to figure out the best way to pay for training. He mentioned that the City might consider paying for certification. It could be more cost effective than to raise their hourly wage.

Melton was concerned about young guards during emergencies and said the manager must be present and certified.

Graves stated that the manager needs to be able to handle discipline issues. He feels the manager should be mature enough to take action and make executive decisions.

Powell stated that current duties for the Pryor Public Pool guards include deck clean-up and various clean-up and other duties within the pool house. He also stated that the estimated amount of guards hired run between 12 and 15; no more than 15.

Job Posting:

- The Board would like to make the job description clear and official for posting.
- The jobs are advertised and hired through PeopleLink.

Jones stated the subcommittee will nail down the job description with Jackie Moyers at the Pryor Creek Recreation Center. She will need to review the job description with cost and determine the percentage the City would pay versus the employee cost.

7. REPORTS:

a. GOLF (BOWMAN)

Bowman reported the restroom renovation is moving forward. He stated that the Pro-shop entry door must be ADA compliant. He said they are working towards attraction signs as well. Bowman will coordinate with the Street Department to obtain signage for detour signs due to the upcoming bridge repair on HWY 69A. The signage will help bring patrons to the golf course from areas like Wagoner, Muskogee and Tulsa. The bridge repair will begin March 9, 2015 and is projected to last for 6 to 8 months.

Bowman stated that the golf course maintenance upkeep is good. He is pleased with a current temporary worker and would like to include in his next fiscal budget a fulltime position for this individual.

Bowman stated there will be no Golf Expo in Tulsa this year. The Golf Expo had issues with date planning. He said they will have to figure out new ways to market the golf course.

The Board asked about the current Budget. Bowman said their 3 year average was good however they are currently down \$3,000.00. He attributes the loss to weather conditions.

Richard asked about the cart repairs. Bowman stated that he will review the capital budget to plan for cart and parking lot repairs.

Kannegiesser asked about the tee box repairs. Bowman stated when the weather is better they plan to borrow equipment from the Street Department to repair.

b. PARKS (WHITAKER, CENTENNIAL, BOBBY BUCK) (POWELL)

• Whitaker Splash Pad Project:

Powell reported he has been in contact with Steve Powell. Steve Powell will bring a plumbing report to the next meeting. DEQ is requiring a MS4 Permit that will route the Splash Pad water to the pond. Frank Powell stated this is an option because the water is not chlorinated like the pool and there will be no harm to the wildlife in the pond. Mayor Tramel stated that the projected ground breaking will be April 1st and the projected completion could be July 1st.

• Whitaker Park Shelter:

Powell stated the shelter is in progress. The steel is up. The Parks department needs to paint on the roof and then install. Installation will include an apron, water fountain and charcoal.

c. POOL (POWELL)

Powell stated the Pryor Public Pool will need repairs underneath and inside the pool bottom.

d. TENNIS COURTS (POWELL)

There was no report.

e. BALL FIELDS (SOCCER, BASEBALL, SOFTBALL) (POWELL)

There was no report.

f. CEMETERY (POWELL)

Powell stated the survey has been completed for the new cemetery section and Jerad Crisp will be present at the next meeting to report.

8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business presented.

9. PETITIONS FROM THE AUDIENCE.

There were no petitions presented.

10. ADJOURN.

Motion was made by Richard, second by Melton to adjourn. All voted yes.