

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, JANUARY 25TH, 2016
6:00 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

BOARD MEMBERS: ** BILL KANNEGIESSER, MELINDA MARKS, PAT RICHARD, WAYNE JONES, LORI SIEVER, CHRIS GRAVES, CONNIE MELTON

1. CALL MEETING TO ORDER.

Chairman Kannegiesser called the Park Board meeting to order at 6:02 p.m. Members present included: Bill Kannegiesser, Melinda Marks, Pat Richard, Wayne Jones. Absent: Lori Siever, Chris Graves, Connie Melton.

Others present included: Mayor Tramel, Park Superintendent Frank Powell, Building Inspector/Code Enforcement Officer Doug Moore, Cemetery Employee Joel Keith, Councilman Drew Stott, Councilman Randy Chitwood, Pryor Area Chamber of Commerce Director Barbara Hawkins, Integrated Insurance Solutions Owner John Hawkins, Don Berger, "The Paper" reporter Terry Aylward, "The Times" reporter Cydney Baron, Kelly Jo Underwood, Dot Jackson and Boy Scout Troop 83.

Chris Graves entered the meeting upon the review of the minutes.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF NOVEMBER 23RD, 2015
REGULAR MEETING.**

Motion was made by Jones, second by Richard to approve the minutes of November 23rd, 2015 regular meeting with amendments. All voted yes.

3. REPORTS:

a) GOLF (BOWMAN)

Bill Kannegiesser reported for the Golf Course. He stated that flooding had occurred on four greens however, all are fine.

b) PARKS (POWELL)

i. SPLASH PAD PROGRESS REPORT.

Powell stated the concrete is to be poured this week.

ii. WHITAKER PARK POND PROJECT STATUS.

Powell stated the project will be complete by March, weather permitting, and he added that a portion of the walking trail will not be accessible during the process.

c) POOL (POWELL)

i. ELECTRICAL PROGRESS REPORT.

Powell stated that Collins Electric should complete the electrical by the end of February.

ii. OTHER.

There was nothing further to report for the pool.

d) TENNIS COURTS (POWELL)

Powell stated the tennis courts would be repaired the second week of May.

e) BALL FIELDS (POWELL)

There was no report.

f) CEMETERY (POWELL)

There was no report due to an item to be discussed later in the meeting.

4. DISCUSS, POSSIBLY APPROVE PLACING A GUARD RAIL AROUND THE BASKETBALL COURT AT WHITAKER PARK.

No action was taken on this item. This item will be revisited at the next meeting.

5. DISCUSS, POSSIBLY RECOMMEND MODIFICATIONS TO THE RULES AND REGULATIONS FOR FAIRVIEW AND GRAHAM MEMORIAL CEMETERY TO ENSURE COMPLIANCE WITH PRYOR CREEK CITY CODE.

No action was taken on this item. This item will be revisited at the next meeting.

Discussion:

- Powell spoke about what is important to him and the staff at the cemetery.
- Graves summarized Powell's statement for clarification:
 - ✓ Safety is key.
 - ✓ Maintaining the look for the cemetery is important.
 - ✓ Access to get equipment in and out during burials.
 - ✓ Public understanding.
- Powell stated that he has no issue with the public doing additional maintenance, however he does not agree to leave that solely up to the public.
- Kannegiesser reiterated the importance of decorating as close to the headstone as possible.
- Graves asked what is the surface area size purchased? Powell stated in Graham the lot size is 5X10 and in Fairview the lot size is 3X8. The mower used has a deck that is 6 feet.
- Powell stated that the code states there is a one week decoration pick up and he reminded the audience that he wants to work with the public.
- Jones stated that it is our duty to communicate well with the public.
- Graves discussed planning ahead for how to maintain.
- Kannegiesser stated that the Rules will be posted and given to the families regularly.
- Powell stated he will ask for contact information from each family for future information dispersal.
- Joel Keith stated items have to be moved to maintain and the items on the headstone will not be touched.
- Richard revisited the need to maintain the grounds as efficiently as possible.
- Dot Jackson spoke about the esthetics of the cemetery.
- Jack Manly spoke about the time period that his father was the sexton and how at that time mowing was one of the most important items he discussed.
- Graves summarized for the panel and audience that if items are in the way, the cemetery staff will remove to mow. He asked that Powell send public issues to the Park Board for them to assess and take any action.
- Kannegiesser stated that he thinks the original/current rules should be published and posted for public view. He also stated that the public needs to get approval from the sexton first for permanent structures.

- Graves stated that, before permanent structures are erected, the public needs to discuss the time period of decorations, etc.
- Kelly Jo Underwood had questions about the size of the concrete pad and she understood the maintenance issues.
- Joel Keith spoke about the footing. He stated that it needs to be below grade.
- Powell stated that the current/old rules need to be tweaked; item #14 in particular.
- Kannegiesser reminded everyone that keeping things close to the headstone causes less problems.
- Drew Stott agreed with Kannegiesser about keeping things close to the headstone.
- Kelly Jo Underwood asked to receive a copy of any changes to the rules.

6. DISCUSS, POSSIBLY RECOMMEND MODIFICATIONS TO THE PRYOR CREEK GOLF COURSE RULES.

a. RULE NO. 5 – APPROPRIATE DRESS

No action was taken on this item. This item will be revisited at the next meeting.

Jack Manley stated that he wears sleeveless shirts to the shoulder. He also addressed that the rules make no mention of women wearing sleeveless shirts and he asked that the Board reconsider this rule.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE PRYOR CREEK BICYCLE/ PEDESTRIAN MASTER PLAN.

No action was taken on this item. This item will be revisited at the next meeting.

Doug Moore presented the Pryor Creek Bicycle/Pedestrian Master Plan. He discussed:

- Grants pertaining to healthy communities. These grants have paid for the production of this plan.
- The TSET Grant has provided funds to produce plans for the public, signage, and street striping for the right-of-way for the trails.
- He explained about “share the road” through ODOT grants. He also stated the Citizen Advisory Committee is working towards becoming a non-profit so they may work towards obtaining added funding and monies for maintenance of the trail system.
- Cherokee Nation awarded the city \$45,000.00.
- Council approved the city to write a \$600,000.00 grant to match \$60,000.00.
- The plan has already gone before the Planning and Zoning Committee and they have recommended it go before the City Council.
- The plan presented is only local; not regional.
- Possible plans to assemble a Trail Board in the future
- This plan is a part of the grant application and it will be on file with ODOT and others to connect with other infrastructure projects.
- Increasing the quality of life and providing options for recreation is desirable to companies relocating to Pryor Creek.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE COMPLETE STREETS ORDINANCE.

No action was taken on this item. This item will be revisited at the next meeting.

Doug Moore explained the Complete Street Ordinance as presented. He stated the proposed ordinance has been recommended to be sent to City Council by the Planning and Zoning Committee as well as the Ordinance/Insurance Committee.

John Hawkins spoke in favor of the proposed Ordinance. He stated the reasoning for bringing the document before the Park Board and other boards was to receive the blessing and community support for working to provide protection for future generations.

Don Berger spoke about exemptions and quality of life with respect to industry.

9. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING THE AGENDA.)

Mayor Tramel spoke about the website and how it is a tool for the Board to use.

Chris Graves said that the Ducks are a problem at Whitaker Pond and asked that this possibly be an item for the next agenda. Powell stated that the issue will change if the food source is eliminated and he stated the police will not give the public fines for feeding the ducks.

10. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

11. ADJOURN.

Motion was made by Richard, second by Graves to adjourn at 8:16 p.m. All voted yes.