

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, AUGUST 24TH, 2015
6:00 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

BOARD MEMBERS: ** BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, WAYNE JONES, LORI SIEVER, CHRIS GRAVES, CONNIE MELTON

1. CALL MEETING TO ORDER.

Chairman Kannegiesser called the Park Board meeting to order at 6:10 p.m. Members present included: Bill Kannegiesser, Wayne Jones, Lori Siever, Chris Graves, Connie Melton. Members absent: Melinda Marks, Pat Richard.

Others present included: Mayor Tramel and Park Superintendent Frank Powell.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF JULY 27TH, 2015 REGULAR MEETING.

Motion was made by Siever, second by Melton to approve the minutes of July 27th, 2015 regular meeting. All voted yes.

Connie Melton stepped out for a moment and returned shortly after.

3. DISCUSS, POSSIBLY APPROVE A COMMUNITY FALL FESTIVAL FOR RELAY FOR LIFE AWARENESS TO BE HELD OCTOBER 24TH, 2015 FROM 5 TO 8 P.M. AT WHITAKER PARK WITH ACCESS TO BATHROOMS AND TRASH RECEPTACLES AS REQUESTED BY KELSEY WHITE.

Motion was made by Graves, second by Jones to approve Community Fall Festival for Relay for Life awareness to be held October 24th, 2015 from 5 to 8 p.m. at Whitaker Park with access to bathrooms and trash receptacles as requested by Kelsey White. All voted yes.

4. REPORTS:

a. GOLF (BOWMAN)

I. STATUS OF GOLF COURSE.

The Golf report was given by Bill Kannegiesser. Kannegiesser spoke about the golf tournament that took place last Saturday. There were 81 attendees. The Golf Course is preparing for the upcoming tournaments to be held:

- Sept 5 – 7, 2015 Pryor Creek Open Championship
- Sept 18, 2015 United Way Tournament
- Sept 25, 2015 RAE Tournament
- Sept 25-27, 2015 OK Golf Association Jr. Tournament
- Oct 2, 2015 Pryor Area Chamber of Commerce Tournament (Morning Tournament)

Kannegiesser also reported that half of the sod has been delivered and laid for the Tee Boxes. The other half will be received in a week. 4th, 5th, 16th, and the T on number 2 has been sodded.

Weeds have been taken care of around the creek and community service personnel have helped.

b. PARKS (POWELL)

I. SPLASH PAD PROGRESS REPORT.

Powell reported the Splash Pad is being rebid. Steve Powell initiated the advertising last Wednesday, August 19, 2015. The new opening day is set for May 1st, 2016. Equipment was delivered August 24th, 2015. When new bids are received and one has been approved, there will be no waiting to install the equipment. Steve Powell is paying for the rebidding of the project.

c. POOL (POWELL)

I. FINANCIAL REPORT

Averaged 154 per day

Averaged 269 on Sundays

\$10,500 received through the gate

\$6,200 for parties and miscellaneous items

\$650 Supplies

\$5,500.00 Chemicals

\$7,000 Repair and Maintenance

\$35,000.00 Payroll (City pays 10.60 per person through PeopleLink)

\$31,466.00 loss

- There were not many concessions sold this year due to issues with Love's. Graves spoke about how swimming lessons used to bring in revenue.
- When the pump went out recently, The City had to reimburse party monies for parties that did not occur.

Jones asked if the Pool subcommittee should be meeting in the winter to look into what can be done to bring in revenue.

- Powell spoke about building a concession stand in the kiddie pool area. There was conversation about ways to use concessions at the Pool as revenue source.

II. REPAIR RECOMMENDATIONS.

- Roof needs replaced in 2016. Powell recommends metal.

Graves stated he thinks it would be good for the subcommittee to visit the pool and discuss at a later date.

- 4 Ladders need to be replaced in shallow end. (Estimated cost \$800.00 each.) This job may need to be bid out due to code compliance. Fiber glass is no longer accepted.
- Pump replacement for 20 to 25hp is \$3,800.00 for a rebuilt pump. Powell will research further. He needs to make sure the pump and electrical will work efficiently.
- Electrical will need to be on its own circuit. That will work hand in hand with the pump. Electrical issues underneath the pool. Conduit broke under the concessions and is dangling. No costing has been provided for this issue. Powell believes that this could turn into a domino effect. Mayor asked if we need to have an engineer get involved for the electrical replacement and to make sure it is all done correctly. Mayor stated the subcommittee should discuss and reach out to the engineering firm Mehlburger and Brawley.

Siever asked to set a goal in September or October to follow up at the November meeting.

- Powell stated the indoor plumbing is going to need work done as well. He also stated the Pryor Public Pool is 60 years old, repairs are inevitable.

