

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, SEPTEMBER 28TH, 2015
6:00 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

BOARD MEMBERS: ** BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, WAYNE JONES, LORI SIEVER, CHRIS GRAVES, CONNIE MELTON

1. CALL MEETING TO ORDER.

Chairman Kannegiesser called the Park Board meeting to order at 6:05 p.m. Members present included: Bill Kannegiesser, Melinda Marks, Lori Siever, Chris Graves. Absent: Pat Richard, Wayne Jones, Connie Melton.

Others present included: Mayor Tramel, Park Superintendent Frank Powell and Mayes County Soccer Association President David McFarland.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF AUGUST 28TH, 2015 SPECIAL MEETING.

Motion was made by Siever, second by Marks to approve the minutes of August 28th, 2015 special meeting. All voted yes.

3. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE PARK BOARD MEETING SCHEDULE FOR 2016.

Motion was made by Graves, second by Siever to recommend Council action to approve Park Board meeting schedule for 2016.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO HIRE MEHLBURGER BRAWLEY, INC. DBA INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR REPAIRS TO WHITAKER PARK POND.

There was no action on this item.

5. REPORTS:

a) GOLF (BOWMAN)

Mayor Tramel reported for the Golf Course:

- He gave the financial report and stated that he would report each month going forward
- Fund 41: Revenue = \$37,739.34, Expenditures = \$61,980.16, Loss = 24,240.82
- \$7,786.00 loss thus far for the FY 2015-2016

Chairman Kannegiesser also reported:

- 4 tournaments have been held since Labor Day.
- Pryor Creek Open, Rae Corporation Tournament, Oklahoma Golf Association Junior Tournament – 93 kids were in attendance, United Way Tournament.
- The new restrooms are in working order.
- The Tee Boxes have been completed.
- He also stated that the Golf Course is in good shape overall.

b) PARKS (POWELL)

1. SPLASH PAD UPDATE

Powell reported the Splash Pad is still in the bidding process. The bids are due October 2nd, 2015. He also stated that Steve Powell said 4 contractors had requested bid documents.

c) POOL (POWELL)

Powell reported:

- The ladders have been received and the pump has been shipped.
- The Pool was broken into last weekend. The sound system, air compressor, and fans were stolen. It was evident the thieves had been upstairs, in the concession and pump room. Repairs have been made where they broke in.
- The roof will need to be repaired in the near future.

d) TENNIS COURTS (POWELL)

Powell reported:

- He has begun requesting bids for resurfacing the West Tennis Courts.
- The poles have been painted.

e) BALL FIELDS (POWELL)

1. WINTERIZING PROCEDURES FOR BASEBALL, SOFTBALL AND SOCCER COMPLEXES.

Powell presented a draft procedure for all ball fields. The procedure will be modified to accommodate the soccer complex season dates.

f) CEMETERY (POWELL)

1. DISCUSSION OF CURRENT NUMBER OF LOTS AVAILABLE FOR PURCHASE AT THE FAIRVIEW AND GRAHAM MEMORIAL CEMETERIES.

Powell reported:

- Graham Memorial opened a new section of 1785 lots in 2007.
- 835 lots have been sold to present day.
- 950 lots are available.
- Fairview has 350 lots available.
- The location of the 350 lots available in Fairview are a factor when the public comes to purchase lots. The area is undesirable to the public due to marsh like conditions.

Chris Graves asked Powell if the opening of any new sections would be needed sooner than two to three years from the present; due to the current growth and capacity. Powell answered no. Powell also commented that there is currently room in Graham to open new sections if needed.

Chairman Kannegiesser asked that Powell produce a timeline of how long it will take to open new sections for future planning.

Powell said that he does not intend to wait until the last minute to open new sections. He stated that he has been planning for the 13 acres to be used for the families in Fairview for several years and would like it to be open as soon as possible. He also stated that in regards to the opening of a Military Section; it was his intent to make new sections open to the public at the same time as opening up a section designated to the Military. He does not want to open new sections unless it includes the sections for the public.

Chris Graves stated that if the City has lots currently available to purchase, he struggles with spending tax payer dollars to open new sections solely for the public to purchase wherever.

Powell stated again that the area in Fairview is wet and is chosen last. He stated that the roads can be built now for the new sections.

Siever commented that if the new section were to be opened now, she feared that the public would choose the new area over the current lots available in Graham Memorial. Powell responded and stated that he doesn't think Graham will be passed up.

Chairman Kannegiesser concluded that when there is a need to open a new section then this discussion can be revisited.

2. DISCUSS AND PROVIDE MODIFICATIONS TO RULES AND REGULATIONS FOR FAIRVIEW AND GRAHAM MEMORIAL CEMETERIES TO ENSURE COMPLIANCE WITH PRYOR CREEK CITY CODE.

Powell began reviewing the current Rules and Regulations for Fairview and Graham Memorial Cemeteries. He requested these items be added:

- Fee: Saturday Cremation at \$50.00
- Decoration Period:
 - a) Graves can be decorated from the first Monday in November to the first Monday in February, except Memorial Day weekend. All decorations will be disposed of by the Cemetery Staff after this period, no exceptions.
 - b) If decorations are not approved, items will be removed with no notifications.
- Military Section Rules.
- Height Requirement of Decorations

Powell stated that the current number 12 in the rule book is not being enforced. He then discussed and presented examples of the dos and don'ts of decorating grave sites.

Chairman Kannegiesser requested Powell compile a complete presentation to present to the Board in order to make the Cemetery run properly. This package can then go on to the Ordinance Committee to be officially presented to City Council for approval to enforce.

Graves discussed the need for the City to be frugal, keep the grounds clean, safe and appealing.

3. DISCUSS, AND POSSIBLY APPROVE REMOVAL AND REPLACEMENT OF SHRUBS NEAR THE TERRACE AT THE CEMETERY.

Motion was made by Graves, second by Siever to approve removal and replacement of shrubs near the terrace at the Cemetery. All voted yes.

6. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business presented.

7. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

8. ADJOURN.

Motion was made by Graves, second by Siever to adjourn at 7:17 p.m. All voted yes.