

**NOTICE AND AGENDA
STREET / MAINTENANCE COMMITTEE
REGULAR MEETING
TUESDAY, JANUARY 26TH, 2016
6:00 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT NOTICE IS HEREBY GIVEN THAT THE STREET COMMITTEE WILL MEET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME. FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT (918) 825-0888.

COMMITTEE MEMBERS: **ROGER WILLCUTT, YOLANDA THOMPSON, HOUSTON BRITTAIN, DREW STOTT (ALTERNATE)

1. Call meeting to order.
2. Discuss, possibly approve the minutes of November 24th, 2015 regular meeting.
3. Street Superintendent Report:
 - a. Drainage Issues.
 - b. Current projects.
 - c. Completed projects.
 - d. Future projects.
 - e. Tree trimming.
4. Discuss, possibly recommend Council action to approve seeking bids for Concrete Street Repairs as presented by Engineer Steve Powell, PE of Infrastructure Solutions Group, LLC.
5. Adjourn.

POSTED JANUARY 21ST, 2016, BY CITY CLERK EVA SMITH

Eva Smith



**MINUTES
STREET / MAINTENANCE COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 24TH, 2015
6:00 P.M.**

THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

COMMITTEE MEMBERS: ** ROGER WILLCUTT, YOLANDA THOMPSON, HOUSTON BRITAIN, DREW STOTT (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order at 6:00 p.m. by Chairman Roger Willcutt. Members present: Roger Willcutt, Yolanda Thompson, and Houston Brittain. Members absent: none. Others present: Street Superintendent Jack Downing, Assistant Street Superintendent Buddy Glenn, Mayor Tramel, Councilman Drew Stott, Infrastructure Solutions Group Engineer Steve Powell and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF SEPTEMBER 29TH, 2015 REGULAR MEETING.

Motion was made by Brittain, second by Thompson to approve the minutes of September 29th, 2015 regular meeting. All voted yes.

3. ENGINEER TO REPORT FINDINGS AND COST ESTIMATE FOR THE CONCRETE STREET PROJECT FOR THE FOLLOWING STREETS APPROVED BY CITY COUNCIL SEPTEMBER 1ST, 2015 :

Thurman	Ginger Court
Lilac Lane	Hawthorn Court
Mulberry Lane	Oklahoma Street South of 17th Street
Magnolia Street	Southeast 18th Street
Spruce Court	Southeast 19th Street
Lakeview Drive	Service road in the area of the Mid-America Grill Road
Hickory Lane	Bay Oaks and Brookfield Terrace
Peachtree Lane	Meadowview Circle
Heather Court	Cherry Point Lane
Larkspur	

Mayor Tramel spoke regarding the Concrete Street Project. He presented an idea to fund the street project using funds from the Bond project. He stated that the City currently has \$350,000.00 for the Concrete Street Project. He added there was a possible option to add to this amount. He discussed with the Committee and audience his finding as follows:

Currently the balance due on the 2011 Bond (Street, City Hall, and Recreation Center) is \$5.3 million. The PPWA Sinking Fund (Fund 87) has an estimated \$1.6 million at this time. This account is used to make the Bond payment each month. The City is collecting an average of \$1.4 million a year for this payment. Mayor stated that the term limit on the Bond is in 2025. He said that it is projected the Bond will be paid off by 2019. (It cannot be paid off before 2018) He is requesting that the City Council allow him to use \$1 million of the \$1.6 million in the PPWA Sinking Fund to add to the \$350,000.00 to repair the streets

proposed above as well as add more streets. He said that if the City did so, then the City would be in a position to pay the bond off by 2020. One year later than projected but still earlier than the term of 2025.

Steve Powell reviewed the engineering report prepared by Infrastructure Solutions Group and explained the cost estimate. Powell made it clear that the drainage issues in some areas must be taken care of for this project to be worth it. His cost estimate totaled \$599,694.71.

Drew Stott commented that he is not sure that he agrees with using the bond for funding this project.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE ENGINEER'S REPORT FINDINGS AND COST ESTIMATE FOR THE CONCRETE STREET PROJECT.

Motion was made by Brittain, second by Thompson to recommend Council action to authorize the Mayor to utilize the budgeted amount of \$350,000.00 plus \$1 million or more currently in the PPWA Sinking Fund to be used for the Concrete Street Project as presented by Infrastructure Solutions Group, LLC pending legal counsel approval. All voted yes.

5. STREET SUPERINTENDENT REPORT:

a. CONFIRMATION OF SNOW ROUTES.

Jack Downing stated the route has not changed. It can be found on the city website. He stated that this year all streets will be plowed to the side with exception of Main Street (Graham Avenue/HWY 20) and Adair Street. These will be plowed to the middle.

b. DRAINAGE ISSUES.

Downing discussed the drainage issues at NE 5th and Elliott.

c. CURRENT PROJECTS.

Downing stated the crew is working on:

- SE 1st and Elliott drainage
- Tree trimming as the weather permits. The far SE is complete, working on the mid-section of town currently.

He also stated the compressor has been received and hooked up and that he has 40 tons of sand and 20 tons of salt on hand for the winter.

d. COMPLETED PROJECTS.

Downing had nothing to report.

e. FUTURE PROJECTS.

Downing stated the crew will be crack sealing and they have identified places where ditches need to be dipped. Downing stated that the crew replaced all whistles on the East side of North Whitaker about a year ago. They have more pipe in stock so they intend to do more ditch dipping.

f. TREE TRIMMING.

Discussed earlier in current projects.

Buddy Glenn asked to return to item 3 to discuss removal of debris. He wanted to make sure that the haul off is included during the process. A site to haul the debris will be determined at a later date.

6. ADJOURN.

Motion was made by Thompson, second by Brittain to adjourn at 6:54 p.m. All voted yes.



**ESTIMATED COST
2015 CONCRETE STREET REPAIRS**

Street Name	Estimated Cost	Accum. Cost
Mid-Amer. Rd.	\$79,001.14	\$79,001.14
S. Mill St.	\$79,050.62	\$158,051.75
Thurman St.	\$45,038.75	\$203,090.50
Magnolia St.	\$5,427.44	\$208,517.93
Lakeview Dr.	\$20,434.46	\$228,952.39
Oklahoma St.	\$10,852.49	\$239,804.88
Bay Oaks Pl.	\$75,508.93	\$315,313.81

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TOTAL EST. COST OF IDENTIFIED STREETS	\$315,313.81
Technical Memorandum Report	\$5,000.00
ENGINEERING COST (FIXED BY CONTRACT)	\$32,100.00
CONTINGENCY ON CONST.	\$31,531.38
SURVEYING COST	\$4,000.00
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TOTAL PROJECT ESTIMATED COST	\$387,945.19