Mayor Tramel to send Steve Powell's address to Lori Siever for the subcommittee to meet.

d. TENNIS COURTS (POWELL)

I. REPAIR RECOMMENDATIONS.

- Powell was unable to reach John Hensel.
- \$24,000.00 to replace the asphalt for one set of courts.
- Graves stated that he believed Hensel was to come back each year to assess the tennis courts. He asked that contracts be pulled to review for the tennis courts repair period. Tennis surface is beginning to wear. West are fast play, East are slow play. Mayor stated the contract will be reviewed. The Tennis subcommittee will need to meet very soon per Mayor Tramel.

e. BALL FIELDS (POWELL)

I. WINTERIZING PROCEDURES FOR BASEBALL, SOFTBALL AND SOCCER COMPLEXES.

Powell will present the procedures at the next Park Board meeting.

Setting the date for closing November 1st, 2015. March 15, 2016 opening up.

Powell to confirm what can be kept on during winter months.

f. Cemetery (Powell)

- Powell stated that he will report more at the next meeting as discussed in the previous meeting.
- Powell stated that he has the funding to start building the roads for the new sections.
- Mayor said that he doesn't want this to open to the public.
- Powell doesn't want to do anything until another employee has been hired. He is short on personnel. He only has 4 employees.
- Mayor wants to make sure that this is only a military section not open to the public.
- Powell felt strongly that he will not get enough personnel to open up this new section. He will not move forward. Fairview is full and he wants this to be for the families in Fairview. He doesn't want to only open up the military section. Powell stated that he doesn't want to commit because there is too much to maintain currently. He gave examples of: water line breaks, the pond leaks, cemetery upkeep, etc.
- Powell stated he has no problem cutting roads when a new man is hired. He will also need the summer help to maintain all of the work load. Powell is not ready to move forward.

Graves stated that he understands Powell's concerns. He stated further that Powell should include in any future plans, maintenance costs and all items that he is concerned about to cover all bases.

- Powell stated that Graham does have lots open. He said that Fairview is full except near Stephen's Memorial where no one wants to purchase. Powell stated there are an average of
- 120 burials per year

- 3 year plan to open up North of Fairview.

Jones asked for a conclusive report of how many lots are available to plan for the next 3 years. Powell stated that he can research how many have been sold.

- Powell is not against opening the new section he just wants to have enough help and equipment to maintain it.

Kannegiesser asked if the part time personnel will suffice.

- Powell stated for the past 60 years the cemetery has maintained with 3 employees, he said that this department is due for another employee.
- For April, May, and June the additional employee is needed to accomplish maintenance for the new cemetery section.

Kannegiesser recommended that Powell budget for another person for 2016 – 2017.

- Powell voiced his concerns:
 - He stated that he will not open the military section without opening a section to the public at the same time. Thirteen acres have been designated for the public.

Graves, stated that we need to be more organized and specific for funding and personnel for the project to move forward.

Mayor stated that he and Powell have a difference of opinion on the man power. Mayor stated that if the City starts bidding now it would be 16 to 18 months with a schedule.

- Powell stated that his department must know the rules for correct burial for the military section.

The consensus was to make a clear and concise plan that all can agree on.

- Mayor stated that Powell can now hire another man and keep the summer help.

Melton stated that the Board with make sure Powell has personnel.

Mayor asked what did Jerad Crisp provide in his engineering report.

- Powell would like the drainage to be taken care of first and to take into account the homes near the cemetery. The asphaltting of the roads will impact the drainage.

Mayor stated we need to bid out the roads. The City will not build the roads.

Graves asked that Powell report on how much maintenance it will take to take care of all of the upcoming projects and current work load.

Powell reported there is a strange substance on the pond that is leaking. Mayor stated that the OSU Extension office will take a water sample of the pond.

5. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA.)

Chris Graves stated that he had been contacted by the public about being swarmed by the ducks at the pond. Powell responded that in the past they have tried to corral the ducks. If the ducks are on their property, homeowners can deal with them as they see fit within the laws.

Mayor stated that Dale Miller is taking care of nuisances at this time. Mayor stated this is a code enforcement issue.

Powell stated he called the State about geese specifically and had determined that no one can entrap them. He then stated the ducks are migrating further away from the pond possibly due to looking for food sources. When they lay eggs, 10-20 eggs are produced therefore growing the population rapidly.

Graves asked:

1. What rights do homeowners have regarding ducks on their property?
2. What can the homeowners do about this issue?

Mayor directed the Board.

Kannegiesser discussed the packet related to increasing fees for the Golf Course that was provided by Dennis Bowman. He requested the Board review the packet and reconvene on Friday, August 28th at 4 p.m. so that the items can be presented at City Council on September 1st, 2015.

6. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

7. ADJOURN.

Motion was made by Jones, second by Melton to adjourn at 7:45 p.m. All voted yes.