

**MINUTES
STREET / MAINTENANCE COMMITTEE
REGULAR MEETING
TUESDAY, FEBRUARY 24TH, 2015
6:00 P.M.**

THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.

COMMITTEE MEMBERS: ** LEONARD BARNES, ROGER WILLCUTT, DENNIS OLSON, RYAN RAINS (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order at 6:00 p.m. by Leonard Barnes. Members present: Leonard Barnes, Roger Willcutt and Dennis Olson. Members absent: none.

Others present: Street Superintendent Jack Downing, Assistant Superintendent Buddy Glenn, Mayor Tramel, Councilman Drew Stott, Councilman Houston Brittain, Councilman Randy Chitwood, Cydney Baron from The Times, Terry Aylward from The Paper and Cheryl Hedgpath of Green Country Mobile Home Park.

Mayor Tramel alerted the Councilmen in the audience that there were too many of them present and at least two must leave or they would be violating the Open Meeting act. Brittain and Chitwood left the meeting promptly.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF DECEMBER 23RD, 2014 REGULAR MEETING.

Motion was made by Willcutt, second by Olson to approve the minutes of December 23rd, 2014 regular meeting. All voted yes.

3. DISCUSS AND MAKE NECESSARY RECOMMENDATIONS FOR INSTALLATION OF GENERATOR AT THE STREET DEPARTMENT.

Buddy Glenn discussed some of the estimates that had been received to install the generator. It was determined he would need to request additional bids for this project and bring back to the next meeting in March. No action was taken.

4. DISCUSS SNOW PLOW ROUTES AND BEST PLAN OF ACTION FOR THE GOOD OF THE CITY.

Jack Downing discussed issues with many complaints from the public regarding the current snow plowing procedure. Downing said he received more complaints about the crew plowing to the curbs and blocking the driveways. In the past the City has plowed to the middle and many had complained so they decided to plow to the curb. They discussed how plowing to the middle costs the City more money to remove. Willcutt stated that he thinks the crew should continue to plow to the curb. Barnes agreed and said to work it out the best way the Street Department could. There was no action taken.

5. DISCUSS DEPTHS OF CABLE LINES OR ANY KIND OF UTILITY LINE WITHIN THE CITY LIMITS.

Buddy Glenn spoke about issues they have encountered with phone and cable lines being buried too shallow. Key points discussed:

- The expense is high when lines are hit.

- The Street Department would like to make it mandatory that lines be buried at least 18 to 24 inches underground and make it part of City Code.
- The City of Tulsa requires a minimum 4 feet under a city street. They also require a minimum of 18 inches on private property to maintain drainage.

Mayor Tramel would like to propose an Ordinance and request that Jack Downing and Buddy Glenn bring it before the Ordinance Committee.

Motion was made by Barnes, second by Willcutt to recommend the depths of cable lines or any kind of utility line within the city limits be buried 18 to 24 inches be taken to the Ordinance Committee. All voted yes.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO PLACE SIGNAGE AT CEMETERY HILL TO DISPLAY “25 MILES PER HOUR”.

Jack Downing stated that he and Police Chief Nichols had discussed lowering the speed limit to “25” from Gaither Road heading west to Cemetery Hill and “25” from Cemetery Hill heading east to Gaither Road. Stott stated that he agrees the signage should have uniformity and felt it should change in 10 mile per hour increments. He also wants to make sure that it does not become a speed trap.

Motion was made by Willcutt, second by Olson to recommend Council action to place signage at Cemetery Hill to display “25 miles per hour”. All voted yes.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO PLACE SIGNAGE AT ENTRANCES AND EXITS AT FAIRVIEW AND GRAHAM MEMORIAL CEMETERIES TO DISPLAY “CAUTION”.

There is current dangerous signage present. No action was taken.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION FOR PLACEMENT OF CITY LIMIT SIGNS WHERE APPROPRIATE.

After discussion the Committee asked that Jack Downing and Chief Nichols discuss and bring back costing for new signage. No action was taken.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO PLACE SPEED LIMIT SIGNS IN GREEN COUNTRY MOBILE HOME PARK.

Jack Downing stated he had located two (2) “20 mile per hour” speed limit signs and rearranged to draw attention to them. No action was taken.

10. STREET SUPERINTENDENT REPORT:

a. CURRENT PROJECTS.

Downing stated that the crew is currently working on tree trimming, sweeping streets on the weekends and removing debris from the soccer field into the pond.

Barnes requested that Downing assess a tree hanging low on N. Indianola. Downing stated he would check with Brandon McClelland about this area.

b. COMPLETED PROJECTS.

There was no report given.

Glenn asked to revisit Item 8.

Glenn asked about the area at 49th Street / Steve Berry Blvd that is City property. He wanted to clarify if this area was to be maintained by the Street Department. Mayor Tramel

stated that the roadway was not annexed into the City limits therefore the County is responsible for this roadway.

11. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

12. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business presented.

13. ADJOURN.

Motion was made by Barnes, second by Olson to adjourn. All voted yes.