

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, FEBRUARY 22, 2024 AT 5:30 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Paul Stevens, Marty Wenger, Ivrie Shearin

1. CALL MEETING TO ORDER.

Chair, Anderson called meeting to order at 5:31 p.m. Members Present: Anderson, Shearin, Wenger, and Stevens. Others Present: Library Director Cari Rérat and Elise Kasler.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR JANUARY 25, 2024.

Motion made by Stevens, second by Shearin to approve the January 25th, 2024 minutes. All voted yes.

3. PETITIONS FROM THE AUDIENCE.

(Library Board reserves the right to limit presentations to 5 minutes)

4. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

• Reviewed January's Statistics:

1. 74 people registered for new library cards.
2. The Library added 296 items (books and media) to the collection.
3. 2,761 items (books, magazines, and media) were checked out.
4. 2,931 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 4,068 times.
6. Our online resources (not including Overdrive/Libby) were accessed 344 times.
7. In January the meeting rooms were used 21 times, study rooms were used 294 times, and makerspace was used 16 times.
8. Library staff answered 5,159 informational or reference questions from patrons via phone, email, social media, and in person.

b. BUDGET

- Entire budget is at 51.70% and the operations budget is at 45.30%. 58% of the budget year has elapsed.
- Haley P. has applied for a Dollar General grant to apply towards an adult program to assist low level readers.

c. BUILDING

- Director Rérat will be calling S&J Plumbing for the staff bathroom sink.

d. TECHNOLOGY

- Director Rérat has finished looking and scoring all E-Rate internet bids and OneNet scored the highest. Signing a contract with OneNet will have to go through city council before the final forms can be submitted to the FCC.

- Due to patron requests for reading aids, Elise K. will be ordering magnifying glasses.

e. PROFESSIONAL DEVELOPMENT

- The city's Coo-Y-Yah report has been completed and the library has a two page spread.
- Haley P. will be attending a live webinar event titled "Crash Course in Romance".

f. PROGRAMMING

- Christy Hayhurst will be teaching line dancing at the library next week.
- Cari is working with the Friends Group to put together an "Author Roundup" fundraiser that will host local authors to sell their works to attendees.

g. OUTREACH

- Thunderbird Youth Academy has been visiting the library twice weekly with four different groups of students.
- Director Rérat reports she has met with librarians from other surrounding libraries and two other libraries are now on board to discuss and possibly plan the creation of a county library system.

h. STAFFING

- The library is short one part-time position.

i. STRATEGIC PLAN

- Director Rérat reports that in 2024 the board bylaws will need to be reviewed; the plan is to review them next month for the strategic plan.

6. FRIENDS OF THE LIBRARY REPORT.

- Held their meeting on Feb. 1st.
- Friends provided snacks at the Demco book repair workshop on Feb. 5th.
- For the author round-up on April 18th, Friends are working to invite more authors to the event. Raffle tickets and gift cards will be available at the author round-up. Kendell donated a \$25 El Royal gift card, and Friends acquired five \$25 Book Exchange gift cards.
- Friends have decided not to get promotional magnets and window clings.
- Friends of the library t-shirts have arrived.
- Director Rérat is working on getting name tags made for Friends of the library.
- Lori is working on obtaining Google grants.
- Savings account has \$10,040.02, PayPal \$67.97, checking \$5,911.90
- Imagination Library: 812 books have been sent out, 12 graduated, and 29 new sign-ups. Mailing fees for books were \$657.72.

7. NEW BUSINESS.

- No new business.

8. ADJOURN.

Motion was made by Shearin and seconded by Wenger at 6:20 PM. All voted yes.