

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, NOVEMBER 16, 2023 AT 5:00 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Paul Stevens, Marty Wenger, Ivrie Shearin

1. CALL MEETING TO ORDER.

Chair, Anderson called meeting to order at 5:44 p.m. Members Present: Anderson, Melugin, Shearin, Wenger, and Stevens. Others Present: Library Director Cari Rérat, Elise Kasler and Jordan Hobbs.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR OCTOBER 26, 2023.

Motion made by Stevens, second by Melugin to approve the October 26th minutes. Wenger abstained, everyone else voted yes.

3. PETITIONS FROM THE AUDIENCE.

(Library Board reserves the right to limit presentations to 5 minutes)

There were no petitions presented.

4. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

• **Reviewed October's Statistics:**

1. 74 people registered for new library cards.
2. The Library added 104 items (books and media) to the collection.
3. 3,247 items (books, magazines, and media) were checked out.
4. 2,772 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 11,209 times.
6. Our online resources (not including Overdrive/Libby) were accessed 289 times.
7. In October the meeting rooms were used 14 times, study rooms were used 285 times, and makerspace was used 12 times.
8. Library staff answered 5,480 informational or reference questions from patrons via phone, email, social media, and in person.

b. BUDGET

- Entire budget at 29.97% and operations budget is at 26.12%.

c. BUILDING

- Per Director Rérat, she completed the warranty walk-through with CMS Willowbrook and is now waiting to hear back from them. From now on CMS Willowbrook will not be responsible for repairs, we are.
- The ceiling tiles in the makerspace will be replaced by maintenance.

d. TECHNOLOGY

- Director Rérat has a volunteer helping her to digitize board meeting minutes.

e. PROFESSIONAL DEVELOPMENT

Discussed:

- Haley Poulos passed her final exam and completed all requirements for her bachelor's degree.

f. PROGRAMMING

- Discussed October's programming numbers
 1. The Library hosted 16 programs for adults with 387 in attendance.
 2. The Library hosted 3 programs for teens with 19 in attendance.
 3. The Library hosted 2 programs for children with 39 in attendance.

g. OUTREACH

Discussed:

- Promotional materials are in with the Pryor library logo on straws, frisbees, drink koozies, pens, stickers, and temporary tattoos.
- After school club continues through November and December; 13 children are making podcast episodes with Cari, Mac, and Jordan's assistance. The after school program is three days a week and will not continue into January.

h. STAFFING

- City council passed Juneteenth as a recognized holiday for city employees.

i. STRATEGIC PLAN

- Discussed

6. FRIENDS OF THE LIBRARY REPORT.

- Participated in handing out cookies and hot chocolate in the library while people got their picture with Santa taken.
- Continue developing informational brochures.

7. NEW BUSINESS.

- No new business

8. ADJOURN.

Motion was made by Wenger and seconded by Shearin at 6:22 PM. All voted yes.