

**MINUTES
ORDINANCE AND INSURANCE COMMITTEE
SPECIAL MEETING
THURSDAY, JUNE 1ST, 2023
6:00 P.M.**

THE ORDINANCE AND INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

COMMITTEE MEMBERS: CHOYA SHROPSHIRE, RANDY CHITWOOD, CHRIS GONTHIER, CHARLES TRAMEL

1. CALL MEETING TO ORDER.

The meeting was called to order by Shropshire at 6:03 p.m. Committee members present: Choya Shropshire, Chris Gonthier and Charles Tramel. Members absent: Randy Chitwood.

Others present: Mayor Zac Doyle, Jimmie Greeson, Lisa Malone and Jennifer Brittain.

**2. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR CHAIRMAN OF
ORDINANCE AND INSURANCE COMMITTEE.**

**3. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATIONS FOR ALTERNATE OF
ORDINANCE AND INSURANCE COMMITTEE.**

Motion was made by Tramel, second by Gonthier to approve the recommendations made at the May 16th, 2023 Council meeting to elect Gonthier as Chairman and Tramel as alternate. Voting yes: Gonthier, Shropshire and Tramel. Voting no: none.

4. DISCUSS, POSSIBLY APPROVE MINUTES OF THE MARCH 8TH, 2023 SPECIAL MEETING.

Motion was made by Shropshire, second by Gonthier to approve minutes of the March 8th, 2023 special meeting. Voting yes: Gonthier, Shropshire and Tramel. Voting no: none.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATE AND MODIFICATION TO
ORDINANCE 1-6-2 COMPENSATION. SALARIES FOR ELECTED POLICE CHIEF, MAYOR, CLERK
AND TREASURER HAVE BEEN UPDATED TO REFLECT CURRENT PAYROLL. THIS UPDATE
REMOVES MENTION OF MAYORS POSITION FROM COST OF LIVING INCREASES. THIS DOES NOT
REMOVE ANY OTHER POSITION ELIGIBILITY FOR COST OF LIVING ADJUSTMENT INCREASES.**

Motion was made by Tramel, second by Shropshire to approve the update and modification to Ordinance 1-6-2 Compensation. Salaries for elected Police Chief, Mayor, Clerk and Treasurer have been updated to reflect current payroll. This update removes mention of the Mayor's position from cost of living increases. This does not remove any other position eligibility for cost of living adjustment increases. Voting yes: Shropshire, Tramel and Gonthier. Voting no: none.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING UPDATE AND MODIFICATION TO
ORDINANCE 1-6-5 PERSONNEL BOARD. REDESIGNING THE CONSTRUCT OF THE PERSONNEL
BOARD.**

Motion was made by Shropshire, second by Tramel to approve the update and modification to Ordinance 1-6-5 Personnel Board. Redesigning the construct of the Personnel Board. Voting yes: Tramel, Shropshire and Gonthier. Voting no: none.

7. PRESENTATION BY BROWN & BROWN REGARDING CITY GROUP HEALTH INSURANCE PLANS.

No action. Jennifer Brittain presented proposed changes to city group health insurance plans. She stated that Blue Cross & Blue Shield has increased the premium by 8% this year. She stated that they were able to negotiate this down from 11% because of the changing makeup of the city workforce with recent hires being younger. Brittain provided a booklet with price comparisons for different plans.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF 2023-2024 CITY GROUP HEALTH INSURANCE PLAN FROM PLANS PRESENTED.

Motion was made by Shropshire, second by Tramel to recommend Council action regarding 2023-2024 city group health insurance plan from plans presented. Brittain stated that coverage options would remain the same. Voting yes: Gonthier, Shropshire and Tramel. Voting no: none.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING RENEWAL OF CITY DENTAL INSURANCE.

Motion was made by Shropshire, second by Tramel to recommend Council action regarding renewal of city dental insurance with Delta Dental. Voting yes: Shropshire, Tramel and Gonthier. Voting no: none.

10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING RENEWAL OF VISION INSURANCE.

Motion was made by Shropshire, second by Tramel to recommend Council action regarding renewal of vision insurance with VSP. Voting yes: Tramel, Gonthier and Shropshire. Voting no: none.

11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING RENEWAL OF CITY GROUP LIFE AND OPTIONAL VOLUNTARY LIFE, SHORT-TERM DISABILITY, AND LONG-TERM DISABILITY INSURANCE.

Motion was made by Shropshire, second by Tramel to recommend Council action regarding renewal of city group life and optional voluntary life, short-term disability, and long-term disability insurance with Mutual of Omaha. Voting yes: Gonthier, Shropshire and Tramel. Voting no: none.

12. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING USING FLEXPLAN ADMINISTRATORS, INC. FOR COBRA ADMINISTRATION.

Motion was made by Tramel, second by Shropshire to recommend Council action regarding using Flexplan Administrators, Inc. for COBRA administration. Current COBRA administers are raising rates, Flexplan Administrators, Inc is able to offer a lower price for the service. Voting yes: Shropshire, Tramel and Gonthier. Voting no: none.

13. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING VOLUNTARY OPTION WITH MASA MEDICAL TRANSPORT SOLUTIONS.

Motion was made by Shropshire, second by Tramel to recommend Council action regarding voluntary option with MASA Medical Transport Solutions. Voting yes: Tramel, Gonthier and Shropshire. Voting no: none.

14. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING VOLUNTARY OPTION WITH NORTON LIFELOCK BENEFIT SOLUTIONS.

Motion was made by Tramel, second by Shropshire to recommend Council action regarding voluntary option with Norton Lifelock Benefit Solutions. Voting yes: Gonthier, Shropshire and Tramel. Voting no: none.

15. SCHEDULE NEXT MEETING.

No action.

16. ADJOURN.

Motion was made by Tramel, second by Shropshire to adjourn at 6:45 p.m. Voting yes: Tramel, Gonthier and Shropshire. Voting no: none.