

**MINUTES  
STREET / MAINTENANCE COMMITTEE  
REGULAR MEETING  
TUESDAY, SEPTEMBER 27<sup>TH</sup>, 2016  
6:00 P.M.**

**THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE MENTIONED DATE AND TIME.**

**COMMITTEE MEMBERS: \*\* ROGER WILLCUTT, YOLANDA THOMPSON, SCOTT CRAFT, DREW STOTT (ALTERNATE)**

**1. CALL MEETING TO ORDER.**

The meeting was called to order at 6:00 p.m. by Chairman Roger Willcutt. Members present: Roger Willcutt, Yolanda Thompson, Scott Craft. Members absent: none.

Others present: Mayor Jimmy Tramel, Assistant Street Superintendent Buddy Glenn, Terry Aylward and Drew Stott.

**2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF AUGUST 23<sup>RD</sup>, 2016 REGULAR MEETING.**

Motion was made by Thompson, second by Craft to approve the minutes of August 23<sup>rd</sup>, 2016 regular meeting. All voted yes.

**3. DISCUSS, POSSIBLY APPROVE THE STREET / MAINTENANCE COMMITTEE MEETING DATES FOR THE 2017 CALENDAR YEAR.**

Motion was made by Thompson, second by Craft to approve the Street / Maintenance Committee meeting dates for the 2017 calendar year. All voted yes.

**4. DISCUSS, POSSIBLY APPROVE HAVING THE SATURDAY BRUSH DUMP ONCE A MONTH, AS OPPOSED TO TWICE A MONTH.**

Motion was made by Willcutt, second by Thompson to approve having the Saturday brush dump once a month, as opposed to twice a month. Glenn is requesting this change due to his crew being tired of having to work the extra days. Mayor Tramel stated that the DEQ might not allow this change or they might close the dump down completely. After much discussion, Glenn asked to drop the issue and let Mayor deal with his crew. Item was tabled until further notice.

**5. DISCUSS, POSSIBLY APPROVE BUDDY GLENN TO LOCATE A NEW DUMPING AREA FOR CITY DEBRIS.**

Motion was made by Thompson, second by Craft to approve Buddy Glenn to locate a new dumping area for City debris. Mayor stated that DEQ will be involved in approving the new site once it's located. Glenn will have Terry Aylward put the information in The Paper to locate the new site. All voted yes.

**6. DISCUSS, POSSIBLY APPROVE MEETING WITH MUB REGARDING HIRING A CONTRACTOR TO COMPLETE THE ASPHALT STREET CUT-OUTS.**

Motion was made by Thompson, second by Craft to approve meeting with MUB regarding hiring a contractor to complete the asphalt street cut-outs. Asphalt streets are being filled with concrete and it costs us more to have to cut through concrete. It also makes the streets look ugly to have both asphalt and concrete together. Glenn asked that he have support of the City Council at the MUB meeting. All voted yes.

**7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE TRANSFER OF TIRE MACHINE, ID NO. 145-5-03636, SERIAL NO. GUFOML 450, FROM STREET DEPARTMENT TO CEMETERY.**

Motion was made by Willcutt, second by Craft to recommend Council action to approve transfer of Tire Machine, ID No. 145-5-03636, Serial No. GUFOML 450, from Street Department to Cemetery. The Street Department got the larger one from the Maintenance Garage, and Park Superintendent Frank Powell agrees that this one will be a good size for use at the cemetery. All voted yes.

**8. DISCUSS, POSSIBLY APPROVE MEHLBURGER BRAWLEY TO ASSESS AND RECOMMEND ASPHALT STREETS REQUIRING REPLACEMENT AND COST COMPARISON TO CONCRETE.**

Motion was made by Willcutt, second by Craft to approve Mehlburger Brawley to assess and recommend asphalt streets requiring replacement and cost comparison to concrete. This is a process that has to be conducted by an engineer. It could cost from \$10,000 - \$20,000 for the testing of core samples. Although there was a prioritized list for street repair compiled a few years ago, the priorities may have changed due to wear and tear, however they will start with the streets on this list. Terry Aylward pointed out that a few years ago there was a particular street that was repaired without having the core samples done first and it ended up being a much more costly job because they were not prepared for what was underneath. All voted yes.

**9. Street Superintendent Report – Jack Downing:**

**a. Drainage Issues**

Assistant Street Superintendent Buddy Glenn reported: NW 5<sup>th</sup> Street drainage issue was completed and the bridge will reopen on Monday, October 3<sup>rd</sup>. A pipe was replaced and the bridge was widened. It took about 10 days to complete due to rain.

**b. Current projects –**

**a. street project status**

Park St. is finished. Base repair is being done on asphalt streets using Dura Patch. Head walls need to be replaced on NW 5<sup>th</sup> due to truckers driving down Taylor St.

Cobblestone and 530 Rd work is being done currently. The curb work is being done and it is opened up to traffic, per Steve Powell and Cherokee Pride. They are digging out on S. Mill and 530 Rd as of today.

**c. Completed projects**

The drainage issue on North Bailey has been taken care of by dipping out the driveway pipes. The drainage issues on S. Pine St. have also been completed.

**d. Future projects**

Arts and Humanities has asked that the handicap spots be repainted on the street, but it has been determined that as of 2010 it is no longer a legal requirement with posted signs in place.

**e. Tree trimming**

Some alleys have been trimmed.

Glenn reported that Howard Eaton has been out for some time. This is causing projects to take longer than normal since they are down a man.

**10. PETITIONS FROM THE AUDIENCE.**

There were no petitions from the audience.

**11. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)**

There was no unforeseeable business.

**12. ADJOURN.**

Motion was made by Willcutt, second by Thompson to adjourn at 6:40. All voted yes.